2013 Approved Schedule of Fees and Charges

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1 Foreword

The '2013 Approved Schedule of Fees and Charges' outlines all fees that may be charged by RMIT for enrolment or other engagement with RMIT in the 2013 calendar year. This document is published annually under the authority of the RMIT University Council. All fees in this schedule and appendices are subject to alteration by Council without prior notice. All approved changes will be recorded in the addendum of this document and posted on www.rmit.edu.au/fs/fees/schedules.

Only fees that have been approved by the Vice-Chancellor (or delegate) can be charged to students or persons; fees not approved should not be either charged or collected. Only approved fees listed in this document (or its subsequent revisions) and appendices are configured in the University’s student administration database. All student fees must be charged through the University’s student administration database unless otherwise approved by Financial Services.

All fees and charges listed in this document and its appendices have been approved by the Vice-Chancellor, and endorsed by Financial Services. Any questions about this document should be referred to the Deputy Director, Business Advisory or Manager, Student Financials in Financial Services.

In broad terms, there are four categories of fees charged by RMIT:

1. **Tuition fees** for Higher Education, TAFE and preparatory students, studying in a Commonwealth or State Government supported place, or as a full fee-paying domestic or international student. This includes student contributions or tuition contributions.

2. **Student services and amenities fees** for services and amenities of a non-academic nature, such as sporting and recreational activities, employment and career advice, childcare, financial advice and food services.

3. **Material fees and charges** associated with courses and subjects offered by the University. These include fees or charges associated with field trips, goods or services which are used to produce items that become the physical property of students, lecture notes and reading material. In most instances, these charges are not compulsory and are optional at the student’s discretion.

4. **Administrative fees and charges** include service fees for parking, library fines, penalties for late payment or late enrolment, graduation ceremonies, etc.

The following sections provide a list of the fees and conditions that may apply to fees charged to students or persons for enrolment or other engagement with RMIT during 2013.

Fee information is also provided on the RMIT website www.rmit.edu.au/programs/fees
2 Application of 2013 Approved Schedule of Fees and Charges

All students or persons who enrol at RMIT for studies in the 2013 calendar year, or who otherwise engage with RMIT in 2013 (e.g. graduation, car parking, apply for admission, etc) are subject to the fees and charges detailed in this document.

All students who undertake their studies at RMIT in the 2013 calendar year are required to enrol. Completion of an enrolment form or online enrolment is a declaration that binds a student to the rules and obligations of this approved schedule of fees and charges (inclusive of amendments subsequently approved by Council).

A student or person is liable for the resulting financial obligation from the application of their enrolment or other action pursuant to this approved schedule of fees and charges. The financial obligation to pay tuition fees will remain unless withdrawal of enrolment is made via the approved process prior to the semester financial deadlines advised.

2.1 Creation of financial liability

Financial liability for all Tuition and Administrative fees and charges are created at the point of enrolment. Students become liable for Material fees upon signed agreement and/or upon receipt of the corresponding goods or service.

2.2 Cessation of financial liability

Financial liability only ceases upon payment or withdrawal from a course or program by the appropriate date.

The only mechanisms to withdraw from a course are via Enrolment Online, an approved Enrolment Variation or Leave of Absence form.

The only mechanism to withdraw from a program is lodgement of a Cancellation of Enrolment form with RMIT University or RMIT Training.
3 Tuition fees

3.1 Annual fees

Program and course tuition fees students who commence their program in 2013 are held constant only for the 2013 year.

RMIT University reserves the right to annually adjust program tuition fees. Changes to program tuition fees will be applied at the beginning of each calendar year. In 2013, the annual tuition price increase is capped at 7.5%. This cap applies to local and international full-fee paying Higher Education students, and to international full-fee paying TAFE students. For Higher Education fees, tuition fees are rounded up to the nearest $10.00 per credit point increment, and so the actual fee increase may exceed 7.5%. Similarly, for VET/TAFE students the program annual fees are rounded to the nearest $250, and so the actual fee increase may exceed 7.5%.

Students who commenced their program in semester 2, 2003 or earlier (term 0350 or prior) will continue to be charged according to the terms and conditions existing at the time of their initial enrolment in that program. In other words, these student fees will continue to be "pipelined" for the duration of their continuous enrolment in the program they commenced in semester 2, 2003 or earlier.

3.1.1 Cohort pricing

Where the tuition fee for a given program exceeds the cap on annual tuition price increases, students who are currently enrolled will be entitled to complete their tuition at their current fee rate (subject to annual indexing), whilst newly enrolling students will be charged at the new fee rate. Any change of program is treated as a new enrolment. The list of the average annual 2013 tuition fees for all local and international undergraduate and postgraduate full-fee paying programs, and for all TAFE programs in appendices 1, 2 and 3 may therefore include two or more price streams for a single program. Where this occurs the "program description" field will indicate the cohort by calendar year that corresponds to the annual fee price listed. Students are allocated to a cohort based upon their program admit date.

3.2 Standard or average load

Annual tuition fees are based upon standard or average load (total program load ÷ program duration) and normal progression, with pro-rata fees applying to non-standard loads.

The standard measure of a full-time student load in Higher Education is 48 credit points per semester. TAFE programs do not conform to a standard load per semester; the annual fees for TAFE programs are therefore based on a calculation of total program fees (at current year prices) divided by program duration.

TAFE tuition fees are configured at the level of nominal hours and students are therefore invoiced according to their enrolled load at the program price set for the corresponding calendar year. To illustrate, a program requiring 1,500 nominal hours over two (2) years may require students to undertake 700 nominal hours in the first year and the balance of 800 nominal hours in the second year. Assuming full time enrolment, the student will therefore be invoiced for 700 nominal hours in the first year at the fee set for that calendar year and 800 nominal hours for the second year at the new calendar year rate. The fee invoiced for each semester may also vary between semesters as the enrolment requirements in TAFE Programs varies between semesters.
Over the full duration of the program, the total program tuition fee will be the fee quoted (subject to annual adjustments). TAFE fees may be in excess of the total program tuition fees (including annual adjustments) if the student chooses non-standard electives or if a student enrols in subjects in addition to the normal program load. Due to their variable program structure, some TAFE programs may have a different fee depending on the student’s chosen stream.

3.3 Higher Education – Commonwealth Supported Place (CSP)

A Commonwealth supported place (CSP) is a Higher Education place for which the Commonwealth Government makes a partial financial contribution. In addition to this Government contribution CSP students are required to pay a student contribution according to the units of study (courses) undertaken. Some CSP students may be eligible for HECS-HELP assistance to help them pay their student contribution amounts (see 3.4).

A student is a CSP student only if they have received confirmation from RMIT that they have been offered a Commonwealth supported place, and the student accepts that place.

Only students who meet citizenship requirements may be eligible for a CSP. That is, they are

- an Australian citizen who will undertake, in Australia, at least one course (subject) of study contributing to their course of study;
- a New Zealand citizen who will be resident in Australia for the duration of their unit of study;
- the holder of a permanent humanitarian visa who will be resident in Australia for the duration of their unit of study; or
- the holder of a permanent residency visa who will be resident in Australia for the duration of their unit of study.

The amount of student contribution a student is liable for per course (subject) is based on the load of study and the discipline of each course (subject). Each discipline falls within one of three student contribution bands (detailed below).

Student contribution amounts are charged on a semesterly basis. After each published semester census date all CSP students are issued a Commonwealth Assistance Notice (CAN) after the published semester census date that details the student contribution amounts and any payments made upfront for each enrolled course.

CSP students, if eligible for HELP (Higher Education Loan Programme), have the following payment options:

- Make a full up-front payment of 90% of the student contribution amount before the semester census date for all of their units or courses and receive a 10% discount;
- Pay part of their student contribution amounts up-front before the semester census date, receive a 10% HECS-HELP discount for any payments totalling $500 or more, and obtain a loan for the remainder; or
- Obtain a loan for the full amount of their student contribution amount.
### 3.3.1 Calculating the student contribution

CSP students are required to pay a student contribution amount that, depending upon eligibility, may be paid upfront or deferred through the HECS-HELP scheme.

The student contribution amount for a course is based on the student contribution band that the course falls within (see Table 1 below) and the (Equivalent Full-Time Student Load) EFTSL weight of the course as a proportion of a full-time study load (i.e. student contribution band x EFTSL course weight).

The weight of courses is measured as a proportion of a full-time student load (1 EFTSL) and can also be measured in credit points. A full time load for Higher Education students at RMIT is equivalent to 96 credit points. Some programs, such as double degrees, may require the student to enrol in more than 96 credit points in some or all years of the program.

It is important to note that the student contribution bands are determined by the individual unit of study (which RMIT defines as a course), not the program or degree. That is, if a student enrols in a nursing course and an accounting course as part of a Bachelor of Nursing program, the nursing course will be charged in Band 1 and the accounting course will be charged in Band 3.

More detailed information regarding calculation of student contribution amounts is provided on the RMIT website [www.rmit.edu.au/programs/fees](http://www.rmit.edu.au/programs/fees).

#### Table 1: Maximum student contribution amount by student contribution band - 2013

<table>
<thead>
<tr>
<th>Student Contribution Band</th>
<th>Maximum student contribution amount for a place in 2013 (1 EFTSL or 96 credit points)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Band 1</strong>: humanities, behavioural science, social studies, education (see Notes), clinical psychology, foreign languages, visual and performing arts, nursing (see Notes)</td>
<td>$5,868</td>
</tr>
<tr>
<td><strong>Band 2</strong>: mathematics, statistics, computing, built environment, health, other health, allied health, science, engineering, surveying, agriculture</td>
<td>$8,363</td>
</tr>
<tr>
<td><strong>Band 3</strong>: accounting, administration, economics, commerce, law, dentistry, medicine, veterinary sciences</td>
<td>$9,792</td>
</tr>
</tbody>
</table>

#### Notes on Table 1:

From 1 January 2013, all students enrolled in accounting, administration, economic and commerce units can be charged the Band 3 rate and all students enrolled in mathematics, statistics and science units of study can be charged the Band 2 rate.

For pre-2010 students, the maximum annual student contribution amount that may be charged for education and nursing units is $4,696.

From 1 January 2010, the maximum annual student contribution amount for commencing Commonwealth supported students undertaking education and nursing units of study has been increased from the 'national priority' rate to the Band 1 rate.

The increased maximum annual student contribution amounts affect only students who commence their course of study at a higher education provider on or after 1 January 2010.
3.3.2 Pre-2010 students

Effective 1 January 2010 the maximum annual student contribution amount for education and nursing units of study increased from the National Priority Band rate to the Band 1 rate. This applies to students who commenced their program of study from 1 January 2010. Continuing students will continue to be subject to the National Priority Band rate that applied in 2009, indexed for subsequent years ($4,696 in 2013).

A person is a pre-2010 student for a unit of study if:

- the person commenced a course of study with a provider before 1 January 2010 and was a Commonwealth supported student in relation to a unit of study in that course; and

- the person did not complete the course by 31 December 2009, or if they completed the course, it was:
  - an enabling course undertaken in 2009; or
  - a related course for an honours course of study and they are undertaking the honours course of study; and

- the unit of study would have been included in Education in the funding cluster Mathematics, Statistics, Behavioural Science, Education, Computing, Built Environment, Other Health or the funding cluster Nursing repealed by the Higher Education Support Amendment (2009 Budget Measures) Act 2009.

To be a pre-2010 student there is no requirement that the course a student was undertaking as a Commonwealth supported student prior to 2010 was a course in education or nursing or related disciplines or that the student has undertaken units of study in education and nursing or related disciplines prior to 2010.

The pre-2010 arrangements apply to students who transfer from one course of study to another (including where one course of study is postgraduate and the other undergraduate), or who transfer between providers, as long as they meet the above requirements.

Where a student commenced a course of study as a Commonwealth supported student before 2010, has not completed the course of study by the end of 2009, and takes a break from their studies by deferring, they are a pre-2010 student on their return to that course of study.

There is no sunset clause for the grandfathering arrangements for pre-2010 students.

Pre-2010 students enrolled in double or combined degrees

- A student who is enrolled in a double or combined degree program is a pre-2010 student if they completed the requirements of only one of the awards on or before 31 December 2009.

- A pre-2010 student enrolled in a single degree program and who transfers subsequently to a combined or double degree program remains a pre-2010 student even if they complete the requirements of one of the awards.
3.3.3 Pre-2009 students

On 20 August 2012, the Australian Parliament passed the Higher Education Support Amendment (Student Contribution Amounts and Other Measures) Bill 2012.

As a result of this, from 1 January 2013 the Government will establish a single annual student course contribution rate for higher education students who study mathematics, statistics and science units, regardless of when they commenced their course of study.

This means that from 1 January 2013, continuing students who commenced their program prior to 1 January 2009 will be subject to the same maximum student contribution amount (Band 2) for these units as students who commenced in other years. Previously, pre-2009 students were charged at the Band 2 rate, while other students were charged at a reduced National Priority Band rate.

When is a person a pre-2009 student

A person is a pre-2009 student if:

- they enrol on or after 1 January 2009 in a mathematics, statistics or science unit that forms part of a course of study that the student:
  - commenced prior to 1 January 2009; or
  - transfers into on or after 1 January 2009 from a course that they commenced prior to 1 January 2009, and the exception for non-NPS to NPS transferring students does not apply.

HESA defines a combined or double degree program as a single course of study. A student is a continuing student until they complete the entire course of study.

3.3.4 End of Pre-2008 HECS arrangements

As outlined in section 5.2 of the Administrative Information for Higher Education Providers (effective from 1 January 2012), for students who commenced from 1 January 2008 the contribution amounts for units of study in accounting, administration, economics and commerce were changed to the same maximum as applies under HESA for law, medicine, dentistry and veterinary science (or Band 3).

Students who commenced prior to 2008 continued to pay the previous maximum student contribution amount ($8,050 in 2012,) until the end of 2012. All students in these disciplines will be covered by the same maximum student contribution amounts in HESA from 1 January 2013.

A person is a pre-2008 student for a unit of study if:

- the person commenced a course of study with a provider before 1 January 2008 and was a Commonwealth supported student in relation to a unit of study in that course; and
- the person did not complete the course by 31 December 2007, or if they completed the course, it was:
  - an enabling course undertaken in 2007; or
- the related course for an honours course of study and they are undertaking the honours course of study; and

- the period over which the person is undertaking the unit of study ends on or before 31 December 2012; and

- the person is not a pre-2005 HECS student in 2008; and

- the unit of study would have been in the accounting, administration, economics or commerce funding cluster repealed by Schedule 2 of the Higher Education Legislation Amendment (2007 Budget Measures) Act 2007.

To be a pre-2008 student there is no requirement that the course a student was undertaking as a Commonwealth supported student prior to 2008 was a course in accounting or related disciplines or that the student has undertaken units of study in accounting or related disciplines prior to 2008.

If a person meets the pre-2008 requirements for study undertaken after 1 January 2008 and then completes their course before the end of 2012, the pre-2008 arrangements still apply to that person for subsequent courses of study if they continue to meet the other pre-2008 requirements.

3.3.4.1 Pre-2008 students enrolled in double or combined degrees

- A student who is enrolled in a double or combined degree program is a pre-2008 student if they completed the requirements of only one of the awards on or before 31 December 2007.

- A pre-2008 student enrolled in a single degree programme and who transfers subsequently to a combined or double degree programme remains a pre-2008 student even if they complete the requirements of one of the awards.

3.4 Higher Education Loan Programme (HELP)

Through the Higher Education Loan Programme (HELP), the Commonwealth government lends eligible students money to pay for their Higher Education fees. HELP is administered under the Higher Education Support Act 2003 (HESA). While some information about HELP is provided in this document to assist students, a student’s official reference for HELP is the Australian Government Department of Industry, Innovation, Science, Research and Tertiary Education (DIISRTE) Study Assist website at: www.studyassist.gov.au and publications such as the FEE-HELP information 2013 booklet and the Information for Commonwealth supported students 2013 booklet. Changes may be made by the Government to the legislation for HELP at any time.

The Australian Government’s Study Assist website www.goingtouni.gov.au contains links to the Australian Government’s myUniAssist database, which is designed to help students keep track of how much Commonwealth assistance they have used.

Should any inconsistencies between this document and the official Australian Government website arise, then the information contained on the Australian Government website prevails.

HELP loans provide eligible students with assistance to pay all or part of their tuition and amenities fees. The HELP loans available are as follows:
- **HECS-HELP** — for eligible students enrolled in Commonwealth supported places (CSP). HECS-HELP loans cover all or part of your student contribution only. The student services and amenities fee can NOT be deferred by HECS-HELP.

- **FEE-HELP** — for eligible full-fee paying students. FEE-HELP is a loan that covers up to the full amount of your tuition fees only. It is available to full-fee paying undergraduate and postgraduate coursework and research students. Undergraduate students (including Associate Degree students) are charged a 25% loan fee. The student services and amenities fee can NOT be deferred by FEE-HELP.

- **OS-HELP** — for eligible Commonwealth supported students who wish to study overseas. This loan is to assist with expenses such as accommodation and travel.

- **SA-HELP** — for eligible Higher Education students. SA-HELP loans are provided to cover all or part of your student services and amenities fee. Students must apply for this loan in addition to FEE-HELP or HECS-HELP in order to defer the student services and amenities fee.

- **VET FEE-HELP** — for eligible TAFE students. VET FEE-HELP loans are provided to meet all, or some, of the costs of tuition incurred by:
  1. Eligible full-fee paying TAFE students, who enrol in a diploma, advanced diploma, vocational graduate certificate or vocational graduate diploma program; and
  2. Eligible TAFE students subsidised by the Victorian State Government, who enrol in a diploma or advanced diploma program.

  A loan fee of 20 per cent applies to TAFE full fee paying places. TAFE students in Government subsidised places are not charged a loan fee.

### 3.4.1 Lifetime limits to HELP loans

Over a student's lifetime a FEE-HELP limit applies for access to a FEE-HELP or VET FEE-HELP loan. The FEE-HELP limit is indexed annually. In 2013 the FEE-HELP limit is $116,507 for medicine, dentistry and veterinary science students and $93,204 for all other students. The FEE-HELP limit applies even if a person has partially or fully repaid their FEE-HELP or VET FEE-HELP debt.

HECS-HELP, FEE-HELP, OS-HELP, VET FEE-HELP and SA-HELP debts are treated as a single debt, which is known as the accumulated HELP debt.

The options available for paying tuition fees or student contributions depend on the student's eligibility for a HELP loan. If the student has an approved loan you have the option to:

- pay the full tuition fee or student contribution up-front (Eligible Commonwealth supported students who make full up-front payments of 90% of the student contribution amount for all of their courses will receive a 10% discount.)

- pay some of the tuition fee or student contribution up-front and request a loan for the remainder of their tuition fees (Eligible Commonwealth supported students who pay part of their student...
contribution amounts up-front will receive a 10% discount for any payments totalling $500 or more, and obtain a loan for the remainder.)

