SCOPE OF THE PROGRAM

Signing up to the Employer of Choice program involves partnering with RMIT School of Property, Construction and Project Management with a possibility of the following categories (on an opt-in basis)

- Graduate Positions
- Student Placements (Construction Management, Valuation and Property Undergraduates)
- Part-time ongoing roles for Undergraduates
- Full-time ongoing/contract roles for Postgraduates
- Thesis Mentors (Undergraduate students in all Disciplines)
- Research (PhD and/or Doctor of Project Management) - Grants, External Panel Members etc.
- Professional Development
- Industry Events
- Research Seminars
- Industry Opportunity Seminars
- Other Industry Connections

ADVERTISING

We can advertise using the following media:

- Blackboard—Blackboard is the student portal where students find their Course Outlines, lecture slides and other announcements from RMIT
- Our Website—Once registered, Employers of Choice will be added to our website. A page describing the company and benefits for employees will be populated when information is provided from the company contact, as well as a link to the organisations website.
- Bulletin Boards—Any posters, flyers or advertising material provided by your organisation can be displayed on our Bulletin Boards located in Building 8, Level 8—where a majority of classes are held.
- Classes—Course Coordinators from specific classes will speak to the students about the opportunity in class
- TV in Reception—Our reception area has a TV display where current roles will be displayed on the screen. There is high student traffic in this area.
- Student Email—students will receive an email regarding to opportunities. As part of their enrolment students are required to check their emails on a regular basis.
- Alumni Network—Alumni will be alerted about relevant roles

CONTACT
Elima Finlay  elima.finlay@rmit.edu.au  03 9925 0315
REGISTRATION

AREAS OF THE PROGRAM
Please tick the areas of the Program you would like to be involved in and contacted about:

- Graduate Positions
- Student Placements (Construction Management, Valuation and Property Undergraduates)
- Part-time ongoing roles for Undergraduates
- Full-time ongoing/contract roles for Postgraduates
- Thesis Mentors (Undergraduate students in all Disciplines)
- Research (PhD and/or Doctor of Project Management) - Grants, External Panel Members etc.
- Professional Development
- Industry Events
- Research Seminars
- Industry Opportunity Seminars
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CODE OF CONDUCT
The code reflects our commitment to working together to promote an ethical, just and responsible work environment for all members of this program.

I agree to:

- Ensure that I understand the study situation of any student I take on, and allow flexibility to attend classes as required.
- If providing an ongoing role, I will ensure that my student employee is equipped to develop, grow and succeed within my organisation.
- Maintain a professional and safe environment for all employees
- Ensure that ongoing feedback, support and guidance is provided to students and the School of Property, Construction and Project Management.

Signature: _________________________________________________________________

Nominated Contact Name: ___________________________________________________

Nominated Contact Title: ____________________________________________________

Organisation Name: ________________________________________________________
POSTAL ADDRESS: __________________________________________________________________________

SUBURB ____________  STATE ____________ POST CODE ___________

STREET ADDRESS (If different to Postal): __________________________________________________________________________

SUBURB ____________  STATE ____________ POST CODE ___________

COMPANY PH: ________________  DIRECT LINE __________________

MOB PH: __________________  FAX:  ______________________

EMAIL _________________________________________________________________________________

HELP US MARKET YOU

Please can you provide a brief description of the Organisation for our website and reception TV display. Please include any employee benefits and other marketable information (e.g. "who we are/what we do", awards, size of Projects, notable clients etc)

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PROJECT MANAGEMENT
BP208 - Bachelor of Applied Science (Project Management)
MC065 - Master of Project Management
- The PM students specialise in different disciplines.
- The Masters students generally have classes after work hours.

CONSTRUCTION
BP105 - Bachelor of Applied Science (Construction Management)
CO033 - Graduate Certificate in Construction Management

Examples of roles our graduates take up:
- Site Engineer
- Contracts Administrator
- Site Manager
- Estimating
- Project Coordinator
- Labourer
- Construction Coordinator
- Production Estimator
- Building Coordinator

PROPERTY AND VALUATION
BP209 - Bachelor of Applied Science (Property)
BP210 - Bachelor of Applied Science (Valuation)
GD096 - Graduate Diploma in Valuations by coursework
MC104 - Master of Business (Property) by coursework

- Valuer
- Leasing Agent (Commercial)
- Property Management (Commercial)
- Body Corporate
- Development
- Funds Management
- Asset Management

HIGHER DEGREE BY RESEARCH
DRO72 - Doctor of Philosophy
DRO60 - Doctor of Project Management