SECTION 1: Applicant information

<table>
<thead>
<tr>
<th>Title</th>
<th>Family name/surname</th>
<th>2011 VTAC application number</th>
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<tr>
<th>Given name/s</th>
<th>Date of birth (DD/MM/YY)</th>
<th>Preferred name/s (if different from above)</th>
<th>Age at 1 January 2011</th>
<th>Gender (M/F)</th>
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Contact information

Address

City/suburb

State | Postcode | Country
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Business telephone number | Alternative telephone number
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Email

Please ensure you advise VTAC and the contact person listed in Section 3 of this form in writing of any changes to your personal details.

SECTION 2: How to apply for this program

1. You must check the Victorian Tertiary Admissions Centre (VTAC) Guide entry for this program and ensure all requirements listed by the dates specified are met.

2. Lodge an application with VTAC, listing this program on your preference list. An application fee applies.

   Closing dates: 30 September 2010 (timely), 12 November 2010 (late), 10 December 2010 (very late).
   Visit www.vtac.edu.au or tel. 1300 364 133

3. Complete this Pre-selection Kit.

4. Read the privacy statement and sign the declaration. This form will be returned if it is not signed by you or an authorised proxy.

5. Submit this Pre-selection Kit by:

   - 30 September 2010 (timely)
   - Friday 12 November 2010 (late)

   to:
   The Selection Officer
   Professional Writing and Editing
   RMIT University
   School of Media and Communication
   GPO Box 2476
   Melbourne VIC 3001

or hand deliver to:
School of Media and Communication
RMIT Building 94
Level 2, Room 6
23 – 27 Cardigan Street
Carlton VIC 3053
SECTION 3: Further information

Name: Stephanie Holt  
Title: Lecturer / Selection Officer, Professional Writing and Editing  
Telephone: +61 3 9925 4815 or +61 3 9925 8089  
Email: stephanie.holt@rmit.edu.au

SECTION 4: Employment / work experience / voluntary activities

Please provide details of any work experience (paid or voluntary) that may relate to this program.

<table>
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<tr>
<th>Dates From</th>
<th>Dates To</th>
<th>Remuneration</th>
<th>Tenure</th>
<th>Work / activity</th>
<th>Employer / organisation</th>
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<td></td>
<td>Role and duties</td>
<td>Company name and industry</td>
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<td></td>
<td></td>
<td>Paid / Unpaid</td>
<td>Full-time / Part-time</td>
<td>If part-time, please provide details</td>
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SECTION 5: Applicant folio / statement

Please attach your responses on typed (if possible) A4 sheets ensuring you list your name, date of birth and VTAC application number (if available) on each page.

a) Attach a 1,000 word sample of fiction writing, factual writing or a combination of both depending on your area of interest.

b) Attach a statement of up to 500 words outlining your interest in Professional Writing and Editing and your intended career path.

c) Attach a CV (maximum three pages).

SECTION 6: Privacy statement

The Royal Melbourne Institute of Technology (RMIT University) is providing you with this notice because the University has sought personal information about you. The University needs this information so that it can fully and properly assess your application in accordance with its policies and procedures. The information you supply on this form and in any documentation supplementary to your application will be provided to the program selection authorities.

RMIT University’s policies require that the information requested in this application form be supplied. Please note that failure to do so, or to supply only part of it, may result in your application being unable to be considered. In addition, any offer of a place may be revoked and enrolment cancelled if information supplied is incomplete, misleading, or false.

You have the right to request access to and/or correct any personal information concerning you held by the University. Routine corrections, changes and enquiries etc. regarding your application should be submitted in writing and sent to Admissions, RMIT University, GPO Box 2476, Melbourne VIC 3001. Any other requests for access may require a formal application under the Freedom of Information Act 1982. Such requests should be directed to the Head, Admissions at the above address. This information is being collected and will be held by Admissions and/or college selection staff.
SECTION 7: Applicant declaration

I declare that to the best of my knowledge, the information supplied in this information form and any supporting documentation or materials is correct and complete.

I certify that my responses to the questions above and any creative work submitted as part of this Pre-selection Kit's requirements are my own original work. I acknowledge that the provision of incorrect information or documentation or the withholding of information or documentation relating to my application may result in the cancellation of any offer or enrolment by RMIT University.

I confirm that I have read and understood the application and accept the conditions of the application. I further understand that submission of an application to RMIT University does not guarantee the offer of a place.

I authorise RMIT University to obtain, where necessary, further information regarding this application from other relevant bodies including the Victorian Tertiary Admissions Centre (VTAC).

This application is not valid unless signed and dated. If you are signing this application on behalf of the applicant, a certified copy of your authority to act on their behalf must be attached.

Signature: ___________________________ Date ____________

If you are completing and submitting this form on behalf of the applicant, please write your name and attach a copy of a proxy document confirming that the applicant has given you authority to act on their behalf.

Proxy name: ___________________________

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<tr>
<th>Form checklist</th>
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<tr>
<td>1. Have/will apply through VTAC</td>
<td></td>
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<tr>
<td>2. Completed all sections of this form</td>
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<tr>
<td>3. Attached certified copies of any required documents as stipulated in this form.</td>
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<tr>
<td>4. Read the privacy statement</td>
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<tr>
<td>5. Signed the applicant declaration</td>
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