- request a HELP loan for the full tuition fee or student contribution amount.

3.4.2 HELP loan repayments:
HELP debts are indexed on 1 June each year and repayments occur on one of two ways:

- **Compulsory payments through the Australian taxation system:** Students start repaying their HELP debt to the Federal Government through the Australian Taxation system once they reach the minimum income threshold level for repayment. The repayment thresholds are adjusted each year to reflect any changes in average weekly earnings.

- **Voluntary repayments to the Australian Taxation Office:** Students can make voluntary repayments to the Australian Taxation Office at any time and for any amount. Those who make a voluntary payment of $500 or more receive a bonus of 5% and their account is credited with an additional 5% of the payment. The bonus is 5% of the payment made, not 5% of the outstanding debt.

- **It is important to be aware that the Australian Taxation Office (ATO) will no longer be sending out a yearly ATO statement to students. All students are responsible for keeping track of their debt at the ATO. For more information please visit www.ato.gov.au**

3.4.3 Provision of a Tax File Number
If a student is applying for any kind of HELP loan for study at RMIT, they will need to supply a valid Tax File Number. If a Tax File Number is not supplied on or before the census date, the student will need to pay the student contribution or tuition fee in full on or before the census date.

If a CSP student does not pay the entire student contribution amount up-front and has not provided a valid Tax File Number on or before the census date, RMIT is required by federal government legislation to cancel the student’s enrolment as a CSP student. RMIT does not have any discretion with this matter and cannot accept an up-front payment after the census date.

If a CSP student who is not eligible for HECS-HELP assistance fails to pay their Student Contribution amount in full by the census date, RMIT is required by federal government legislation to cancel the student’s enrolment as a CSP student. RMIT does not have any discretion with this matter and cannot accept an up-front payment after the census date.

3.4.4 Eligibility for HELP programs
To be eligible for HELP a student must be one of the following:

- an Australian citizen who will undertake, in Australia, at least one course (subject) of study contributing to their course of study;

- a holder of a permanent humanitarian visa who will be resident in Australia for the duration of the unit;
• a holder of a permanent residency visa who is undertaking bridging study for overseas-trained professionals and will be resident in Australia for the duration of the unit.

3.4.5 Ineligibility for HELP programs

Other domestic students, such as New Zealand citizens and Australian permanent residents (other than holders of a permanent humanitarian visa), are not eligible for HELP. These students must pay their Student Contribution or Tuition Fee in full by the census date and are not eligible for a discount.

If a CSP student who is not eligible for HECS-HELP assistance fails to pay their Student Contribution amount in full by the census date, RMIT is required by federal government legislation to cancel the student’s enrolment as a CSP student. RMIT does not have any discretion with this matter and cannot accept an up-front payment after the census date.

3.5 Higher Education – domestic and international full fee paying

3.5.1 Program fees and charges

RMIT offers a number of undergraduate, research and postgraduate places to students that are not supported by the Commonwealth Government. The tuition fees for these programs are set on an annual basis and may be subject to change each calendar year.

Under HESA, the tuition fees for all Higher Education full-fee paying programs must be greater than or equal to the current year’s maximum ‘Student Contribution Amount’ for the program; the fees for all of RMIT’s domestic fee-paying programs have been set above the respective maximum student contribution amount. Appendix 1 provides a list of the average annual 2013 tuition fees for all local undergraduate and postgraduate full-fee paying programs.

3.5.2 Capping of research tuition fees

All students undertaking research programs at RMIT are levied tuition fees based on the nature of their program. Tuition fees for research programs use research EFTSL calculation, with tuition fees capped at 48 credit points per semester for full-time students and 24 credit points per semester for part-time students, regardless of enrolled credit point load. This applies to domestic, international onshore and international offshore non-partner enrolments.
3.5.3 Degree of Doctor of Philosophy by Publication

Fees have been set and configured within RMIT’s student administration system for domestic full fee paying candidates enrolled in the degree of Doctor of Philosophy by Publication as outlined in Appendix 1 of this Schedule. In accordance with RMIT Council Regulation 5.1.9 sections 5 and 6, candidates for the degree of Doctor of Philosophy by Publication will normally be enrolled part-time for a duration of one year. As with section 3.5.2 above, the standard part time load for a research program is 24 credit points.

3.5.4 Changes to fee-paying domestic undergraduate places

From 1 January 2009, fee paying domestic undergraduate places are being phased out of public universities.

Please note: Postgraduate programs are unaffected by this announcement and will continue to be offered to domestic students on a fee-paying basis.

New domestic students

With the exception of the Associate Degree in Aviation, there will be no full-fee places offered to new domestic students in undergraduate programs through VTAC (Victorian Tertiary Admission Centre).

Current fee-paying Australian students

Students who are currently enrolled in full-fee Australian undergraduate places can continue to complete their degree as a full-fee student. RMIT University’s scheme of allowing high achieving, full-fee paying, undergraduate students to transfer to CSP places is still in existence for any student who enrolled in 2008 or earlier (see 3.5.5).

Exemptions

There are some exemptions to the Government's prohibition on new full-fee undergraduate places which will affect a very small number of applicants and students. These include applicants who:

- are enrolling in a full-fee Spring or Summer School course
- are enrolling in a bridging course for overseas trained professionals
- are enrolling in a unit that forms part of a course of study that is subject to determination by the Minister specifying that a student cannot be enrolled as a Commonwealth supported student
- have commenced their course of study as an overseas student and become a domestic student part way through their course
- do not fall into the above categories but who wish to apply for a full-fee place

Such applicants are required to apply directly to RMIT’s admissions for a full-fee place.

3.5.5 Transfer of domestic fee-paying students to Commonwealth Supported Places (CSP)

Students may be eligible to transfer from a domestic fee paying undergraduate place to CSP funded place in the same program if they meet the criteria for a Guaranteed Transfer or a Discretionary Transfer. The procedure for Academic merit-based transfer of domestic undergraduate fee-paying students to commonwealth supported places can be located from the RMIT Policies and Procedures website www.rmit.edu.au/policies.
3.5.6 International onshore students

The Commonwealth does not contribute to educational costs for international students unless the students are in receipt of an International Postgraduate Research Scholarship. Furthermore, Commonwealth grant amounts provided to universities for the education of domestic students are not provided for the purpose of subsidising places or services for international students.

The fees charged to international onshore students must be greater than or equal to a minimum indicative fee specified by DIISRTE. All RMIT fees have been set above these minimum requirements. Appendix 2 of this document lists the 2013 fees for international onshore students.

3.5.7 International off-shore students

RMIT University does not set fees for international off-shore students. All tuition fees and charges for international off-shore students are established by the relevant off-shore partner.

3.5.8 RMIT International University Vietnam

Australian and New Zealand citizens studying at RMIT International University Vietnam (RMIT Vietnam) are subject to the fees and charges detailed in the RMIT Vietnam schedule of fees and charges (www.rmit.edu.vn), and may be eligible for FEE-HELP.

3.5.9 Change in citizenship or immigration status

International students who change residency during the course of their study, and become an Australian citizen or permanent resident, may be entitled to pay fees at the same rate as local fee-paying students (if they are not eligible for a Commonwealth Supported Place or Victorian government subsidised place in respect of TAFE students), provided they can show evidence that the change in citizenship or immigration status was granted by the applicable census date and the student submits a Change of Citizenship/Immigration Status form to RMIT by the same applicable census date. Please note, depending on the established fees for individual programs, changing citizenship or immigration status may not necessarily result in a reduction in fees. Students may also incur a $500 administrative fee.

3.6 TAFE – State Government Supported Places

3.6.1 Refocusing vocational training in Victoria

In 2009, the Victorian government announced major changes to TAFE education under the Securing Jobs for Your Future: Skills for Victoria reforms which took effect from 1 July 2009.

Under this model TAFE tuition fees were dependant on the program level or qualification level, which were categorised as follows: Foundation Skills, Skills Creation, Apprenticeships, Traineeships, Skills Building and Skills Deepening.

In May 2012, changes to the Victorian vocational education and training (VET) system were announced under the Refocusing Vocational Training in Victoria reforms. From July 2012, a new fees structure was introduced for students commencing a new program. Concurrent with the reduction of government funding for government-subsidised TAFE places, providers were able to set their own fees for each individual program, rather than a fee for each qualification level. Annual fee maximums were also removed.
From 1 January 2013, this new fees structure will apply to all government subsidised students, regardless of their commencement date, with fees varying according to each program.

Appendix 3 provides a list of the average annual 2013 tuition fees, as well as the amount per nominal hour, for all TAFE programs for government subsidised students. This information can also be found at www.rmit.edu.au/programs/fees/tafe2013

Each program aligns to a nationally endorsed training package which is developed by an external industry skills council, or enterprise requiring specific qualifications and training. Training packages are endorsed annually and reviewed regularly to ensure they continue to meet the needs of industry, students and the community. The industry skills council or enterprise may amend a training package during 2013 and RMIT may, in the interest of students, adopt a revised training package. Any variation may result in amendments to the nominal hours of a program, which will be documented in the addendum sheet in the file available at www.rmit.edu.au/programs/fees/tafe2013

3.6.2 Eligibility criteria for government subsidised places

1. Citizenship
Students must be:

- An Australian citizen; or
- an Australian permanent resident (holder of a permanent visa); or
- the holder of a Special Category visa (sub-class 444, New Zealand citizen); or
- holder of a temporary Protection Visa; or
- an East Timorese asylum seeker

2. Age and prior education

- Applicants aged 20 years and over as at 1 January in the year of commencement - Government subsidised places will be available for successful applicants applying for a qualification higher than the Australian qualification they currently hold, and where the program is offering government subsidised places.

  From 1 July 2012, applicants whose existing highest qualification is VCE, VCAL, International Baccalaureate Diploma or a senior secondary school certificate from other Australian jurisdictions, are eligible for a government subsidised training place in a qualification at Certificate II or above where the program is offering government subsidised places.

- Applicants aged less than 20 years as at 1 January in the year of commencement – Government subsidised places will be available for all successful applicants satisfying the above citizenship criteria and where the program is offering government subsidised places.

3. Current year studies

To be eligible for a government subsidised place you must not:

- Have commenced or be scheduled to commence more than two programs at RMIT (excluding foundation level qualifications) in that calendar year where you have been allocated a government subsidised place; and
- Be currently enrolled in two or more programs at RMIT (excluding foundation level qualifications) at the same time where you have already been allocated government subsidised places
4. Apprenticeships
If you are an apprentice you only need to provide proof that you meet the citizenship criteria and the current year studies criteria in order to be eligible for a government subsidised place.

Note: If you are commencing an apprenticeship and have already commenced or are scheduled to commence in two programs in a government subsidised place, you will still be eligible for a government subsidised place if one of those two TAFE programs is included on the Victorian Government list of approved Pre-apprenticeship and Pathway Qualifications.

6. Criteria for Foundation Skills students
If you are undertaking a Foundation Skills program you only need to provide proof that you meet the citizenship criteria in order to be eligible for a government subsidised place.

Foundation Skills programs include general education, English language, literacy and numeracy programs up to Certificate IV level and the Victorian Certificate of Applied Learning – Foundation level, as defined on the Foundation Skills Category Course List.

3.6.2.1 Asylum Seekers and Victims of Human Trafficking
Asylum Seekers and Victims of Human Trafficking are exempt from the citizenship/residency eligibility requirement for a government supported place, for the duration of their program, or until they withdraw. They must meet all other eligibility criteria for a government supported place.

Asylum Seekers must be confirmed as ‘Asylum Seekers’ by the Asylum Seeker Resource Centre (ASRC).

Victims of Human Trafficking must be confirmed as ‘Victims of Human Trafficking’ by the Australian Red Cross (ARC.)

The ASRC and ARC have been provided with a grant to cover the tuition fees levied to eligible students, so RMIT will invoice these organisations for the tuition fees.

3.6.2.2 Single and Teenage Parents Training Initiative
Individuals referred to training under the Single and Teenage Parents Training Initiative as being in the Guaranteed Access Cohort only do not have to meet the eligibility criteria for a government subsidised place.

Those referred as being in the Secondary Access Cohort must meet all eligibility criteria for a government subsidised place.

All students referred under this initiative are eligible to enrol in training only at Certificate II level and above, and are entitled to a fee concession on programs up to Certificate IV level, regardless of whether they hold a relevant concession card. Students enrolled in Diploma and Advanced Diploma programs can only access the concession rate if they commenced the program prior to 1 July 2012, otherwise they will pay the government subsidised rate regardless of whether they hold a relevant concession card.
3.6.3 2013 TAFE tuition fees

In 2013 TAFE tuition fees for a government subsidised place vary according to each program.

Appendix 3 provides a list of the average annual 2013 tuition fees, as well as the amount per nominal hour, for all TAFE programs for government subsidised students.

3.6.3.1 Calculating the TAFE student contribution for a program or course

TAFE fees for government subsidised places are calculated based on the nominal hours of enrolment. To calculate a student’s tuition fees, multiply the total nominal hours for the course or program by the fees per nominal hour for the appropriate program listed in Appendix 3.

Example 1: Tuition fee per nominal hour for one program

A student is enrolled in a diploma program with 700 nominal hours. The tuition fee per nominal hour for the program is $3.57. Therefore, the tuition fee will be 700 x $3.57 = $2499

Example 2: Tuition fee per nominal hour for multiple programs

A student is enrolled in a Certificate IV program with 200 nominal hours and a Diploma program with 300 nominal hours. The fees per nominal hour for the Certificate IV is $3.50 and the fees per nominal hour for the Diploma is $4.00

Therefore, the tuition fee will be

200 x $3.50 = $700 (Certificate IV)
300 x $4.00 = $1,200 (Diploma)
Total fees: $700 + $1,200 = $1,900

3.6.3.2 Fee exemptions and concessions for students in government-subsidised places

Some students in government-subsidised places may be entitled to an exemption or concession on their tuition fees. This includes students with a Health Care Card or who receive government benefits through Centrelink. The concession fee is 20 per cent of the hourly fee that a provider would have charged a non-concession student in the same government subsidised program.

Applicants who believe they are eligible must submit an Application for TAFE Concession, Minimum Fee and Exemption form and provide supporting evidence of eligibility before an exemption or concession can be provided. Forms are available from and can be submitted to any campus Hub.

3.6.3.3 Diploma and Advanced Diploma students

From 1 July 2009, Diploma and Advanced Diploma students were no longer eligible for TAFE fee concessions. However, in 2011 the Victorian government reintroduced tuition fee concessions for people under the age of 25 enrolled in these programs.

From 1 July 2012, these concessions are no longer available to commencing students. However, continuing students already studying under these arrangements can continue to access the concession until the completion of their program.
Diploma and Advanced Diploma students may be eligible for the VET FEE-HELP loan scheme to defer fees through the tax system (as per section 3.4 Higher Education Loan Program (HELP) of this schedule).

### 3.6.3.4 Tuition fees for Indigenous Students

The Indigenous Completions Initiative announced in 2004 has been extended to cover tuition fees for all enrolments of Indigenous students in 2013. Indigenous students who enrol in TAFE programs in 2013 are entitled to the concession tuition fee amount at all program levels.

### 3.6.3.5 What about New Zealand citizens?

New Zealand citizens who are holders of a Special Category Visa (subclass 444) are entitled to apply for a government subsidised place for TAFE programs. Their application will be subject to the same Skills Reform eligibility checks as local students.

A Special Category Visa (subclass 444) allows visa holders to live and work permanently in Australia so long as they remain citizens of New Zealand. New Zealand citizens are however not eligible for VET FEE-HELP (as per section 3.4.5 Ineligibility for HELP programs of this Schedule). For more information: [www.rmit.edu.au/programs/fees/tafe/nz](http://www.rmit.edu.au/programs/fees/tafe/nz)

### 3.6.4 Eligibility for exemptions and concessions – TAFE

If you are a TAFE student or preparatory (pre-university) student enrolled in a government subsidised place at RMIT University you could be eligible to apply for an exemption or concession on tuition fees if you hold a Health Care Card, Pension Card or Veteran’s Gold Card. Many students are eligible for a Health Care Card, such as low income earners. You can apply for a fee concession each term for each program in which you are enrolled. The concession fee is 20 per cent of the hourly fee that a provider would have charged a non-concession student in the same government subsidised program.

Concession fees are not available for diploma, advanced diploma, vocational graduate certificate and vocational graduate diploma programs.

Indigenous students can access fee concessions for all TAFE programs.

From 1 July 2012, fee concessions are no longer available for 15 – 24 year olds commencing a diploma or advanced diploma program. Students already studying under these arrangements can continue to access the concession until the completion of their program.

### 3.6.4.1 Concession, and exemption categories for tuition fees

Concession categories:

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>HC</td>
<td>Health Care Card holder (or dependent spouse or child of the holder)</td>
</tr>
<tr>
<td>PC</td>
<td>Pension Card holder (or dependent spouse or child of the holder)</td>
</tr>
<tr>
<td>VC</td>
<td>Veteran’s Gold Card holder</td>
</tr>
<tr>
<td>OT</td>
<td>University discretion</td>
</tr>
<tr>
<td>ST</td>
<td>Single and Teenage Parent Training Initiative</td>
</tr>
<tr>
<td>ATSI</td>
<td>Aboriginal and Torres Strait Islander</td>
</tr>
</tbody>
</table>
Fee exemptions:

XC    Judy Lazarus Transition Centre/ Community-based order

3.6.4.2   Job seeker Concession

As a result of agreed funding arrangements between the Commonwealth Government and the Victorian Government, job seekers undertaking training at Certificate I through to Certificate IV level have been exempt from paying tuition fees. This arrangement will conclude at the end of 2012. From 1 January 2013, a referred job seeker will be charged the same tuition fees as other students, but may still be eligible for a concession. A referred job seeker is an individual who holds a standard Job Seeker Referral Form.

Two concession codes were created for this category:
JJ    Job Seeker with Concession
JK    Job Seeker without Concession

These codes will continue to be used for reporting purposes but will no longer result in a tuition fee exemption. Job seekers may still be eligible for a fee concession if they hold a Health Care Card, Pension Card or Veteran’s Gold Card.

3.6.4.3   Judy Lazarus Transition Centre/ Community based orders

A TAFE provider must not charge a tuition fee for enrolment by a person who is:

a)    a prisoner within the meaning of the Corrections Act 1986 and from the Judy Lazarus Transition Centre; or

b)    required to undertake the program pursuant to a community based order made under the Children, Youth and Families Act 2005.

3.6.4.4   College Discretion (OT)

Authority to grant a college discretion concession is delegated to the Academic Registrar. RMIT is permitted to grant a concession on a tuition contribution where RMIT considers that its collection in full would impose extreme financial hardship. This may include a further concession on, or exemption from, the concession charge. If RMIT grants a concession on a tuition contribution, this is done using the TAFE waiver code “OT” on the Application for TAFE Concession, Minimum Fee and Exemption form. If RMIT grants an exemption from a tuition contribution, this is done by a waiver approved by the Academic Registrar.

3.6.5 Concessions for dependant spouse/child of card holder

For Commonwealth Health Care Cards and Pensioner Concession Cards concessions that apply to tuition fees apply equally to the holder of the card, their dependant spouse and/or child. Dependant child has the same meaning as in the Social Security Act 1991 of the Commonwealth.
3.6.6 Verification of exemptions and concessions – TAFE

Students are required to complete and lodge an Application for TAFE concession, minimum fee and exemption form to request a concession or exemption of fees. Students must complete a separate application form for each TAFE program in which they are enrolled. The basis of the exemption/concession should be clearly indicated on the form. Evidence is required from the student to substantiate the application for a concession and must be sighted by the enrolment officer and a copy attached to the application form.

3.6.6.1 Applying for fee concessions

To be assessed for TAFE fee concession eligibility, you are required to complete a 2013 Application for TAFE Concession, Minimum Fee and Exemption form. The application form is available from the Hub on your campus. You must submit the form in person at the Hub with your valid Health Care Card, Pension Card or Veteran’s Gold Card on or before your first census date in the term you are seeking concession.

3.6.7 Change in concession status

Concession fees will only be applied during a term if the eligibility conditions are met (as per section 3.6.6.2 Health Care Cards above) and the 2013 Application for TAFE Concession, Minimum Fee and Exemption form is lodged at the Hub prior to or on the first census date in the term.

If a student does not meet the eligibility criteria or the application form is not lodged by the relevant census date, the concession cannot be applied until the following term (subject to eligibility criteria being met for that term).

Further information about concessions can be found at:
www.rmit.edu.au/programs/fees/tafe/concession

3.6.8 East Timorese asylum seekers

Students who are East Timorese asylum seekers are entitled to apply for state government funded TAFE places.

3.6.9 Interstate Apprentices and Trainees

For interstate apprenticeships a contract signed between RMIT and the interstate State Training Authority must be in place (NSW has its own procedure for eligible students, see 3.6.9.1 below). The State Training Authorities provide their contract for RMIT to sign. Each apprentice must have a Training Contract signed by their employer that specifies the program and RMIT as the Registered Training Organisation (RTO). More information is available from the RMIT Apprenticeship and traineeships website: http://www.rmit.edu.au/programs/apps-trainees or at: http://training.gov.au.
3.6.9.1 New South Wales Apprenticeships

The Victorian and New South Wales Governments, through their respective State Training Authorities, have a Memorandum of Understanding that enables apprentices from either state to enrol at a TAFE institute in Victoria or New South Wales. To be eligible, a NSW apprentice must:

a) be an apprentice whose training contract is current and registered with the New South Wales Department of Education and Communities;

b) have approval from the relevant New South Wales State Training Services Regional Office to undertake training with the RTO; and

c) have commenced training under the apprenticeship with the RTO in 2013, or commenced training under the apprenticeship with the RTO prior to 1 January 2013 and be continuing under the same Contract of Training and same qualification in 2013.

In 2013, NSW apprentices will be charged at the same rate as Victorian government subsidised students in the same program.

Note: NSW State Training Services advises (for apprentices) that where TAFE NSW training exists, approval of interstate funding will not be granted.

3.6.10 Fee Maintenance: students who commenced programs before 1 July 2009

In 2009, the Victorian government announced major changes to TAFE education under the Securing Jobs for Your Future: Skills for Victoria reforms which took effect from 1 July 2009.

In line with the Victorian Minister for Skills and Workforce Participation's 2009 Ministerial Directions on fees and charges, under the ‘fee maintenance’ scheme, students who commenced their programs before 1 July 2009 were entitled to continue to be charged in accordance with the fee structure in place at the time of their initial enrolment in that program. This arrangement ended on 31 December 2012. From 1 January 2013, all students will be charged under a consistent fee structure, regardless of their commencement date.

3.7 Recognition of Prior Learning (RPL) and Recognition of Current Competency (RCC)

In the TAFE sector it is possible for students to gain formal recognition of their current skills or to receive further training to update or improve their qualifications. RMIT offers two services under this scheme:

1. Recognition of Prior Learning (RPL) is a process through which people can gain entry to, or credit in, recognised courses based on competencies gained. The competencies may have been gained through experience in the workplace, in voluntary work, in social or domestic activities or through informal or formal training or other life experiences.

2. Recognition of Current Competency (RCC) applies if a client has previously successfully completed the requirements of a unit of competency or module and is now required to be reassessed to ensure that the competence is being maintained.
RPL and RCC do not include any additional training at the unit of competency or module level. If a unit of competency or module has any training activity associated with it then it is not classified as RPL or RCC. Depending on availability, students who require additional tuition before they can achieve recognition for their chosen program may be offered as state government subsidised program or enrol in a fee for service program.

At RMIT, RPL and RCC are offered as a separate mode of study which will be available for all TAFE courses based on nationally endorsed units of competency and State Accredited units/modules.

3.7.1 TAFE RPL Fees for Government subsidised and full fee paying students

RPL is available as a study mode in all RMIT TAFE courses. Students can apply for RPL for all of the courses in their program of study, from a minimum of one course to a maximum of all courses in the program. In 2013 TAFE RPL fees are equivalent to the standard tuition fees for the course(s) for which RPL is sought.

3.8 TAFE international and domestic full fee paying

3.8.1 TAFE international program fees

Appendix 2 of this document tabulates the 2013 tuition fees applicable to students studying under a student visa arrangement (classified as international onshore students).

3.8.2 TAFE tuition fees for Australian Fee Paying Students

RMIT offers a number of places in TAFE programs on a full fee paying basis. Students who are ineligible for a state government supported place or who are repeating a government supported course may enrol as full fee paying students. The tuition contribution, concessions or exemptions outlined in section 3.6 do not apply to full fee enrolments. Appendix 3 provides a list of the average annual 2013 tuition fees for all TAFE programs for Australian fee paying students.
4 Student services and amenities fees (SSAF)

With the passage of the Voluntary Student Union (VSU) bill in 2005, RMIT was required to cease charging Compulsory Non-Academic Fees (CNAF) to higher education students. For reasons of equity, RMIT opted to also cease charging Student Services and Amenities Fees (SSAF) to TAFE and preparatory students.

On 11 October 2011, the Australian Parliament passed legislation allowing universities and other higher education providers to again charge a fee for student services and amenities of a non-academic nature. The fee may be spent by higher education providers on items such as sporting and recreational activities, employment and career advice, child care, financial advice and food services from 2012. With the re-introduction of this fee to the higher education sector, from 2013 RMIT will also re-introduce this fee for TAFE and preparatory students.

Fee rates are determined by the Federal Government and set on an annual basis.

In 2013, Higher Education students will be charged on a pro-rata basis at the rate of $2.85 per credit point for each course you are enrolled in, up to a maximum of $273 for the year.

TAFE students will be charged on a pro-rata basis at the rate of $0.38 per nominal student contact hour, up to a maximum of $273 for the year. If you are a TAFE student and you are eligible for a concession on your tuition fees, you are also eligible for a concession on the SSAF; the concession rate is $0.08 per nominal student contact hour.

Eligible students will be able to defer payment of this fee via the SA-HELP scheme.

For further information, refer to www.rmit.edu.au/programs/fees/ssaf

4.1 Students charged the SSAF in 2013

You will be charged the SSAF if you are an onshore student and are charged a tuition fee by the University.

This includes:

- exchange students (i.e. RMIT students studying at an overseas institution with which RMIT has a formal reciprocal agreement)

- OUA students enrolled in a RMIT Commonwealth supported place

4.2 Students not charged the SSAF in 2013

- Research students in a Research Training Scheme place

- Offshore students (i.e. students studying at an RMIT partner institution outside Australia)

- Exchange students coming to RMIT from another institution

- Cross institutional outbound students (i.e. RMIT students studying at another institution in Australia)
- Study Abroad students, including:
  - inbound students studying at an RMIT campus in Melbourne, and
  - outbound students attending an overseas institution with which RMIT has no formal reciprocal agreement
- OUA students enrolled in full-fee places
- ELICOS students enrolled through RMIT English Worldwide
- Industry sponsored students pursuant to the terms of their individual agreements

5 Material fees

Material fees and charges are for goods and services associated with a program of study, such as field trips or lecture notes, reading material or course readers and laboratory or workshop equipment retained by the student after they have completed their program. These fees are not compulsory and students may choose to purchase these items independently. The material fee schedule is made available at the time of enrolment and material fees may only be levied with a student’s signed consent.

The fees approved for 2013 have been reviewed to ensure consistency with the above principles. Appendix 4 provides a list of the course (material) fees for 2013. Material fees are also published on the website [http://www.rmit.edu.au/fs/studentfees/material](http://www.rmit.edu.au/fs/studentfees/material).

5.1 Higher Education and TAFE sector

Material fees for VET/TAFE courses eligible for VET FEE-HELP are now required to be compliant with identical fee provisions to those that govern Higher Education under the Higher Education Support Act (HESA). The general principle governing material fees is that students must be able to complete their chosen award without paying additional course related charges.

Schools are authorised to charge material fees if the charge falls under one of the following categories:

1. The fee is for a good or service that is not essential for the completion of the program/course.
2. The fee is for an alternative form or access of a good or service that is an essential component of a course or program, but is otherwise readily available at no additional charge from RMIT.
3. The fee is for an essential good or service that the student has the choice of acquiring from a supplier other than RMIT and is for:
   - Equipment or items that become the physical property of the student and that are not consumed during the course of study; or
   - Food, transport and accommodation costs associated with the provision of field trips.
6 Administrative fees

RMIT has a number of administrative fees to cover specific additional services provided to students. In addition, a number of fees have been approved that can be levied against a student's account as a fine or penalty when university regulations are broken, or borrowed goods are not returned. These fees are principally levied as a disincentive. Although the majority of fees and charges are levied via the student administration system for practical reasons, some Administrative fees are levied outside of this system (ie. car parking fees and fines).

Appendix 5 details a full list of administrative fees and charges. Administrative fees are also published on the website http://www.rmit.edu.au/fs/studentfees/admin. For some administrative fees and charges, information about how they will be levied is noted below.

6.1 Late enrolment fee

6.1.1 Higher Education sector

Students who enrol after their scheduled re-enrolment date may be charged a late enrolment fee.

Failure to enrol by scheduled time/date: Unless prior alternative arrangements have been negotiated with the relevant College/School, Higher Education students who fail to enrol by the specified time and date, and who subsequently receive approval to re-enrol late, will incur a late enrolment fee of $175.

The late resolution of any outstanding debts will not be considered as justification for waiving the late enrolment fee ($175). Appeals against the $175 late enrolment fee must be directed to the Academic Registrar in writing with documentary evidence (e.g. medical certificate) in support of the student's application. Detailed information is available at http://www.rmit.edu.au/students/enrolment/late.

ADM43 Late Enrol Fee – SEH (Science, Engineering and Health College)
ADM44 Late Enrol Fee – DSC (Design and Social Context College)
ADM46 Late Enrol Fee – BUS (Business College)

6.2 Fines and charges fees

6.2.1 Library loans

To ensure fair access to RMIT resources for all Library users, fines and penalties apply for the late return of items. Library users can help make the borrowing service work well for everyone by returning or renewing items by their due date.

If a library borrower does not renew or return the items by their due date:

- The library user’s borrowing privileges will be suspended at all RMIT University Library sites, and as such, will not be able to renew, pick up holds or borrow from our Libraries.

- The library user will be fined $0.50 per item for each day the item is overdue (to a maximum of $65 per item) (ADM16 Library Admin Fee)

Long overdues:
If an item becomes more than 6 months overdue the item will be deemed lost and an invoice for the replacement cost per item will be forwarded to the user (AF1 Library Material Replacement). The replacement cost is based on actual costs as defined by the library. The user will also be charged the overdue amount (ADM 16).


### 6.2.2 Late withdrawal from study tour

There are a number of study tours for which an administrative fee will be charged upon late withdrawal from the tour, after a specified cutoff date. These are listed in Appendix 5.
### Car parking fees and parking fines

#### 6.2.3 Parking fees for Bundoora and Brunswick campuses

The following fees apply for annual parking permits, half year parking permits and daily parking fees for students at the Bundoora and Brunswick campuses:

<table>
<thead>
<tr>
<th>Location</th>
<th>Annual Parking Permit</th>
<th>Half Year Parking Permit</th>
<th>Daily Parking Permit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brunswick</td>
<td>QP7 $150.00</td>
<td>QP9 $75.00</td>
<td>ADM21 $6.00 per 5 hours</td>
</tr>
<tr>
<td>Bundoora</td>
<td>QP6 $150.00</td>
<td>QP8 $75.00</td>
<td>ADM20 $6.00 per day</td>
</tr>
</tbody>
</table>

#### 6.2.4 Parking fines

The Victorian Government under the Road Safety Act 1986 and Road Rules Regulations 1999 has authorised RMIT to issue parking infringement notices for the following amounts and infringements.

<table>
<thead>
<tr>
<th>Prescribed Penalty</th>
<th>Infringement</th>
</tr>
</thead>
</table>
| $28 QP10          | - For period longer than indicated  
                     - Fail to pay fee and obey instructions on sign/meter/ticket etc.  
                     - Contrary to requirement of parking area  
                     - Not within a parking bay  
                     - Not completely within a parking bay  
                     - In no parking area |
| $85 QP11          | - On a marked foot crossing  
                     - Within 10m before marked foot crossing  
                     - Within 3m after marked foot crossing  
                     - In a bus zone  
                     - Double parked  
                     - On a bus stop  
                     - Within 20m before a bus stop  
                     - Within 10m after a bus stop  
                     - On a footpath  
                     - Within 20m of intersection with traffic lights  
                     - Across driveway or other way of access  
                     - Not parallel to far left side of two-way road  
                     - Unreasonably obstructing the path of vehicles  
                     - Obstruct access to footpath |
| $141 QP12         | - In a loading zone  
                     - In a loading zone longer than indicated  
                     - In a no stopping area  
                     - On a pedestrian crossing  
                     - Within 20m before pedestrian crossing  
                     - Within 10m after pedestrian crossing  
                     - In a parking area for people with disabilities  
                     - Within 10m of intersection  
                     - Within an intersection  
                     - Disobey direction to move vehicle from parking area for people with disabilities |
6.3 Special administrative services

Enrolled students of RMIT will receive administration services (such as, confirmation of enrolment, liability statements) without charge for details of their current enrolment, and will receive other administration services without charge (such as an award transcript after conferral of an award). The additional special services listed in this section may be provided on application.

6.3.1 Special services (requested from the Hub)

<table>
<thead>
<tr>
<th>Service Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>QP4 Transcript fee (charged when student requests a transcript; not charged for complimentary transcripts issued by RMIT)</td>
<td>$20</td>
</tr>
<tr>
<td>QP18 Postage fee for sending students transcripts if express post is requested</td>
<td>$10</td>
</tr>
<tr>
<td>ADM5 Replacement certificate/testamur</td>
<td>$130</td>
</tr>
<tr>
<td>ADM6 Replacement/additional statement of certificate of academic completion</td>
<td>$30</td>
</tr>
<tr>
<td>QP2 Replacement of current student ID card</td>
<td>$20</td>
</tr>
<tr>
<td>ADM22 Duplicate receipt</td>
<td>$6</td>
</tr>
<tr>
<td>ADM30 Duplicate of official Commonwealth Assistance Notice</td>
<td>$12</td>
</tr>
<tr>
<td>ADM31 Letter to employer re: Student Contribution Amount details</td>
<td>$20</td>
</tr>
<tr>
<td>QP3 Postage of Transcripts to Overseas destinations</td>
<td>$25</td>
</tr>
<tr>
<td>ADM51 Courier of Transcripts overseas – zone 1 (New Zealand)</td>
<td>$50</td>
</tr>
<tr>
<td>ADM52 Courier of Transcripts overseas – zone 2 (Asia Pacific except NZ)</td>
<td>$100</td>
</tr>
<tr>
<td>ADM53 Courier of Transcripts overseas – zone 3 (rest of the world)</td>
<td>$150</td>
</tr>
<tr>
<td>ADM117 Interim statement of academic completion provided to students</td>
<td>$20</td>
</tr>
<tr>
<td>ADM120 RIIERP application fee levied to ensure only bonafide applications are made to the RIIERP program</td>
<td>$75</td>
</tr>
<tr>
<td>ADM137 Letter request fee. Acts as a financial disincentive to ensure only genuine requests are made.</td>
<td>$20</td>
</tr>
<tr>
<td>ADM145 Letter – Academic performance requests. Fee for letters requested by students and job networks for academic performance information. Acts as a financial disincentive to ensure only genuine requests are made.</td>
<td>$75</td>
</tr>
<tr>
<td>QP1 Locker Key Deposit</td>
<td>$20</td>
</tr>
</tbody>
</table>

6.3.2 Graduation ceremony fees

The following fees reflect the subsidised cost of participation and associated incidental goods associated with the Melbourne and overseas graduation ceremonies.

<table>
<thead>
<tr>
<th>Service Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADM7 Graduation Ceremony Fee – Melbourne Ceremonies (includes complimentary hire of academic dress)</td>
<td>$130</td>
</tr>
<tr>
<td>ADM8 Graduation Ceremony Fee – Overseas Ceremonies</td>
<td>$130</td>
</tr>
</tbody>
</table>
6.3.3 Hire of academic dress

Students may wish to hire academic dress other than for the graduation ceremony, with the corresponding charges noted below.

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADM55</td>
<td>Hire of Academic Dress (Melbourne)</td>
<td>$60</td>
</tr>
<tr>
<td>ADM42</td>
<td>Fee for non return of Academic Dress (Melbourne)</td>
<td>$165</td>
</tr>
</tbody>
</table>

6.3.4 Administrative fees applying to international full fee paying students

A non-refundable application fee (ADM14) is payable by all International students who apply to undertake an RMIT program. In addition, an International student may request an additional administrative service of an airport pick up (ADM12) or home stay placement (ADM11) on their arrival in Melbourne.

These and other special administrative charges for international students are noted in the following table:

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADM14</td>
<td>Application fee on each international student application: A non-refundable application fee payment applies to all new applications except for applicants who are only applying for English language programs. If English language applicants also apply for additional non-English programs they must pay the application fee.</td>
<td>$70</td>
</tr>
<tr>
<td>ADM15</td>
<td>Transfer or withdrawal from program</td>
<td>$500</td>
</tr>
<tr>
<td>ADM12</td>
<td>Airport Pick Up Airport Pickup service (for students only studying ELICOS). Note: $70 is charged (by Quick Post) to students who request the airport pickup service but do not use it. More information at: <a href="http://www.rmitenglishworldwide.com/arrivalservices.html">www.rmitenglishworldwide.com/arrivalservices.html</a></td>
<td>$80</td>
</tr>
<tr>
<td>ADM11A</td>
<td>Homestay Placement Fee (International Services)</td>
<td>$220</td>
</tr>
<tr>
<td>ADM66</td>
<td>Withdrawal from English Language program (ELICOS) RMIT English Worldwide ELICOS withdrawal fee. More information at: <a href="http://www.rmitenglishworldwide.com/refundpolicy.html">www.rmitenglishworldwide.com/refundpolicy.html</a></td>
<td>$200</td>
</tr>
</tbody>
</table>
ADM67 ELICOS enrolment fee
RMIT English Worldwide ELICOS Enrolment Fee. More information at:
www.rmitenglishworldwide.com/elicosdates.html $230

6.3.4.1 Overseas Student Health Cover (OSHC)

Overseas Student Health Cover (OSHC) helps pay for student medical and hospital care while studying in Australia. Additionally it will contribute toward the cost of most prescription pharmaceuticals and emergency ambulance transport.

The Commonwealth Department of Immigration and Citizenship (DIAC) has implemented mandatory Visa Length Cover (VLC) as a requirement for all student visa applications from 1 July 2010. This means that if you apply for a student visa on or after 1 July 2010, you must show DIAC that you have OSHC for the entire proposed duration of your student visa. Students who received their Confirmation of Enrolment (COE) from RMIT before 1 July 2010 are only required to show at least one year of OSHC.

From 1 July 2010, RMIT will include visa length OSHC on all official offer letters. RMIT preferred OSHC provider is Medibank Private. RMIT will accept valid OSHC from other approved OSHC providers.

You will not require OSHC if you are:

- a Norwegian student covered by the Norwegian National Insurance
- a Swedish student covered by the National Board of Student Aid or by Kammarkollegiet
- a Belgian student covered under the Reciprocal Health Care Agreement with Australia
- studying for less than three months on a visitor or tourist visa. You will not be eligible for OSHC and are advised to purchase Overseas Visitors Health Cover or comprehensive travel insurance.
- an Australian government scholarship student

If your OSHC has expired or is due to expire, you can speak to staff at the International Desk at the Info Corner located on Level 1 at RMIT Building 22, 330 Swanston Street, Melbourne.

For further information, including current OSHC rates, refer to:

6.4 Administrative fees applying to Open Universities Australia (OUA) students

RMIT offers a select number of courses and programs through OUA, formerly known as Open Learning Australia (OLA). OUA is a collaboration of seven Australian Universities, including RMIT, and its programs are delivered by 20 academic providers. OUA courses studied at RMIT may lead to either a RMIT or partner University qualification, with the RMIT award identical to those awarded to non-OUA students at RMIT. For more information about OUA please visit its website:
Currently, OUA students are charged tuition fees directly by OUA, not RMIT. RMIT charges fees to OUA students directly for additional services provided to OUA students. The following fees are applicable for the 2013 year:

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>OUA - Degree Registration Fee (ADM81 BUS, ADM82 SEH, ADM83 DSC)</td>
<td>$100</td>
</tr>
<tr>
<td>OUA - Credit Transfer Fee (ADM84 BUS, ADM85 SEH, ADM86 DSC)</td>
<td>$50</td>
</tr>
<tr>
<td>OUA – Combined fee for assessment of credit and registration (ADM 142 DSC, ADM143 SEH, ADM144 BUS)</td>
<td>$150</td>
</tr>
</tbody>
</table>
7 Childcare Centre fees

RMIT provides a childcare service to students via the City Campus Children’s Centre. The following fees and fines apply to this service:

<table>
<thead>
<tr>
<th>Childcare fees (student parents)</th>
<th>$88 per day</th>
<th>$396 per week</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fee for late collection of child/ren after 5:45 pm</td>
<td>$10 for every five minutes or part thereof</td>
<td></td>
</tr>
</tbody>
</table>

Failure to pay these fees by the due date may result in the application of penalties, or the withholding of services as outlined in section 8 below.

8 Debtors – overdue balance and penalties

Students who have failed to pay all of any RMIT approved charge may not be permitted to re-enrol, enrol in other programs, participate in graduation ceremonies or to receive an award, until the debt is cleared.

RMIT reserves the right to provide student details to an external agent for the purpose of collecting any debts. Any additional costs associated with this process are payable by the student.

8.1 Fees for late payment

8.1.1 Overdue charges penalty

Students are invoiced on a monthly basis, with invoices for domestic higher education students issued more frequently in the lead up to the Semester 1 and Semester 2 census dates. The invoice schedule can be found at www.rmit.edu.au/students/taxinvoiceschedule.

Invoiced fees must be paid in full by the due date as prescribed on the invoice. If a student's fees and charges have not been paid by the invoice due date, an overdue charges penalty (QP14) of up to $250 may be charged in line with the standard penalty fee charged by Australian universities.

The overdue charges penalty applies to all types of RMIT fees and charges, except for those listed in section 8.1.1.2 Exceptions.

8.1.1.1 Instalment (payment plan) default

Where a student has entered into an arrangement with the University to repay a student loan or to pay their financial liability over a period of time by instalment and the student fails to honour this arrangement, an overdue charges penalty (QP14) may be applied for each instalment that is not paid when due, and a Negative Service Indicator (see 8.2) may be applied against their account.

8.1.1.2 Exceptions

This penalty does not apply to Higher Education Commonwealth Student Contribution (HECS), which cannot be overdue. A student’s enrolment must be cancelled if they fail to either provide a tax file number or pay their Student Contribution in full by the census date.

8.2 Negative service indicators
Students with an outstanding financial obligation overdue by a period exceeding 14 days may have a “Payment Overdue” negative service indicator (NSI) applied against their account. A negative service indicator may limit the student’s access to library and computer services along with preventing a student from graduating, re-enrolling or receiving a transcript of results. It is important therefore that students contact staff in the Hub promptly if they believe their invoice or account is incorrect to ensure the NSI is not activated.

8.3 Payment plans
A tuition fee payment plan may be granted to eligible students in exceptional circumstances. Students who meet the eligibility criteria for a Commonwealth loan scheme are ineligible for a payment plan. If you are a continuing student (or commencing International TAFE student) and wish to be considered for a payment plan you must provide supporting written documentation to the Hub as soon as possible and prior to the original due date. All applications must be accompanied by a minimum deposit of 50% of the total outstanding tuition fees. Where a payment plan has been granted and the fees are not paid by the agreed date/s, late payment fees may be imposed.

9 Payment of fees and charges
9.1 Domestic and international - payment methods
Invoices are issued online via the Enrolment Online site and a notification email is sent to the student's RMIT email account when the invoice is ready to view.

9.1.1 Australia Post
Payment methods available:

In person at any Post Office: cheque, money order, cash or giroPost withdrawal.

By phone on 13 18 16: credit card (MasterCard or Visa), or your registered cheque or savings account.

Online at postbillpay.com.au: credit card (MasterCard or Visa) or your registered cheque or savings account.

9.1.2 BPAY
Contact your participating financial institution to make payments from your cheque account, savings account or credit card. Please quote RMIT’s Biller Code (24364) and your student account ID number (SAIN) (listed on the top right corner of your invoice). Check the BPAY site http://www.bpay.com.au for more information.

9.1.3 BPOINT
9.1.3.1 BPOINT: Internet
Payment online by credit card
To make a payment from your VISA or MasterCard using BPOINT visit
https://www.bpoint.com.au/payments/rimstudentpayment. Please quote your SAIN number as the
reference number.

9.1.3.2 BPOINT: Phone

Payment by phone using credit card

To make a phone payment from your VISA or MasterCard using BPOINT call 1300 276 468 within
Australia and follow the prompts. Please quote Biller Code (24364) and your SAIN number as the
reference number.

9.1.4 Payment in person at the university

Present your tax invoice at the Hub. Payment is by EFTPOS and credit card only. RMIT does not
accept cash. Students should note that delays may be experienced during peak hours. The Hub is
open during business hours and is located at:

City Campus: The Hub, Building 12 Level 4, 394 Swanston Street

Brunswick Campus: The Hub, Building 514, Level 1
25 Dawson Street, Brunswick

Bundoora Campus (West): The Hub, Building 202, Level 2, Room 36,
Plenty Rd, Bundoora

9.2 International only - payment methods

9.2.1 Bank draft

Bank drafts should be made payable to RMIT University in Australian dollars and forwarded to the
following mailing address:

Mail Payments to: RMIT (Student Fees)
PO Box 12014, A‘Beckett Street
Melbourne VIC 8006
Australia
9.2.2 Telegraphic transfer

Telegraphic transfers will only be accepted from commencing students from those countries where other payment methods are not available. Due to problems with identifying the student making the payment, students should only use telegraphic transfer if no other payment option is available.

The following Bank details are to be used to make student account payments by Telegraphic Transfer:

(Name of Account) Payee:    RMIT University
SWIFT code:              CTBAAU2S
(Name of Bank) Bank:    Commonwealth Bank of Australia
(Location of Branch) Branch:    RMIT - Melbourne, Victoria 3000 Australia
(Number of Branch) BSB No.:   063-262
(Number of Account) Account No.:      10006849

In addition to making the payment, the student must fax a copy of the telegraphic transfer marked to the attention of: The Banking Officer (fax: +61 3 9663 6925) and the following information must be included:

- Student Account ID Number (SAIN) (if known by the student)
- Student number (if known)
- File Ref No (from offer or acceptance letter)
- Student name
- The program name and its RMIT code.

It is important to provide this information to enable RMIT’s Banking Officer to receipt a telegraphic transfer and apply it to the correct student account. Failure to provide the information noted above could cause a delay in crediting a payment to the student’s account, which may delay or prevent enrolment.

Students are required to make all payments in Australian dollar currency only and are responsible for any bank charges that originate from their bank or financial institution. Students must determine any fees chargeable by their bank or financial institution and ensure these are paid direct as only the net proceeds remitted will be credited to the student’s account.

9.2.3 Online payment gateway

A new online payment gateway will be implemented in 2013. Once this is implemented, it will be the only method of payment accepted for international payments.

9.3 Allocation of payments

Payment of fees and charges is automatically allocated to the oldest outstanding charge within a student’s account (determined by system determined due date, rather than billing date). Partial-upfront payments of student contributions for Commonwealth-supported students are allocated in class number order.
10 Discounts, fee waivers and partial scholarships

The Higher Education Support Act (2003) does not permit universities to apply discounts or waive tuition fees for fee-paying students. The only exception to this requirement is in the instance of local Research students who may be on a HECS-exemption scholarship funded by DEEWR's Research Training Scheme. However, universities may award fee-paying students a scholarship to pay all or part of their tuition fees.

10.1 Authorisation/approval of partial scholarships

Applications for a partial scholarship are only permissible if the Tuition Fee Partial Scholarship form is completed, approved and signed-off by the Head of School (funding the scholarship) and approved by the Pro Vice-Chancellor of the relevant College. Partial scholarships can be granted on the basis of compassionate, marketing, staff and other grounds. More information on partial scholarships is available online: www.rmit.edu.au/fs/studentfees/partial_scholarships (staff login required).

11 Scholarships

A wide range of scholarships are available to assist students while undertaking study at RMIT. Many of these have been established to provide assistance to students in specific circumstances.

For further information, please contact the Scholarships Office or visit the website http://www.rmit.edu.au/scholarships.

11.1 Scholarships for international students

RMIT offers a range of scholarships to current and commencing international students across all fields of study. Scholarships include financial support for students from diverse backgrounds, rewards for academic excellence and full scholarships for research students. For more information refer to the website: http://www.rmit.edu.au/scholarships/international.

11.2 Postgraduate research scholarships

Australian Postgraduate Awards (APA) are funded by the Commonwealth Government and are awarded to local students or international students who are an IPRS holder commencing from 1 January 2013, undertaking a research Doctoral or Masters degree on the basis of academic excellence and research potential. In 2012, RMIT University offered approximately 53 new APAs.

In 2012, the APA provided the following benefits to recipients:

- A stipend of $26,728 per annum (2012 rate; full-time study). This included the Government APA rate of $23,728 plus an RMIT top up of $3000
- A government-funded Research Training Scheme (RTS) place, or equivalent. An RTS place is supported with a HECS exemption for the normal duration of the course. Applicants successful in receiving an RTS place are not required to pay tuition fees for the maximum duration of their candidature.
- A relocation allowance for the cost of relocating in order to take up their postgraduate research program - up to $515 per adult and $255 per child to a maximum of $1,540.
- A thesis allowance for the cost of producing a thesis/appropriate durable record - up to $840 for a Doctoral enrolment and $420 for a Masters by research enrolment.
- Paid sick, maternity and parenting leave (within the limits of the Scholarship Guidelines).

Some schools at RMIT offer fee waiver and stipend scholarships. Contact the research administration officer in the school for further information.

12 Refund rules

12.1 RMIT University refunds

The refund rules for RMIT observe the ESOS (Education Services for Overseas Students) Act 2000 and Regulations 2001, the Higher Education Support Act 2003 including Schedule 1A VET FEE-HELP Assistance Scheme and are in accordance with Ministerial Directives from Higher Education and Skills Group. These rules apply equally to all new and re-enrolling students unless otherwise stated. These rules are based on the following assumptions:

- The funds for the refund must be available (cheques are cleared, telegraphic transfers have been received); and
- Any fines or other incidental fees incurred during enrolment or engagement with RMIT must be paid in full.
- The acceptance of the refund rules, and the availability of complaints and appeals processes, does not remove the right of the student to take action under Australia’s consumer protection laws.

12.1.1 Refund application process

Students who lodge their application to withdraw on or before the census date for a course (unit of study) will be withdrawn or granted a deferral without penalty and will not incur a HELP debt for that course (unit of study). Local or re-enrolling international students who have paid their fees up-front and wish to have their tuition fees refunded must do so by lodging an Application for Refund of Fees and supporting documentation at one of RMIT’s Student Hubs (this form can be obtained from the Hub).

A commencing international student must lodge an Application for Refund form for International Students at International Services.

If a refund is to be provided to a third party, this must be specified in or with the student's application. Enrolled international students must also submit an authorised Leave of Absence, Cancellation of Enrolment or Change of Program for International Students form, with supporting documentation. International students who are not in Australia must lodge an Application for Refund form for International Students with International Services.

12.1.2 Payment of refund

Applications for refunds may take 2 - 3 weeks to process (earlier, if specifically required by legislation). Refunds must be requested in writing under the applicant’s signature, and supported by production of a valid offer letter. Where a sponsoring body or scholarship agency pays the student’s fees, any refund will be paid to that sponsoring body or scholarship agency.
Refund method is via direct credit to the nominated student bank account (or that of an alternative party if the student's fee liability was assumed by a third party).

12.1.3 Definition of returning and commencing Students

For the purposes of these rules, a student is defined as a commencing student if they are enrolling in a particular program for the first time with RMIT or, in the case of offshore students articulating to onshore, when they commence their studies in Australia.

A student is defined as a returning student if they are re-enrolling in a program in which they have already undertaken study at RMIT.

12.1.4 Refunds for domestic students and returning international students

This section outlines the refund rules that apply to all domestic students, and to returning international students. (The next section 12.1.6 outlines the refund rules for commencing international students.)

Census date

The census date is a predetermined date for a course (unit of study). Students who lodge their application to withdraw on or before the census date for a course (unit of study) will be withdrawn or granted a deferral without penalty. All associated tuition fees will be refunded in full. Students who withdraw from a course (unit of study) on or before the census date will not incur a HELP debt for that course (unit of study). Compliance with this deadline is necessary for RMIT’s funding and legislative reporting. Accordingly, any enrolment changes following the relevant census date will not change the financial status of a student’s enrolment except where the student has lodged a successful application for re-crediting a FEE-HELP balance.

RMIT publishes census dates on the website: www.rmit.edu.au/students/importantdates

The following tables set out the census dates for the 2013 academic year:

<table>
<thead>
<tr>
<th></th>
<th>Summer semester</th>
<th>Semester 1</th>
<th>Semester 2</th>
<th>Spring semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>HE – all cohorts</td>
<td>28 February</td>
<td>31 March</td>
<td>31 August</td>
<td>21 December</td>
</tr>
<tr>
<td>Foundation studies</td>
<td>N/A</td>
<td>28 days after classes commence</td>
<td>28 days after classes commence</td>
<td>28 days after classes commence</td>
</tr>
<tr>
<td>VET short courses – full-fee paying</td>
<td>Check with School teaching the course prior to enrolling.</td>
<td>Check with School teaching the course prior to enrolling.</td>
<td>Check with School teaching the course prior to enrolling.</td>
<td>Check with School teaching the course prior to enrolling.</td>
</tr>
<tr>
<td>ELICOS</td>
<td>Refer to RMIT English Worldwide</td>
<td>Refer to RMIT English Worldwide</td>
<td>Refer to RMIT English Worldwide</td>
<td>Refer to RMIT English Worldwide</td>
</tr>
</tbody>
</table>
VET census dates for 2013 – domestic and international

For VET courses (units of study) in VET FEE-HELP enabled programs, the census date is set no earlier than 20% of the way through the unit of study. The full list of courses on offer Diploma and Advanced Diploma programs in Semester 1, 2013 (including the nominal hours, census date and domestic fee per course) is available on the web: [http://www.rmit.edu.au/programs/fees/tafe](http://www.rmit.edu.au/programs/fees/tafe)

<table>
<thead>
<tr>
<th>Courses starting in</th>
<th>Census date</th>
</tr>
</thead>
<tbody>
<tr>
<td>January</td>
<td>28 February 2013</td>
</tr>
<tr>
<td>February</td>
<td>31 March 2013</td>
</tr>
<tr>
<td>March</td>
<td>30 April 2013</td>
</tr>
<tr>
<td>April</td>
<td>31 May 2013</td>
</tr>
<tr>
<td>May</td>
<td>30 June 2013</td>
</tr>
<tr>
<td>June</td>
<td>30 June 2013</td>
</tr>
<tr>
<td>July</td>
<td>31 August 2013</td>
</tr>
<tr>
<td>August</td>
<td>30 September 2013</td>
</tr>
<tr>
<td>September</td>
<td>31 October 2013</td>
</tr>
<tr>
<td>October</td>
<td>30 November 2013</td>
</tr>
<tr>
<td>November</td>
<td>31 December 2013</td>
</tr>
<tr>
<td>December</td>
<td>31 December 2013</td>
</tr>
<tr>
<td>Cross-year 1*</td>
<td>30 September 2013</td>
</tr>
<tr>
<td>Cross-year 2**</td>
<td>31 March 2014</td>
</tr>
<tr>
<td>Full year ***</td>
<td>31 July 2013</td>
</tr>
<tr>
<td>Aviation –Semester 1</td>
<td>07 February 2013</td>
</tr>
</tbody>
</table>

* Cross year 1 – classes starting before 30 June 2013 and ending before 29 June 2014
** Cross year 2 – classes starting between 1 July 2013 and 31 December 2013 and ending in 2014

*** Full year session: classes starting before 30 June 2012 and ending between 1 July and 31 December 2012.

**** The census dates for selected courses in programs C6009 and C6010 Diploma of Air Transport (Airline Pilot) are in Aviation (AVN) sessions.

## Refund calculation

Tuition fees are calculated according to a student’s enrolled load. The following table lists the refund a student is entitled to before and after the census date:

<table>
<thead>
<tr>
<th></th>
<th>Before census date(^3)</th>
<th>After census date(^4)</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program withdrawal, failure to meet offer letter conditions</td>
<td>100%</td>
<td>0%</td>
<td>The appropriate withdrawal form and any supporting documentation must be submitted along with the refund application.</td>
</tr>
<tr>
<td>Program withdrawal, following leave of absence</td>
<td>100%</td>
<td>0%</td>
<td></td>
</tr>
<tr>
<td>Program withdrawal</td>
<td>100%</td>
<td>0%</td>
<td></td>
</tr>
<tr>
<td>Domestic TAFE Program withdrawal and transfer to another education institution</td>
<td>100%</td>
<td>0%</td>
<td></td>
</tr>
<tr>
<td>Program deferral</td>
<td>100%</td>
<td>0%</td>
<td></td>
</tr>
<tr>
<td>Permanent residency status is granted</td>
<td>100%</td>
<td>0%</td>
<td>Refer below</td>
</tr>
<tr>
<td>RMIT cancels program or program ceases to be provided</td>
<td>100%</td>
<td>100%</td>
<td>For international students, refunds will be paid in accordance with the provisions of the ESOS Act 2000 and the ESOS Regulations 2001. Refunds will be made within 2 weeks after RMIT cancels program or program ceases to be provided. Alternatively, the student may be offered and accept enrolment in a suitable replacement program at the same cost.</td>
</tr>
<tr>
<td>RMIT has not provided program in full</td>
<td>100%</td>
<td>100%</td>
<td>For international students, where the program is not provided in full due to sanctions as per ESOS Act Part 6, refunds will be paid in accordance with the provisions of the ESOS Act 2000 and the ESOS Regulations 2001. Refunds will be made within 2 weeks after RMIT cancels program or programs ceases to be provided. Alternatively, the student may be offered and accept enrolment in a suitable replacement program at the same cost.</td>
</tr>
</tbody>
</table>
Visa application is refused – international students

| 100% less administration fee |
| 100% less administration fee |

Documentary evidence of the refusal from Department of Immigration and Citizenship (DIAC) must be provided along with the refund application. An administration fee will apply.

Reduction of enrolled load (credit points/ nominal hours)

| 100% of dropped course’s fees |
| 0% |

Overpayment

- -

Overpayments in credit in a student’s account may be refunded.

**Payment of upfront contribution**

If a student is enrolled within a Commonwealth supported place and elects to make an up-front payment in excess of the 90% of the prevailing tuition fees, a refund will be made for the excess.

Withdrawal from a program or course at RMIT on or before census date, resulting in a credit within a student account from the up-front contribution, will initiate a refund of the excess amount.

**Special circumstances**

If you withdraw for a unit after the census date because you become seriously ill or because of other ‘special circumstances’, you can apply to your provider to have your HELP debt remitted (and your FEE-HELP balance re-credited if applicable). To remove any HELP debt, re-credit your FEE-HELP balance and refund any up-front payments, your provider must be satisfied that ‘special circumstances’ applied to you. You should check with the student administration area of your provider about how to apply for special circumstances. For a provider to be satisfied that special circumstances apply, you need to demonstrate that the circumstances:

- were beyond your control;
- did not make their full impact on you until on or after the census date(s) of the unit(s) in question; and
- were such that they made it impracticable for you to complete the requirements for the unit(s).

Your provider will assess your application in accordance with the requirements of the Higher Education Support Act 2003 and its associated guidelines. You will need to provide independent supporting documentation to support your claim that special circumstances occurred. Note: You cannot apply to have your debt remitted under special circumstances if you have successfully completed the unit.
12.1.5 Refund rules for International Students

International students granted a payment plan for their current semester, who then withdraw after the census date in their current semester, are not eligible for a refund of tuition or student union fees for that semester. In addition, students will remain liable for any amounts unpaid.

Withdrawal from a program following census date, due to exceptional circumstances may be accepted as grounds for a full or partial refund of any pre-paid tuition fee, subject to the provision of acceptable documentary evidence, at the discretion of the Academic Registrar.

No refund will be granted if an international onshore student has their visa cancelled by the Department of Immigration and Citizenship (DIAC) for a breach of visa conditions. No refund will be granted if an international onshore student is suspended or excluded from RMIT University due to misconduct.

**Student visa**

RMIT will report all international students who do not have a current enrolment to the Department of Immigration and Citizenship (DIAC). Student visas may be terminated based on this information. If a visa extension is refused, students will incur an administration fee of $500.

**Permanent residency**

International students who are granted permanent residency will be eligible for a refund of all international tuition fees if Permanent Residency Status is granted by the applicable census date and the student submits a Change of Citizenship/Immigration Status form to RMIT by the same applicable census date. Students granted a domestic full fee paying or Commonwealth Supported Place may have their pre-paid fees credited to their account. A $500 Administration fee may be charged to cover educational representative fees.

International students who are granted Permanent Residency after the applicable census date will not be entitled to a refund for the current semester. International tuition fees paid for future semesters will be refunded 100%. A $500 Administration fee may be charged to cover educational representative fees.

A student whose residency status changes, must inform RMIT of the change by the applicable census date through the lodgement of a Change of Citizenship / Immigration Status form at a Hub location, to ensure their status is amended within the University’s student administration database.

12.1.6 Refunds for commencing International Students

By accepting a full fee international student place at RMIT, an international student enters into an agreement with RMIT for a study program. This agreement is for the period of the expected duration of the student’s program, or duration of programs, for an offer of more than one program. This agreement means there is an obligation on the student’s behalf to pay the published program fees throughout the student’s enrolment.

The following table details the standard refund rules that apply to commencing international students:

<table>
<thead>
<tr>
<th>Refund</th>
<th>Specific Grounds that Student withdraws acceptance</th>
<th>Student applies for a refund less than 4 weeks</th>
<th>Student applies for a refund within 4 weeks</th>
<th>Student applies for a refund more than 4 weeks</th>
</tr>
</thead>
</table>
## Notes:

1. Categories for full refund are:
   - Australian Government has refused to grant initial visa for study in Australia prior to entry;
   - The offer of a place is withdrawn because conditions within the offer letter have not been met. If the offer was made on the basis of incorrect or incomplete information being supplied by the applicant or student, students may be charged a $500 administration fee.
   - RMIT is unable to provide the program or the program does not start on the agreed start date. The administration fee will not be charged. Refunds will be paid in accordance with the provisions of the ESOS Act 2000 and the ESOS Regulations 2001. Refunds will be made within 2 weeks after RMIT cancels program or the programs ceases to be provided.
   - Student obtains permanent residency by census date (and has been offered CSP or fee-paying place; and submits a Change of Citizenship/Immigration Status form to RMIT by the same applicable census date). A $500 Administration fee may be charged to cover educational representative fees.
   - A notice of withdrawal due to exceptional circumstances of a compassionate nature.

2. Australian Government has rejected a visa extension - students will be charged a $500 administration fee.

3. Students who apply to transfer to another RMIT program after no more than 2 weeks from the program commencement date will be charged a $500 administration fee. (Any available credit balance after the deduction of the administration fee will be applied to the other program’s tuition fees).

4. Overseas Student Health Cover (OSHC) and application fees are non-refundable. Students must apply for an OSHC refund direct to Medibank Private.

5. Executive discretion may be exercised to consider applications which do not comply with the above provisions, but for which extraordinary circumstances may exist. Application for a refund in special circumstances must be made in writing and sent to the Director, International Services.

Proof of payment of the fees (e.g. an official receipt) and validation of the reasons for applying for a refund will be required.

<table>
<thead>
<tr>
<th>Category</th>
<th>4 weeks before program commencement date</th>
<th>weeks before program commencement date</th>
<th>after program commencement date</th>
<th>weeks after program commencement date, OR visa cancelled.</th>
</tr>
</thead>
<tbody>
<tr>
<td>meet eligibility for a full refund.</td>
<td>100% refund of monies paid. An administration fee of $500 may be charged.</td>
<td>Monies paid less 50% of standard deposit.</td>
<td>Monies paid less 50% of first semester program tuition fee</td>
<td>No refund</td>
</tr>
<tr>
<td>(See note 1)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Refund Amount</th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>100% refund of monies paid.</td>
<td>100% refund of monies. An administration fee of $500 may be charged.</td>
<td>Monies paid less 50% of standard deposit.</td>
<td>Monies paid less 50% of first semester program tuition fee</td>
<td>No refund</td>
</tr>
</tbody>
</table>
6. Any further appeal to the decision made by the Director, International Services, may be directed to the Deputy Vice-Chancellor (International and Development) should this be necessary.
RMIT English Worldwide – refunds

RMIT English Worldwide (REW) will refund tuition fees in special circumstances. The following reasons are considered grounds for a refund:

1. If the Australian Government has refused to grant a visa:
   a) The refund amount will be tuition fees in full (excluding the enrolment fee).
   b) The refund will be made within 28 days (or 4 weeks) of receiving a student’s refund application together with a copy of the Australian Embassy rejection letter.

2. If REW withdraws the offer or is unable to proceed with the program applied for (i.e. if the program does not start on the agreed starting day or if the program is stopped after it starts and before it is completed):
   a) The refund amount will be tuition fees in full (including the enrolment fee).
   b) The refund will be made within 14 days (or 2 weeks) after the agreed program commencement date in such cases.

3. If the application for a refund is received more than 28 days (or 4 weeks) before the enrolment date of the course:
   a) The refund amount will be all fees less the enrolment fee and a cancellation fee of $200.
   b) The refund will be made within 28 days (or 4 weeks) of receiving a student’s written application.

4. If the application for a refund is received less than 28 days (or 4 weeks) before the enrolment date of the course:
   a) The refund amount will be 50% of the total tuition fees paid (or no more than 12 weeks tuition fee) excluding the enrolment fee.
      The refund will be made within 28 days (or 4 weeks) of receiving a student’s written application

5. In extraordinary circumstances REW executives may exercise discretion, when refund requests which do not comply with the points listed above are received. Examples may include but are not limited to:
   - natural disasters necessitating the return of the student to the home country;
   - major political upheaval in the home country requiring emergency travel and this has impacted on the student’s study;
   - severe and unmanageable medical conditions of the student;
   - cultural or religious imperatives

Documented evidence is required with the application and the Director's decision is final in all cases.

REW will not refund fees if:
   - The program has commenced.
   - The student is reported to the Immigration Department for breach of visa conditions and has his/her visa cancelled.
   - The student is excluded on the grounds of unacceptable behaviour.
The refund policy does not remove a student’s right to take further action under Australia’s consumer protection laws. Whilst all applications for refunds will be dealt with according to the stated policy and the National Code of Practice (ESOS Act 2000), this does not remove a student’s right to pursue legal remedies. Students who are not satisfied that refund procedures have been followed as published have recourse to the RMIT English Worldwide Complaints and Appeals procedure at no cost. The student must continue with their enrolment during the appeals period.

Refund Procedure

1. All applications for refunds must be made in writing to the Director, REW Melbourne Language Centre and emailed to REWStudent.Services@rmit.edu.au or delivered to the REW Student Services Reception.

2. Refunds will be made in Australian currency (AUD) and refunded to the student or appointed beneficiary (evidence must be provided with the application). This will be processed as a bank transfer unless otherwise requested.

Transfer Policy

1. No transfers of tuition fees will be made to another English language centre unless REW is unable to proceed with the program.

2. Students may transfer the balance of their tuition fees to a formal award program at RMIT University or another formal award institution if:
   a) The transfer conditions are in accordance with government requirements, and;
   b) The student produces evidence of a non-conditional offer letter and written notice is given 28 days prior to the commencement of the next module of the program.

3. If students are approved for transfer to RMIT or another formal award institution, an administration fee of 20% of the portion of tuition fees to be transferred will apply.

4. Transfer of fees will occur within 28 days of written notice.

13 Financial liability will remain until enrolment is cancelled

The financial liability of a student’s enrolment will remain unless an Enrolment Variation, Leave of Absence or Cancellation of Enrolment form, or enrolment variation using Enrolment Online is completed and lodged by the appropriate date.

Withdrawal from a course using Enrolment Online, lodgement of an approved Enrolment Variation, Leave of Absence or Cancellation of Enrolment form with RMIT University or RMIT English Worldwide are the only mechanisms to withdraw from a course or program of study. Failure to lodge the appropriate request before the deadline will result in the tuition liability remaining and the appropriate debt recovery actions will be enforced.
14 Approval

RECOMMENDED
Stuart Donaldson
Executive Director (Financial Services)

ENDORSED
Stephen Connelly
Deputy Vice-Chancellor (International & Development)

ENDORSED
Steve Somogyi
Vice-President Resources

APPROVED
Professor Margaret Gardner
Vice-Chancellor and President

Date: 7.12.12
Date: 11.12.12
Date: 13.12.12
Date: 14.12.12
## Appendix 1 – Domestic Higher Education program fees (Australian full fee-paying)

Refer to www.rmit.edu.au/programs/fees/highered for fee updates and more information

<table>
<thead>
<tr>
<th>Career</th>
<th>Program / plan code</th>
<th>Academic Program Description</th>
<th>2013 average annual fee $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Undergraduate</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>UGRD</td>
<td>AD001</td>
<td>Associate Deg in Graphic Technology</td>
<td>18,240</td>
</tr>
<tr>
<td>UGRD</td>
<td>AD002</td>
<td>Associate Deg Eng Tech (Mechanical)</td>
<td>20,160</td>
</tr>
<tr>
<td>UGRD</td>
<td>AD003</td>
<td>Associate Deg in Eng Tech (Systems and Logistics)</td>
<td>20,160</td>
</tr>
<tr>
<td>UGRD</td>
<td>AD004</td>
<td>Associate Deg in Eng Tech (Advanced Manufacturing)</td>
<td>20,160</td>
</tr>
<tr>
<td>UGRD</td>
<td>AD005</td>
<td>Associate Deg in Eng Tech (Electrical/Electronics)</td>
<td>20,160</td>
</tr>
<tr>
<td>UGRD</td>
<td>AD006</td>
<td>Associate Deg in Information Technology</td>
<td>18,240</td>
</tr>
<tr>
<td>UGRD</td>
<td>AD007</td>
<td>Associate Deg in Design (Furniture)</td>
<td>20,160</td>
</tr>
<tr>
<td>UGRD</td>
<td>AD008</td>
<td>Associate Deg in Network Engineering (2009-)</td>
<td>20,160</td>
</tr>
<tr>
<td>UGRD</td>
<td>AD008</td>
<td>Associate Deg in Network Engineering (2010+)</td>
<td>20,160</td>
</tr>
<tr>
<td>UGRD</td>
<td>AD009</td>
<td>Associate Deg in Engineering Technology (Civil Engineering)</td>
<td>20,160</td>
</tr>
<tr>
<td>UGRD</td>
<td>AD010</td>
<td>Associate Deg in Business</td>
<td>19,200</td>
</tr>
<tr>
<td>UGRD</td>
<td>AD012</td>
<td>Associate Deg in Applied Science</td>
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</tr>
<tr>
<td>UGRD</td>
<td>AD013</td>
<td>Associate Deg in FashTextMerch</td>
<td>20,160</td>
</tr>
<tr>
<td>UGRD</td>
<td>AD014</td>
<td>Associate Deg in Fashion Des &amp; Tech</td>
<td>20,160</td>
</tr>
<tr>
<td>UGRD</td>
<td>AD015</td>
<td>Associate Deg Legal Prac (Paralegal)</td>
<td>19,200</td>
</tr>
<tr>
<td>UGRD</td>
<td>AD016</td>
<td>Associate Deg Prof Writing &amp; Editing</td>
<td>20,160</td>
</tr>
<tr>
<td>UGRD</td>
<td>AD017</td>
<td>Associate Deg in Screen and Media Production</td>
<td>20,160</td>
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<tr>
<td>UGRD</td>
<td>AD018</td>
<td>Associate Deg in Screenwriting</td>
<td>20,160</td>
</tr>
<tr>
<td>UGRD</td>
<td>AD019</td>
<td>Associate Deg in Health Sciences</td>
<td>18,240</td>
</tr>
<tr>
<td>UGRD</td>
<td>AD020</td>
<td>Associate Deg in Interior Decoration &amp; Design</td>
<td>20,160</td>
</tr>
<tr>
<td>UGRD</td>
<td>AD021</td>
<td>Associate Deg in Visual Merchandising</td>
<td>20,160</td>
</tr>
<tr>
<td>UGRD</td>
<td>AD022</td>
<td>Associate Deg in Graphic Design</td>
<td>20,160</td>
</tr>
<tr>
<td>UGRD</td>
<td>AD023</td>
<td>Associate Deg in Aviation (Professional Pilots)</td>
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</tr>
<tr>
<td>UGRD</td>
<td>BH000</td>
<td>B App Sci (Psychology) (Hons)</td>
<td>21,120</td>
</tr>
<tr>
<td>UGRD</td>
<td>BH001</td>
<td>B App Sci (Disability) (Hons)</td>
<td>21,120</td>
</tr>
<tr>
<td>UGRD</td>
<td>BH002</td>
<td>B Nursing (Hons)</td>
<td>21,120</td>
</tr>
<tr>
<td>UGRD</td>
<td>BH004</td>
<td>B App Sci (Human Movt) (Hons)</td>
<td>24,960</td>
</tr>
<tr>
<td>UGRD</td>
<td>BH006</td>
<td>B Sci (Applied Chemistry) (Honours)</td>
<td>23,040</td>
</tr>
<tr>
<td>UGRD</td>
<td>BH007</td>
<td>B Environmental Science (Honours)</td>
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<td>BH009</td>
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<tr>
<td>UGRD</td>
<td>BH012</td>
<td>B Sci (Applied Science) (Hons)</td>
<td>23,040</td>
</tr>
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<td>UGRD</td>
<td>BH013P9</td>
<td>B Computer Science (Hons)</td>
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</tr>
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<td>UGRD</td>
<td>BH015</td>
<td>B Design (Industr Des) (Hons)</td>
<td>24,000</td>
</tr>
<tr>
<td>UGRD</td>
<td>BH016</td>
<td>B Soc Sci (Hons)</td>
<td>19,200</td>
</tr>
<tr>
<td>UGRD</td>
<td>BH020</td>
<td>B Design (Comm Design) (Hons)</td>
<td>23,040</td>
</tr>
<tr>
<td>UGRD</td>
<td>BH021</td>
<td>B Sci (Scientific Photography) (Honours)</td>
<td>24,000</td>
</tr>
<tr>
<td>UGRD</td>
<td>BH031</td>
<td>B Sci (AppBiol/Biotech)(Hons)</td>
<td>23,040</td>
</tr>
<tr>
<td>UGRD</td>
<td>BH032</td>
<td>B Biomedical Sci (Lab Medicine)(Hons)</td>
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</tr>
<tr>
<td>UGRD</td>
<td>BH033</td>
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<tr>
<td>UGRD</td>
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<td>B Bus (Accounting) (Hons)</td>
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<tr>
<td>UGRD</td>
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<td>B Bus (Eco &amp; Finance) (Hons)</td>
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<tr>
<td>UGRD</td>
<td>BH048</td>
<td>B Urban and Regional Planning (Hons)</td>
<td>19,200</td>
</tr>
</tbody>
</table>
# Appendix 1 – Domestic Higher Education program fees (Australian full fee-paying)

Refer to www.rmit.edu.au/programs/fees/highered for fee updates and more information

<table>
<thead>
<tr>
<th>Career</th>
<th>Program / plan code</th>
<th>Academic Program Description</th>
<th>2013 average annual fee $</th>
</tr>
</thead>
<tbody>
<tr>
<td>UGRD</td>
<td>BH049</td>
<td>B Arts (International Studies) (Hons)</td>
<td>19,200</td>
</tr>
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<td>UGRD</td>
<td>BH052</td>
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<tr>
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<td>B Comm (Advertising-Creative) (Honours)</td>
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<td>BH056</td>
<td>B Comm (Professional Communication) (Honours)</td>
<td>21,120</td>
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<tr>
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<td>BH058</td>
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<td>24,960</td>
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<tr>
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<td>BH061</td>
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<td>UGRD</td>
<td>BH062</td>
<td>Bachelor of Health Science (Honours)</td>
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<td>BH064</td>
<td>Bachelor of Business (Honours)</td>
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<tr>
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<td>B App Sci (Physical Edu) (Hon)</td>
<td>22,080</td>
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<tr>
<td>UGRD</td>
<td>BP002</td>
<td>BEng (CmpNtwkEng) / BCompSci</td>
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<td>BEng(CommEng)/BCompSci</td>
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<tr>
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<td>BEng (Elec/ComEng) / BCompSci</td>
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<td>BSci(Phys)/BEng(ElecComm)</td>
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<td>B App Sci (Disability)</td>
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</tr>
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<td>UGRD</td>
<td>BP023</td>
<td>B Arts(Criminal Justice Admin) (2007-)</td>
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<td>UGRD</td>
<td>BP023</td>
<td>B Arts(Criminal Justice Admin) (2008+)</td>
<td>19,200</td>
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<tr>
<td>UGRD</td>
<td>BP025</td>
<td>B Arts (Youth Affairs)</td>
<td>19,200</td>
</tr>
<tr>
<td>UGRD</td>
<td>BP026</td>
<td>Bachelor of Social Work</td>
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Appendix 1 – Domestic Higher Education program fees (Australian full fee-paying)

Refer to www.rmit.edu.au/programs/fees/highered for fee updates and more information

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## Appendix 1 – Domestic Higher Education program fees (Australian full fee-paying)

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## Appendix 1 – Domestic Higher Education program fees (Australian full fee-paying)


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### Appendix 1 – Domestic Higher Education program fees (Australian full fee-paying)

Refer to [www.rmit.edu.au/programs/fees/highered](http://www.rmit.edu.au/programs/fees/highered) for fee updates and more information

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## Appendix 1 – Domestic Higher Education program fees (Australian full fee-paying)

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### Appendix 1 – Domestic Higher Education program fees (Australian full fee-paying)

Refer to www.rmit.edu.au/programs/fees/highered for fee updates and more information

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Appendix 1 – Domestic Higher Education program fees (Australian full fee-paying)

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Appendix 1 – Domestic Higher Education program fees (Australian full fee-paying)

Refer to www.rmit.edu.au/programs/fees/highered for fee updates and more information

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## Appendix 1 – Domestic Higher Education program fees (Australian full fee-paying)

Refer to www.rmit.edu.au/programs/fees/highered for fee updates and more information

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## Appendix 1 – Domestic Higher Education program fees (Australian full fee-paying)

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Appendix 1 – Domestic Higher Education program fees (Australian full fee-paying)

Refer to www.rmit.edu.au/programs/fees/highered for fee updates and more information

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Appendix 1 – Domestic Higher Education program fees (Australian full fee-paying)

Refer to www.rmit.edu.au/programs/fees/highered for fee updates and more information

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## Appendix 1 – Domestic Higher Education program fees (Australian full fee-paying)


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### Appendix 2 – International Onshore Higher Education, TAFE & Preparatory program fees

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Save Date: 07/12/2012  
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## Appendix 3 – TAFE Tuition Fees for Australian government-subsidised and full fee-paying places

Refer to [www.rmit.edu.au/programs/fees/tafe](http://www.rmit.edu.au/programs/fees/tafe) for fee updates and more detail.

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Appendix 3 - TAFE Tuition Fees for Australian government-subsidised and full fee-paying places
Refer to www.rmit.edu.au/programs/fees/tafe for fee updates and more detail

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## Appendix 3 - TAFE Tuition Fees for Australian government-subsidised and full fee-paying places

Refer to [www.rmit.edu.au/programs/fees/tafe](http://www.rmit.edu.au/programs/fees/tafe) for fee updates and more detail

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¹ Nominal hours are indicative and may vary.
² Fees are indicative and subject to change.
³ Concession fees are available for eligible students.
⁴ Fees are based on 2013 TAFE fees.
Appendix 3 - TAFE Tuition Fees for Australian government-subsidised and full fee-paying places

Refer to www.rmit.edu.au/programs/fees/tafe for fee updates and more detail

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Appendix 3 - TAFE Tuition Fees for Australian government-subsidised and full fee-paying places
Refer to www.rmit.edu.au/programs/fees/tafe for fee updates and more detail

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Refer to [www.rmit.edu.au/programs/fees/tafe](http://www.rmit.edu.au/programs/fees/tafe) for fee updates and more detail

## 2013 TAFE fees

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## Appendix 3 - TAFE Tuition Fees for Australian government-subsidised and full fee-paying places

Refer to [www.rmit.edu.au/programs/fees/tafe](http://www.rmit.edu.au/programs/fees/tafe) for fee updates and more detail.

### 2013 TAFE fees

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## Appendix 3 - TAFE Tuition Fees for Australian government-subsidised and full fee-paying places

Refer to [www.rmit.edu.au/programs/fees/tafe](http://www.rmit.edu.au/programs/fees/tafe) for fee updates and more detail

### 2013 TAFE fees

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Footnotes:

1. Indicative Nominal Hours
2. $ per nominal hour
3. Indicative annual fee
4. Indicative total program price
5. Government-subsidised Fees (concession)
6. Full-fees

*Note: The fee table includes both government-subsidised and full fees.*/
## Appendix 3 - TAFE Tuition Fees for Australian government-subsidised and full fee-paying places

Refer to www.rmit.edu.au/programs/fees/tafe for fee updates and more detail

<table>
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Document: Appendix 3 2013 TAFE fees.doc
Author: Financial Services Group
Save Date: 07/12/2012
Page 11 of 15
Appendix 3 - TAFE Tuition Fees for Australian government-subsidised and full fee-paying places

Refer to www.rmit.edu.au/programs/fees/tafe for fee updates and more detail

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### Appendix 3 - TAFE Tuition Fees for Australian government-subsidised and full fee-paying places

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Appendix 3 - TAFE Tuition Fees for Australian government-subsidised and full fee-paying places
Refer to www.rmit.edu.au/programs/fees/tafe for fee updates and more detail

<table>
<thead>
<tr>
<th>Program Code</th>
<th>National ID</th>
<th>Program Name</th>
<th>Duration</th>
<th>Indicative Nominal Hours $^1$</th>
<th>Government-subsidised Fees * $^2$</th>
<th>Government-subsidised Fees *(concession) $^3$</th>
<th>Full-fees * $^4$</th>
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<tr>
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<td>Lighting Engineering &amp; Design</td>
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<td>Servc Carbon Diox Refrig Syst</td>
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## Appendix 3 - TAFE Tuition Fees for Australian government-subsidised and full fee-paying places

Refer to www.rmit.edu.au/programs/fees/tafe for fee updates and more detail

<table>
<thead>
<tr>
<th>Program Code</th>
<th>National ID</th>
<th>Program Name</th>
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<th>Indicative Nominal Hours ¹</th>
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<th>Government-subsidised Fees ³ (concession)</th>
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<td>Indicative annual fee ²</td>
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<td>Indicative total program price ²</td>
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</table>

¹ Hours may vary depending on electives chosen by student.

² Tuition fees are indicative only and subject to change given individual circumstances at enrolment. Additional fees may apply such as student services and amenities fees.

³ Diploma and advanced diploma students are no longer eligible for a concession or exemption of tuition fees. Aboriginal/Torres Strait Islander students can continue accessing concession rates at all program levels (including diploma and advanced diploma).

* VET FEE-HELP is available to eligible students undertaking diploma and advanced diploma courses.
## Appendix 4 - Material and course fees

Refer to www.rmit.edu.au/fs/studentfees/material for fee updates and further information

<table>
<thead>
<tr>
<th>Fee Code</th>
<th>Fee Type</th>
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<th>Description on student's invoice/account</th>
<th>Career</th>
<th>Program Code</th>
<th>Program Title</th>
<th>Course Codes</th>
<th>Course Names</th>
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<td>VART6037C</td>
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<td>M310</td>
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<td>TAFE</td>
<td>C5235</td>
<td>Diploma of Visual Merchandising</td>
<td>GRAP5148C</td>
<td>3D Design Process</td>
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<tr>
<td>M364</td>
<td>Materials</td>
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<td>M364 BP117 Yr 1 Store Access Mat</td>
<td>UGRD</td>
<td>BP117</td>
<td>BA Photography</td>
<td>VART2977, VART2988, VART2979, VART2980</td>
<td>1st year Studio &amp; Location Imaging Practice</td>
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<td>M456 Design Prods from Brief</td>
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<td>Diploma of Product Design</td>
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<td>GRAP2243</td>
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<td>M559</td>
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<td>Program Title</td>
<td>Course Codes</td>
<td>Course Names</td>
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<td>M560</td>
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<td>GRAP5146C</td>
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<td>M603</td>
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<td>UGRD</td>
<td>BP040, BP041</td>
<td>B App Sci (Human Movement), B App Sci (Physical Education)</td>
<td>OTH2121, OTH2127</td>
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<td>C6077</td>
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<td>JUST5145, HWSS5407C, LAW5161</td>
<td>Corrections, Values and Principles, Criminal Justice System</td>
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<td>C6077</td>
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<td>C6077</td>
<td>Advanced Diploma of Justice</td>
<td>JUST5143, JUST5148</td>
<td>Investigative Processes, Policing</td>
</tr>
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<td>M628</td>
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<td>Adv Dip of Textile Design and Development</td>
<td>ISYS5657C</td>
<td>Produce Computer Aided Design Folios</td>
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</tbody>
</table>
# Appendix 4 - Material and course fees

Refer to www.rmit.edu.au/fs/studentfees/material for fee updates and further information

<table>
<thead>
<tr>
<th>Fee Code</th>
<th>Fee Type</th>
<th>2013 fee incl GST $</th>
<th>Description on student’s invoice/account</th>
<th>Career</th>
<th>Program Code</th>
<th>Program Title</th>
<th>Course Codes</th>
<th>Course Names</th>
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<td>Materials</td>
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<td>C6082</td>
<td>Adv Dip of Textile Design and Development</td>
<td>MKTG5756C</td>
<td>Identify fibres, yarns and textile materials and their uses in textile production.</td>
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<td>MANU5915C</td>
<td>Select dyes</td>
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## Appendix 4 - Material and course fees
Refer to www.rmit.edu.au/fs/studentfees/material for fee updates and further information

<table>
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<tr>
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## Appendix 4 - Material and course fees

Refer to [www.rmit.edu.au/fs/studentfees/material](http://www.rmit.edu.au/fs/studentfees/material) for fee updates and further information.

<table>
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## Appendix 4 - Material and course fees

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<tr>
<th>Fee Code</th>
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## Appendix 4 - Material and course fees

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## Appendix 4 - Material and course fees

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<th>Course Names</th>
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<td>Drawing techniques</td>
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## Appendix 4 - Material and course fees
Refer to [www.rmit.edu.au/fs/studentfees/material](http://www.rmit.edu.au/fs/studentfees/material) for fee updates and further information

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## Appendix 4 - Material and course fees

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<td>Excursion</td>
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<td>M1227 Budj Bim Tours excur</td>
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<td>BP000, MC072, MC074, GC078, GC106, GD125, GD067</td>
<td>B. Soc Sci (Env), M Soc Sci (Env &amp; Planning), M Soc Sci (IntUrban&amp;EnvMgt), Grad Cert in Env &amp; Planning, Grad Cert in IntUrban&amp;EnvMgt, Grad Dip in Enviro &amp; Planning, Grad Dip Internatl Urb&amp;EnvMgt</td>
<td>ENVI1048, HUSO2066</td>
<td>Indigenous Peoples and the Environment, Indigenous Land Use</td>
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<td>M1230</td>
<td>Notes/Worbooks</td>
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<td>M1230 Research Strategies mat</td>
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<td>Various</td>
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<td>HUSO2079, HUSO2112, HUSO1222</td>
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<td>M1237</td>
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<td>BP192, BP161, BP235, BP193</td>
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<td>ENVI1145</td>
<td>Environmental Sampling and Analysis</td>
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# Appendix 4 - Material and course fees
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<td>M1237A</td>
<td>Excursion</td>
<td>95.00</td>
<td>M1237A Envir Analysis transport</td>
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<td>Environmental Sampling and Analysis</td>
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<td>M1242 CircuitBoard with USB/FW</td>
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<td>Materials</td>
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<td>C6094</td>
<td>Adv Dip Remedial Massage</td>
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<td>C4208, C5207</td>
<td>Cert IV / Dip Remedial Massage</td>
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<td>M1249</td>
<td>Materials</td>
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<td>M1249 Industry Software Subscr</td>
<td>TAFE</td>
<td>C5236, C5237, C6098</td>
<td>Dip Surveying, Dip Spatial Info Services, Adv Dip Spatial Info Services</td>
<td>GEOM5096C, GEOM-5092C, GEOM5098C, GEOM5101C, COSC5957C, COSC5959C, COSC5982C, COSC5981C</td>
<td>Produce maps for land management purposes, Conduct an engineering survey, Monitor and control the spatial components of projects / Develop 2-D and 3-D terrain visualisations, Design a spatial data storage system, Provide geographic information systems data, Monitor and control the spatial components of projects / Manage data within council's geographic information system, Develop, monitor and maintain geographic information systems</td>
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# Appendix 4 - Material and course fees

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<td>M1266</td>
<td>Materials</td>
<td>Variable</td>
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<td>BP184</td>
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<td>BP271</td>
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<td>Foundation Studies</td>
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<td>M1278 Machine Kit mat</td>
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<td>GRAP2362</td>
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<td>Certificate IV in Youth Work, B Soc Sci (Youth Work)</td>
<td>EMPL1370C, HWSS5454C, EMPL7010C, HWSS2168, HWSS2169</td>
<td>Maintain an effective work environment, Respond holistically to clients, Engage with young people, Youth Work Field Ed 2nd Year, Youth Work Field Ed 3rd Year</td>
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<td>M1280 accommodation deposit</td>
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<td>Master of Proj Mgt, Grad Cert in Proj Mgt, Grad Dip in Proj Mgt, Grad Dip in Val, Grad Cert in Ppty, Grad Dip in Ppty, Master of Bus (Ppty)</td>
<td>BUSM3110</td>
<td>I.R. for Project Managers</td>
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<td>M1281</td>
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<td>All courses</td>
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<td>C4208, C5207, C6094</td>
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<td>M1293</td>
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<td>AD014</td>
<td>Associate Degree Fashion Design &amp; Technology</td>
<td>GRAP2475</td>
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<td>POLI5034C, HWSS5500C, HWSS5533C</td>
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## Appendix 4 - Material and course fees

Refer to www.rmit.edu.au/fs/studentfees/material for fee updates and further information

<table>
<thead>
<tr>
<th>Fee Code</th>
<th>Fee Type</th>
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ACC       | Advanced Diploma of Building Design (Arch) | ARCH5184     | Provide design solutions 1/2 |
| M1321    | Materials | 81.60               | M1321 Drawings for res blg mat           | TAFE   | C6097
ACC       | Advanced Diploma of Building Design (Arch) | ARCH5157     | Drawings for Residential Buildings |
| M1322    | Materials | 30.00               | M1322 Dev decor proposal mat              | TAFE   | C5249        | Diploma of Interior Design & Decoration | ARCH5167C    | Develop a decoration proposal |
| M1324    | Materials | 55.00               | M1324 Open-USB-IO board mat              | UGRD   | BP013        | B Eng (Advanced Manufacturing and Mechatronics) | MANU2205     | Introduction to Mechatronics |
| M1325    | Materials | 132.00              | M1325 RMIT Nursing workshirts            | TAFE   | C4203, C5246 | Cert IV / Dip of Nursing | All courses | All courses |
| M1329    | Excursion | 74.00               | M1329 Anglesea camp transport            | TAFE   | C5161        | Diploma of Conservation & Land Management | ENVI5052C     | Manage a natural area restoration program |
| M1330    | Excursion | 129.00              | M1330 Anglesea meals&accom+GST           | TAFE   | C5161        | Diploma of Conservation & Land Management | ENVI5052C     | Manage a natural area restoration program |
| M1331    | Excursion | 85.00               | M1331 Lake Condah transport              | TAFE   | C5161        | Diploma of Conservation & Land Management | HUSO5098C     | Conduct field research into natural and cultural resources |
| M1332    | Excursion | 129.00              | M1332 LakeCondah meals&acc+GST           | TAFE   | C5161        | Diploma of Conservation & Land Management | HUSO5098C     | Conduct field research into natural and cultural resources |
### Appendix 4 - Material and course fees

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### Appendix 4 - Material and course fees
Refer to [www.rmit.edu.au/fs/studentfees/material](http://www.rmit.edu.au/fs/studentfees/material) for fee updates and further information

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## Appendix 4 - Material and course fees

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### Appendix 4 - Material and course fees
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<td>Associate Degree of Visual Merchandising</td>
<td>GRAP2518</td>
<td>Three Dimensional Marketing</td>
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<tr>
<td>M1455</td>
<td>Materials</td>
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<td>M1455 Apply Design 3D Forms mat</td>
<td>TAFE</td>
<td>SIR50212</td>
<td>New Diploma of Visual Merchandising</td>
<td>BSBDES303A</td>
<td>Apply Design Process to 3D Forms</td>
</tr>
<tr>
<td>M1456</td>
<td>Materials</td>
<td>150.00</td>
<td>M1456 Plan &amp; build visual mat</td>
<td>TAFE</td>
<td>SIR50212</td>
<td>New Diploma of Visual Merchandising</td>
<td>SIRXMER407</td>
<td>Plan and build visual presentations</td>
</tr>
<tr>
<td>M1457</td>
<td>Materials</td>
<td>180.00</td>
<td>M1457 Produce instore pres mat</td>
<td>TAFE</td>
<td>SIR50212</td>
<td>New Diploma of Visual Merchandising</td>
<td>SIRRMER519</td>
<td>Produce in store presentations</td>
</tr>
<tr>
<td>M1458</td>
<td>Materials</td>
<td>30.00</td>
<td>M1458 Produce working draw mat</td>
<td>TAFE</td>
<td>SIR50212</td>
<td>New Diploma of Visual Merchandising</td>
<td>SIRRMER510</td>
<td>Produce working drawings</td>
</tr>
<tr>
<td>M1459</td>
<td>Materials</td>
<td>30.00</td>
<td>M1459 Apply colour therapy mat</td>
<td>TAFE</td>
<td>SIR50212</td>
<td>New Diploma of Visual Merchandising</td>
<td>TBA</td>
<td>Apply Colour Therapy</td>
</tr>
<tr>
<td>M1460</td>
<td>Excursion</td>
<td>50.00</td>
<td>M1460 History &amp; Theory des mat</td>
<td>TAFE</td>
<td>SIR50212</td>
<td>New Diploma of Visual Merchandising</td>
<td>BSBDES305A</td>
<td>History and Theory of Design</td>
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<tr>
<td>M1461</td>
<td>Materials</td>
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<td>M1461 Prod retail visual mat</td>
<td>TAFE</td>
<td>SIR50212</td>
<td>New Diploma of Visual Merchandising</td>
<td>SIRRMER508</td>
<td>Produce retail visual illustrations</td>
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<tr>
<td>M1462</td>
<td>Materials</td>
<td>65.00</td>
<td>M1462 Present product mat</td>
<td>TAFE</td>
<td>SIR50212</td>
<td>New Diploma of Visual Merchandising</td>
<td>SIRXMER304</td>
<td>Present Product</td>
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<td>M1463</td>
<td>Materials</td>
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<td>M1463 Text design-surface mat</td>
<td>UGRD</td>
<td>BP121</td>
<td>B Arts (Textile Design)</td>
<td>GRAP2557</td>
<td>Textile Design Studio - Surface</td>
</tr>
</tbody>
</table>
### Appendix 4 - Material and course fees

Refer to www.rmit.edu.au/fs/studentfees/material for fee updates and further information.

<table>
<thead>
<tr>
<th>Fee Code</th>
<th>Fee Type</th>
<th>2013 fee incl GST $</th>
<th>Description on student's invoice/account</th>
<th>Career</th>
<th>Program Code</th>
<th>Program Title</th>
<th>Course Codes</th>
<th>Course Names</th>
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<tbody>
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<td>Materials</td>
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<td>BP121</td>
<td>B Arts (Textile Design)</td>
<td>GRAP2558</td>
<td>Textile Design Studio - Structure</td>
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<tr>
<td>M1465</td>
<td>Materials</td>
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<td>UGRD</td>
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<td>B Arts (Textile Design)</td>
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<td>Textile Design Studio - Body</td>
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<td>BP121</td>
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<td>GRAP2560</td>
<td>Textile Design Studio - Space</td>
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<td>M1467 Textile design rsch mat</td>
<td>UGRD</td>
<td>BP121</td>
<td>B Arts (Textile Design)</td>
<td>GRAP2561</td>
<td>Textile Design Research Concepts</td>
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<tr>
<td>M1468</td>
<td>Materials</td>
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<td>M1468 TextileDes rsch proj mat</td>
<td>UGRD</td>
<td>BP121</td>
<td>B Arts (Textile Design)</td>
<td>GRAP2562</td>
<td>Textile Design Research Project</td>
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<tr>
<td>M1469</td>
<td>Materials</td>
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<td>M1469 Design&amp;develop 3 mat</td>
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<td>AD014</td>
<td>Associate Degree Fashion Design &amp; Technology</td>
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<td>Design and Development 3</td>
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<td>M1470</td>
<td>Materials</td>
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<td>M1470 Pattern technology 3 mat</td>
<td>UGRD</td>
<td>AD014</td>
<td>Associate Degree Fashion Design &amp; Technology</td>
<td>GRAP2484</td>
<td>Pattern Technology 3 &amp; Grading</td>
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<tr>
<td>M1471</td>
<td>Materials</td>
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<td>UGRD</td>
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<td>Associate Degree Fashion Design &amp; Technology</td>
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<td>Design and Development 4</td>
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<td>M1472</td>
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<td>Associate Degree Fashion Design &amp; Technology</td>
<td>GRAP2486</td>
<td>Pattern Technology 4 and Grading</td>
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<td>M1473</td>
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<td>AD014</td>
<td>Associate Degree Fashion Design &amp; Technology</td>
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<td>Knit Design and Development 3</td>
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<td>M1474</td>
<td>Materials</td>
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<td>M1474 Perform knit oper 2 mat</td>
<td>UGRD</td>
<td>AD014</td>
<td>Associate Degree Fashion Design &amp; Technology</td>
<td>GRAP2489</td>
<td>Perform Knit Operations 2</td>
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<td>M1475</td>
<td>Materials</td>
<td>50.00</td>
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<td>AD014</td>
<td>Associate Degree Fashion Design &amp; Technology</td>
<td>GRAP2479</td>
<td>Knit Production Planning and Sustainability</td>
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<tr>
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<td>Materials</td>
<td>50.00</td>
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<td>UGRD</td>
<td>AD014</td>
<td>Associate Degree Fashion Design &amp; Technology</td>
<td>GRAP2478</td>
<td>Knitwear Pattern Technology</td>
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<tr>
<td>M1477</td>
<td>Materials</td>
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<td>M1477 Assemb shoe by hand mat</td>
<td>TAFE</td>
<td>C4238</td>
<td>Cert IV Custom Made Footwear</td>
<td>MANU7246C</td>
<td>Assemble Shoe by Hand</td>
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<td>M1478</td>
<td>Excursion</td>
<td>2,633.00</td>
<td>M1478 Cook Islands Prof Prac</td>
<td>UGRD</td>
<td>BP046, BP249, GD109, GD110</td>
<td>BEd, BEd/BAppSc(Disability), GDP, GDS</td>
<td>TCHE2253, TCHE2381, TCHE2270, TCHE2266</td>
<td>Professional Practice</td>
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<tr>
<td>M1479</td>
<td>Excursion</td>
<td>1,410.00</td>
<td>M1479 Malawi study tour excursion</td>
<td>Various</td>
<td>Various (elective)</td>
<td>Various (elective)</td>
<td>HUSO2263, HUSO1301, HUSO2256, HUSO2202</td>
<td>Int Community Development, Women &amp; International Justice</td>
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<tr>
<td>M1480</td>
<td>Notes/Workbooks</td>
<td>30.00</td>
<td>M1480 Youth Mental Health mat</td>
<td>TAFE</td>
<td>C4262, C4264</td>
<td>Certificate IV in Youth Work, Certificate IV in Alcohol and Other Drugs Work</td>
<td>Various (all courses)</td>
<td>Various (all courses)</td>
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<tr>
<td>M1481</td>
<td>Excursion</td>
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<td>M1481 TAFE Japan study tour</td>
<td>TAFE</td>
<td>C4283</td>
<td>Certificate IV in Japanese</td>
<td>LANG5731</td>
<td>Japanese - Level 4</td>
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<tr>
<td>M1482</td>
<td>Materials</td>
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<td>M1482 Location101 store access</td>
<td>UGRD</td>
<td>BP117</td>
<td>BA Photography</td>
<td>VART2979</td>
<td>Location Imaging Practice 101</td>
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<tr>
<td>M1483</td>
<td>Materials</td>
<td>65.00</td>
<td>M1483 Alt photo processes mat</td>
<td>UGRD</td>
<td>BP117</td>
<td>BA Photography</td>
<td>VART1704</td>
<td>Alternative Photographic Processes</td>
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<td>Materials</td>
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<td>UGRD</td>
<td>BP117</td>
<td>BA Photography</td>
<td>VART2977</td>
<td>Studio Imaging Practice 101</td>
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<td>Excursion</td>
<td>20.00</td>
<td>M1485 Research retreat excursion</td>
<td>RSCH</td>
<td>MR033, DR093</td>
<td>M Eng (Electrical and Comp Eng), PHD Electrical and Computer Eng</td>
<td>All courses</td>
<td>All courses</td>
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<td>M1486</td>
<td>Excursion</td>
<td>75.00</td>
<td>M1486 Excursion accom (+GST)</td>
<td>UGRD</td>
<td>BP065, BP075, BP200, BP246, BP261, BP262, BP263, BP264</td>
<td>BEng(Elec Eng)/BBus(Mgmt), BEng(CompNtwkEng)/BBus(Mgmt), Bach of Eng, B Eng (Elect Eng)/BCommerce, B Eng (Electrical Engineering), B Eng (Elec Electronic Eng), B Eng (Comp/Network Eng), B Eng (Electron/Comm Eng)</td>
<td>All courses</td>
<td>All courses</td>
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</tbody>
</table>
# Appendix 4 - Material and course fees

Refer to www.rmit.edu.au/fs/studentfees/material for fee updates and further information.

<table>
<thead>
<tr>
<th>Fee Code</th>
<th>Fee Type</th>
<th>2013 fee incl GST</th>
<th>Description on student’s invoice/account</th>
<th>Career</th>
<th>Program Code</th>
<th>Program Title</th>
<th>Course Codes</th>
<th>Course Names</th>
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<tr>
<td>M1487</td>
<td>Materials</td>
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<td>M1487 Collaborate creative mat</td>
<td>TAFE</td>
<td>C4311</td>
<td>Certificate IV in Visual Arts</td>
<td>MKTG6052</td>
<td>Collaborate in a creative process</td>
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<tr>
<td>M1488</td>
<td>Materials</td>
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<td>M1488 Produce drawings mat</td>
<td>TAFE</td>
<td>C4311</td>
<td>Certificate IV in Visual Arts</td>
<td>VART6240C</td>
<td>Produce drawings to communicate ideas</td>
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<tr>
<td>M1489</td>
<td>Materials</td>
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<td>TAFE</td>
<td>C4311</td>
<td>Certificate IV in Visual Arts</td>
<td>VART6244C</td>
<td>Experiment with drawings</td>
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<tr>
<td>TBA</td>
<td>Materials</td>
<td>10549.00</td>
<td>TBA</td>
<td>UGRD</td>
<td>BP070PL</td>
<td>B App Sci (Aviation)</td>
<td>AERO2467</td>
<td>Flying to General Flying Progress Test</td>
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<tr>
<td>M1491</td>
<td>Excursion</td>
<td>310.00</td>
<td>M1491 agideas Conference mat</td>
<td>PGRD</td>
<td>MC184, GD177</td>
<td>Master of Communication Design, Graduate Diploma of Communication Design</td>
<td>GRAP2563</td>
<td>Communication Design for Social Change</td>
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## Appendix 5 - Administrative fees

Refer to www.rmit.edu.au/fs/studentfees/admin for fee updates and more detail.

<table>
<thead>
<tr>
<th>Fee code</th>
<th>Fee type</th>
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<tbody>
<tr>
<td>ADM5</td>
<td>Service</td>
<td>Academic Registrar</td>
<td>ADM5 Replace cert/testamur</td>
<td>Replacement certificates, parchments or testamurs</td>
<td>130.00</td>
</tr>
<tr>
<td>ADM6</td>
<td>Service</td>
<td>Academic Registrar</td>
<td>ADM6 Replace cert completion</td>
<td>Replacement/additional statement of certificate of academic completion</td>
<td>30.00</td>
</tr>
<tr>
<td>ADM7</td>
<td>Service</td>
<td>Academic Registrar</td>
<td>ADM7 Conferring Ceremony Melb</td>
<td>Graduation Ceremony/Hire of Academic Dress - Melbourne</td>
<td>130.00</td>
</tr>
<tr>
<td>ADM8</td>
<td>Service</td>
<td>Academic Registrar</td>
<td>ADM8 Conferring Ceremony Offsh</td>
<td>Graduation Ceremony/Hire of Academic Dress - Offshore</td>
<td>130.00</td>
</tr>
<tr>
<td>ADM9</td>
<td>Service</td>
<td>Academic Registrar</td>
<td>ADM9 Guest tckt grad Offsh</td>
<td>Additional guest ticket for graduation ceremony - Offshore</td>
<td>40.00</td>
</tr>
<tr>
<td>ADM11</td>
<td>Service</td>
<td>RMIT Training (REW)</td>
<td>ADM11 RMIT Training Home-Stay</td>
<td>RMIT English Worldwide Home - Stay Placement. Fee charged by REW homestay provider to process an application for homestay. More information at: <a href="http://www.rmitenglishworldwide.com/homestay.html">www.rmitenglishworldwide.com/homestay.html</a></td>
<td>230.00</td>
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<tr>
<td>ADM11A</td>
<td>Service</td>
<td>International &amp; Development</td>
<td>ADM11A Homestay Placement Fee</td>
<td>Homestay Placement Fee for students placed by International Services</td>
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<tr>
<td>ADM12</td>
<td>Service</td>
<td>International &amp; Development</td>
<td>ADM12 INTL Airport Pickup</td>
<td>Airport Pickup service.</td>
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<td>ADM14</td>
<td>Service</td>
<td>International &amp; Development</td>
<td>ADM14 INTL App fee</td>
<td>Application fee for prospective students.</td>
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<tr>
<td>ADM15</td>
<td>Fine</td>
<td>International &amp; Development</td>
<td>ADM15 INTL W'draw from prog</td>
<td>Financial disincentive to withdraw late. Fee charged is determined by transfer or withdrawal date as per refund policy.</td>
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<td>ADM16</td>
<td>Fine</td>
<td>Library</td>
<td>ADM16 Library Overdue Fee</td>
<td>To ensure fair access for all Library users, there are fines for the late return of items. The following charges will apply in 2012: a fine of $.50 per item for each day the item is overdue to a maximum of $65 per item.</td>
<td>65.00</td>
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<tr>
<td>ADM20</td>
<td>Service</td>
<td>Property Services</td>
<td>ADM20 Day parking Bundoora</td>
<td>Student daily car parking (all day) - Bundoora</td>
<td>6.00</td>
</tr>
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<td>ADM21</td>
<td>Service</td>
<td>Property Services</td>
<td>ADM21 5hr parking Brunswick</td>
<td>Student daily car parking (5 hours) - Brunswick</td>
<td>6.00</td>
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<tr>
<td>ADM22</td>
<td>Service</td>
<td>Academic Registrar</td>
<td>ADM22 Manual receipt</td>
<td>Replacement cost for manual receipt</td>
<td>6.00</td>
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<tr>
<td>ADM30</td>
<td>Service</td>
<td>Academic Registrar</td>
<td>ADM30 Srch duplicate CAN</td>
<td>Search Fee - Duplicate of official Commonwealth Assistance Notice.</td>
<td>12.00</td>
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<tr>
<td>ADM31</td>
<td>Service</td>
<td>Academic Registrar</td>
<td>ADM31 Letter to employer:HECS</td>
<td>Provision of letter to employer re: Student Contribution Amount details</td>
<td>20.00</td>
</tr>
<tr>
<td>ADM42</td>
<td>Fine</td>
<td>Academic Registrar</td>
<td>ADM42 Non Return Acad Gown</td>
<td>Non Return of Academic Gown Melbourne</td>
<td>165.00</td>
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<tr>
<td>ADM43</td>
<td>Fine</td>
<td>SEH</td>
<td>ADM43 Late Enrol Fee - SEH</td>
<td>Late Enrol Fee - SEH. More information at <a href="http://www.rmit.edu.au/students/enrolment/late">www.rmit.edu.au/students/enrolment/late</a></td>
<td>175.00</td>
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<tr>
<td>ADM44</td>
<td>Fine</td>
<td>DSC</td>
<td>ADM44 Late Enrol Fee - DSC</td>
<td>Late Enrol Fee - DSC. More information at <a href="http://www.rmit.edu.au/students/enrolment/late">www.rmit.edu.au/students/enrolment/late</a></td>
<td>175.00</td>
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<tr>
<td>ADM46</td>
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<td>Business</td>
<td>ADM46 Late Enrol Fee - BUS</td>
<td>Late Enrol Fee - Business. More information at <a href="http://www.rmit.edu.au/students/enrolment/late">www.rmit.edu.au/students/enrolment/late</a></td>
<td>175.00</td>
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<tr>
<td>ADM51</td>
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<td>Academic Registrar</td>
<td>ADM51 Courier transcript Zone1</td>
<td>Courier of transcripts overseas - zone 1 (New Zealand)</td>
<td>50.00</td>
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<tr>
<td>ADM52</td>
<td>Service</td>
<td>Academic Registrar</td>
<td>ADM52 Courier transcript Zone2</td>
<td>Courier of transcripts overseas - zone 2 (Asia Pacific except NZ)</td>
<td>100.00</td>
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<td>Service</td>
<td>Academic Registrar</td>
<td>ADM53 Courier transcript Zone3</td>
<td>Courier of transcripts overseas - zone 3 (rest of the world)</td>
<td>150.00</td>
</tr>
</tbody>
</table>
### Appendix 5 - Administrative fees

Refer to [www.rmit.edu.au/fs/studentfees/admin](http://www.rmit.edu.au/fs/studentfees/admin) for fee updates and more detail

<table>
<thead>
<tr>
<th>Code</th>
<th>Type</th>
<th>Description</th>
<th>Fee</th>
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</thead>
<tbody>
<tr>
<td>ADM54</td>
<td>Fine</td>
<td>SEH ADM54 NonReturn TLD Badge Fee for non-return of Thermo Luminescent Dosimeter (TLD) Monitor and Badge by the date specified at the end of Semester 1 and Semester 2.</td>
<td>100.00</td>
</tr>
<tr>
<td>ADM55</td>
<td>Service</td>
<td>Academic Registrar ADM55 Hire of Academic Dress Hire of Academic Dress: Students may wish to hire academic dress other than for the graduation ceremony, with the corresponding charges noted below. All enquiries for the hire of academic dress should be made with the Office of the Academic Registrar, Student Centre, Exams and Graduations Branch.</td>
<td>60.00</td>
</tr>
<tr>
<td>ADM60</td>
<td>Service</td>
<td>Academic Registrar ADM60 DVD ordered post-Gradtn Purchase of Graduation DVD ordered after Graduation.</td>
<td>40.00</td>
</tr>
<tr>
<td>ADM61</td>
<td>Service</td>
<td>Academic Registrar ADM61 DVD ordered pre-Gradtn Purchase of Graduation DVD ordered prior to Graduation.</td>
<td>30.00</td>
</tr>
<tr>
<td>ADM66</td>
<td>Fine</td>
<td>RMIT Training (REW) ADM66 W'draw from ELICOS RMIT English Worldwide ELICOS withdrawal fee. More information at: <a href="http://www.rmitenglishworldwide.com/refundpolicy.html">www.rmitenglishworldwide.com/refundpolicy.html</a></td>
<td>200.00</td>
</tr>
<tr>
<td>ADM67</td>
<td>Service</td>
<td>RMIT Training (REW) ADM67 ELICOS Enrolment Fee RMIT English Worldwide ELICOS Enrolment Fee. More information at: <a href="http://www.rmitenglishworldwide.com/elicosdates.html">www.rmitenglishworldwide.com/elicosdates.html</a></td>
<td>230.00</td>
</tr>
<tr>
<td>ADM75</td>
<td>Travel</td>
<td>Business ADM75 Tour late w'draw BIT&amp;Log Late withdrawal from Business Globalisation Tour. Withdrawal after 1 April for Canada tour in July. Withdrawal after 1 August for China/Vietnam/USA tours in November. (School of Business IT and Logistics)</td>
<td>350.00</td>
</tr>
<tr>
<td>ADM76</td>
<td>Travel</td>
<td>Business ADM76 Tour late w'draw (E,F&amp;M) Late withdrawal from Business Globalisation Tour after 30 Sept. (School of Economics, Finance and Marketing)</td>
<td>350.00</td>
</tr>
<tr>
<td>ADM81</td>
<td>Service</td>
<td>Academic Registrar ADM81 OUA Degree Reg'n-BUS OUA - Degree Registration - Business</td>
<td>100.00</td>
</tr>
<tr>
<td>ADM82</td>
<td>Service</td>
<td>Academic Registrar ADM82 OUA Degree Reg'n-SEH OUA - Degree Registration - SEH</td>
<td>100.00</td>
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<tr>
<td>ADM83</td>
<td>Service</td>
<td>Academic Registrar ADM83 OUA Degree Reg'n-DSC OUA - Degree Registration - DSC</td>
<td>100.00</td>
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<tr>
<td>ADM84</td>
<td>Service</td>
<td>Academic Registrar ADM84 OUA Credit Transfer -BUS OUA - Credit Transfer Fee - Business</td>
<td>50.00</td>
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<tr>
<td>ADM85</td>
<td>Service</td>
<td>Academic Registrar ADM85 OUA Credit Transfer -SEH OUA - Credit Transfer Fee - SEH</td>
<td>50.00</td>
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<tr>
<td>ADM86</td>
<td>Service</td>
<td>Academic Registrar ADM86 OUA Credit Transfer -DSC OUA - Credit Transfer Fee - DSC</td>
<td>50.00</td>
</tr>
<tr>
<td>ADM115</td>
<td>Service</td>
<td>SEH ADM115 Deposit AccessCard Deposit charged to student for a 24-hour access card to the School of Electrical and Computer Engineering. The deposit exists as a disincentive to students to not seek replacement cards. The deposit is wholly refundable on return of the access card. The swipe access card is produced by the School and grants students access 24 hours a day, 7 days a week, to buildings 10, 12, 14 and 87. For postgraduate students (coursework and research) they additionally get access to building 21 if their office/desk is located there.</td>
<td>50.00</td>
</tr>
<tr>
<td>ADM117</td>
<td>Service</td>
<td>Academic Registrar ADM117 Statement of Acad Comp Issued to an active student who has either just completed all program requirements or is continuing in further study in another program. For students who apply for, Permanent Residency, Extension of Visa, Overseas work visa for Professional Accreditation. Acts as a financial disincentive to ensure only genuine requirements are met.</td>
<td>20.00</td>
</tr>
</tbody>
</table>

**RMIT UNIVERSITY**

Document: Appendix 5 2013 admin fees.doc
Author: Financial Services Group
Save Date: 07/12/2012
Page 2 of 6
<table>
<thead>
<tr>
<th>Code</th>
<th>Service</th>
<th>Description</th>
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<tr>
<td>ADM120</td>
<td>Service</td>
<td>ADM120 RIIERP application fee Application fees levied as a disincentive to</td>
</tr>
<tr>
<td></td>
<td>International &amp; Development</td>
<td>ensure only bonafide applications are made to the RIIERP program.</td>
</tr>
<tr>
<td>ADM124</td>
<td>Travel</td>
<td>ADM124 Tour late w/ draw Acct Late withdrawal from Globalisation in Practice:</td>
</tr>
<tr>
<td></td>
<td>Business</td>
<td>A Study Abroad in Thailand after 14 November (School of Accounting).</td>
</tr>
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<td>ADM126</td>
<td>Fine</td>
<td>ADM126 General Misconduct $50 This fee may be applied at the discretion of</td>
</tr>
<tr>
<td></td>
<td>Academic Registrar</td>
<td>the Discipline Board or Senior Officer of the University as a penalty for an</td>
</tr>
<tr>
<td>ADM127</td>
<td>Fine</td>
<td>ADM127 General Misconduct $100 This fee may be applied at the discretion of</td>
</tr>
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<td></td>
<td>Academic Registrar</td>
<td>the Discipline Board or Senior Officer of the University as a penalty for an</td>
</tr>
<tr>
<td>ADM128</td>
<td>Fine</td>
<td>ADM128 General Misconduct $150 This fee may be applied at the discretion of</td>
</tr>
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<td></td>
<td>Academic Registrar</td>
<td>the Discipline Board or Senior Officer of the University as a penalty for an</td>
</tr>
<tr>
<td>ADM129</td>
<td>Fine</td>
<td>ADM129 General Misconduct $200 This fee may be applied at the discretion of</td>
</tr>
<tr>
<td></td>
<td>Academic Registrar</td>
<td>the Discipline Board or Senior Officer of the University as a penalty for an</td>
</tr>
<tr>
<td>ADM130</td>
<td>Fine</td>
<td>ADM130 General Misconduct $250 This fee may be applied at the discretion of</td>
</tr>
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<td></td>
<td>Academic Registrar</td>
<td>the Discipline Board or Senior Officer of the University as a penalty for an</td>
</tr>
<tr>
<td>ADM131</td>
<td>Fine</td>
<td>ADM131 General Misconduct $300 This fee may be applied at the discretion of</td>
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<td></td>
<td>Academic Registrar</td>
<td>the Discipline Board or Senior Officer of the University as a penalty for an</td>
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<tr>
<td>ADM132</td>
<td>Fine</td>
<td>ADM132 General Misconduct $350 This fee may be applied at the discretion of</td>
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<td>Academic Registrar</td>
<td>the Discipline Board or Senior Officer of the University as a penalty for an</td>
</tr>
<tr>
<td>ADM133</td>
<td>Fine</td>
<td>ADM133 General Misconduct $400 This fee may be applied at the discretion of</td>
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<td>Academic Registrar</td>
<td>the Discipline Board or Senior Officer of the University as a penalty for an</td>
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<tr>
<td>ADM134</td>
<td>Fine</td>
<td>ADM134 General Misconduct $450 This fee may be applied at the discretion of</td>
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<td>Academic Registrar</td>
<td>the Discipline Board or Senior Officer of the University as a penalty for an</td>
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<tr>
<td>ADM135</td>
<td>Fine</td>
<td>ADM135 General Misconduct $500 This fee may be applied at the discretion of</td>
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<td></td>
<td>Academic Registrar</td>
<td>the Discipline Board or Senior Officer of the University as a penalty for an</td>
</tr>
<tr>
<td>ADM136</td>
<td>Fine</td>
<td>ADM136 MacBookPro Insur Excess MacBook Pro insurance excess amount for lost/stolen</td>
</tr>
<tr>
<td></td>
<td>DSC</td>
<td>laptop.</td>
</tr>
<tr>
<td>ADM137</td>
<td>Service</td>
<td>ADM137 Letter request Fee for letter requested by student. Acts as a financial</td>
</tr>
<tr>
<td></td>
<td>Academic Registrar</td>
<td>disincentive to ensure only genuine requests are made.</td>
</tr>
<tr>
<td>ADM138</td>
<td>Fine</td>
<td>ADM138 MacBk replacement parts Fee for the replacement of MacBook parts where</td>
</tr>
<tr>
<td></td>
<td>DSC</td>
<td>the parts have been lost or the computer has been returned with parts missing.</td>
</tr>
<tr>
<td>ADM140</td>
<td>Service</td>
<td>ADM140 Reinstatement of Enrol This fee will apply to students who seek</td>
</tr>
<tr>
<td></td>
<td>Academic Registrar</td>
<td>permission to have their program reinstated after it has been lapsed/discontinued</td>
</tr>
<tr>
<td></td>
<td></td>
<td>&amp; where the late enrolment process does not apply. More information at <a href="http://www.rmit.">www.rmit.</a></td>
</tr>
<tr>
<td></td>
<td></td>
<td>edu.au/enrolment</td>
</tr>
<tr>
<td>ADM141</td>
<td>Travel</td>
<td>ADM141 Tour late w/ draw GUSS Late withdrawal from an international study tour</td>
</tr>
<tr>
<td></td>
<td>DSC</td>
<td>Tour. Applies to the following tours: Youth Work Study Tour, Japanese HE Study</td>
</tr>
</tbody>
</table>
## Appendix 5 - Administrative fees

Refer to www.rmit.edu.au/fs/studentfees/admin for fee updates and more detail

<table>
<thead>
<tr>
<th>Code</th>
<th>Service</th>
<th>Category</th>
<th>Description</th>
<th>Fee</th>
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<tbody>
<tr>
<td>ADM142</td>
<td>Service</td>
<td>Academic Registrar</td>
<td>ADM142 OUA assessment&amp;reg-DSC</td>
<td>150.00</td>
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<tr>
<td></td>
<td>ADM143</td>
<td>Service</td>
<td>ADM143 OUA assessment&amp;reg-SEH</td>
<td>150.00</td>
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<tr>
<td></td>
<td>ADM144</td>
<td>Service</td>
<td>ADM144 OUA assessment&amp;reg-BUS</td>
<td>150.00</td>
</tr>
<tr>
<td></td>
<td>ADM145</td>
<td>Service</td>
<td>ADM145 Letter-Acad Performance</td>
<td>75.00</td>
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<tr>
<td></td>
<td>ADM146</td>
<td>Travel</td>
<td>ADM146 Tour w'draw-UK Media&amp;Comm</td>
<td>200.00</td>
</tr>
<tr>
<td></td>
<td>ADM147</td>
<td>Travel</td>
<td>ADM147 Late w'draw-Asia tour</td>
<td>300.00</td>
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<tr>
<td></td>
<td>ADM148</td>
<td>Travel</td>
<td>ADM148 Late w'draw-island tour</td>
<td>350.00</td>
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<td></td>
<td>ADM149</td>
<td>Travel</td>
<td>ADM149 Late w'draw-USA tour</td>
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<td>ADM150</td>
<td>Travel</td>
<td>ADM150 Year in Asia prog fee</td>
<td>3,200.00</td>
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<td>ADM151</td>
<td>Travel</td>
<td>ADM151 Year in Asia w'draw fee</td>
<td>200.00</td>
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<tr>
<td></td>
<td>ADM152</td>
<td>Travel</td>
<td>ADM152 Travel Safety Fee (student travel insurance). This fee will be levied for all outbound student mobility activity (i.e. student exchange, RIIERP, study tours etc.)</td>
<td>65.00 incl GST</td>
</tr>
</tbody>
</table>

OUA Degree Registration - DSC
Combined fee for assessment of credit and registration to complete the RMIT degree through OUA.

OUA Degree Registration - SEH
Combined fee for assessment of credit and registration to complete the RMIT degree through OUA.

OUA Degree Registration - BUS
Combined fee for assessment of credit and registration to complete the RMIT degree through OUA.

Letter - Academic Performance requests
Fee for letters requested by students and job networks for academic performance information. Acts as a financial disincentive to ensure only genuine requests are made.

This fee will be charged to students who withdraw from the United Kingdom Professional Practice study tour after receiving formal acceptance into the tour - as detailed in the study tour application form. (School of Media and Communication.)

Late withdrawal from study tour within Asia eg: Hong Kong, Singapore, Dubai. Students who withdraw from this study tour within 10 weeks of the departure date will be charged this penalty. (School of Property, Construction & Project Management.)

Late withdrawal from study tour to Fiji (or other associated island). Students who withdraw from this study tour within 10 weeks of the departure date will be charged this penalty. (School of Property, Construction & Project Management.)

Late withdrawal from study tour to USA. Students who withdraw from this study tour within 10 weeks of the departure date will be charged this penalty. (School of Property, Construction & Project Management.)

"Your Year in Asia" program fee. This fee will be used to pay Academic Internship Council for student placement in professional internships in Singapore. Fee covers housing, internship, work permit and program support activities in Singapore.

"Your Year in Asia" administrative withdrawal fee. Students who withdraw on or prior to 31 March 2013 will receive a full refund of the "Year in Asia" program fee ($3200). Students who withdraw between 1 April 2013 and 30 April 2013 will receive a full refund minus a $200 penalty fee. Students who withdraw on or after 1 May 2013 will forfeit their "Year in Asia" program fee ($3200).

Travel Safety Fee (student travel insurance). This fee will be levied for all outbound student mobility activity (i.e. student exchange, RIIERP, study tours etc.)

incl GST
Appendix 5 - Administrative fees
Refer to www.rmit.edu.au/fs/studentfees/admin for fee updates and more detail

<table>
<thead>
<tr>
<th>Service</th>
<th>QP1</th>
<th>QP2</th>
<th>QP3</th>
<th>QP4</th>
<th>QP5</th>
<th>QP6</th>
<th>QP7</th>
<th>QP8</th>
<th>QP9</th>
<th>QP10</th>
<th>QP11</th>
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<tbody>
<tr>
<td></td>
<td>Fine</td>
<td>Service</td>
<td>Library</td>
<td>AF1 Library Material Replacement</td>
<td>If items become more than 69 working days overdue the item will be deemed lost and an invoice for the replacement cost per item will be forwarded to the user. The user will also be charged the overdue amount (ADM 16).</td>
<td>Variable</td>
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<td>QP1</td>
<td>Service</td>
<td>Academic Registrar</td>
<td>QP1 Locker Key Deposit Fee</td>
<td>Locker Key Deposit Fee</td>
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<td>QP2</td>
<td>Service</td>
<td>Academic Registrar</td>
<td>QP2 Replacement student ID card</td>
<td>Replacement of current student ID card</td>
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<td>QP3</td>
<td>Service</td>
<td>Academic Registrar</td>
<td>QP3 O/S postage transcript</td>
<td>Postage of Transcripts to overseas destinations</td>
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<td>QP4 Transcript Fee</td>
<td>Transcript Fee</td>
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<td>QP6</td>
<td>Service</td>
<td>Property Services</td>
<td>QP6 Annual Parking -Bundoora</td>
<td>Student annual parking permit - Bundoora</td>
<td>150.00</td>
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<td>QP7</td>
<td>Service</td>
<td>Property Services</td>
<td>QP7 Annual Parking -Brunswick</td>
<td>Student annual parking permit - Brunswick</td>
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<td></td>
<td>QP8</td>
<td>Service</td>
<td>Property Services</td>
<td>QP8 Half year parking - Bundoora</td>
<td>Student half year parking permit - Bundoora</td>
<td>75.00</td>
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<td>QP9</td>
<td>Service</td>
<td>Property Services</td>
<td>QP9 Half year parking - Brunswick</td>
<td>Student half year parking permit - Brunswick</td>
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<td>QP10</td>
<td>Fine</td>
<td>Property Services</td>
<td>QP10 Parking Fine $28</td>
<td>Parking Fine $28: - For period longer than indicated - Fail to pay fee and obey instructions on sign/meter/ticket etc. - Contrary to requirement of parking area - Not within a parking bay - Not completely within a parking bay - In no parking area</td>
<td>28.00</td>
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<td>QP11</td>
<td>Fine</td>
<td>Property Services</td>
<td>QP11 Parking Fine $85</td>
<td>Parking Fine $85 - On a marked foot crossing - Within 10m before marked foot crossing - Within 3m after marked foot crossing - In a bus zone - Double parked - On a bus stop - Within 20m before a bus stop - Within 10m after a bus stop - On a footpath - Within 20m of intersection with traffic lights - Across driveway or other way of access - Not parallel to far left side of two-way road - Unreasonably obstructing the path of vehicles - Obstruct access to footpath</td>
<td>85.00</td>
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</table>
Appendix 5 - Administrative fees
Refer to www.rmit.edu.au/fs/studentfees/admin for fee updates and more detail

<table>
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<th>QP12</th>
<th>Fine</th>
<th>Property Services</th>
<th>QP12 Parking Fine $141</th>
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<td>Parking Fine $141</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>- In a loading zone</td>
</tr>
<tr>
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<td>- In a loading zone longer than indicated</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>- In a no stopping area</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>- On a pedestrian crossing</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>- Within 20m before pedestrian crossing</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>- Within 10m after pedestrian crossing</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>- In a parking area for people with disabilities</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>- Within 10m of intersection</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>- Within an intersection</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>- Disobey direction to move vehicle from parking area for people with disabilities</td>
</tr>
<tr>
<td></td>
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<td>$141</td>
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<tr>
<th>QP14</th>
<th>Fine</th>
<th>Financial Services</th>
<th>QP14 Late Payment Fee</th>
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<tbody>
<tr>
<td></td>
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<td>If a student's fees have not been paid by the invoice due date, a penalty of up to $250 may be charged for each due date not met. This penalty applies to all types of fees and charges, including instalment or payment plans, library charges, tuition fees, administrative fees, material fees and enrolment fees. This penalty does not apply to - Higher Education Commonwealth Student Contribution (which cannot be overdue) and - tuition fees for TAFE State Government Subsidised Places.</td>
</tr>
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<td>$250.00</td>
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<tr>
<th>QP18</th>
<th>Service</th>
<th>Academic Registrar</th>
<th>QP18 SACs Postage Fee Exp Post</th>
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<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>Postage Fee for sending students Transcripts of SACs if express service requested.</td>
</tr>
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<td>$10.00</td>
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