RMIT
SCHOOL OF ART

PROGRAM INFORMATION FOR STUDENTS:
2014

ART in Public Space
GC045 – Graduate Certificate
GD070 – Graduate Diploma
MC079 – Master of Arts (Art in Public Space)
School of Art

School of Art Reception
Office Hours 9.00am – 5.00pm (closed between 12:30 - 1:30pm)

Location Building 24, Level 1, Room 3
Street Address 124 La Trobe Street, Melbourne
Mailing Address: GPO Box 2476V
Melbourne 3001

Phone (03) 9925 1988
Fax (03) 9925 3755
Website www.rmit.edu.au/art

Administration Officer (Postgraduate) Gypsy Carthew 9925 2416
Academic Services Coordinator Kathryn Wardill 9925 2215
Head of School Professor Jeremy Diggle 9925 2219

All staff contact details can be found on the School website. To email a staff member: firstname.surname@rmit.edu.au

Study and Learning Centre - http://www.rmit.edu.au/STUDYANDLEARNINGCENTRE
Online Learning Hub (DLS) - http://www.rmit.edu.au/learninghub
Online Learning Skills Unit - http://www.dlsweb.rmit.edu.au/lsu/
Enrolment Information Page - http://www.rmit.edu.au/students/enrolment
Enrolment Online Login page - https://enrol.rmit.edu.au/eol/
Student essentials page - http://www.rmit.edu.au/STUDENTS
Student Administration Support Line – 9925 8980
Academic Contact:

Program Director Art in Public Space:

Dr Geoff Hogg

Tel: 0413 624 831
E-mail: geoff.hogg@rmit.edu.au

Location: Building 50, Level 2, Room 3 (Orr Street, Carlton)

Trained as a painter, Geoff Hogg was an early contributor to the revival of contemporary Public Art. He began his work with a strong interest in public forms including street installation, projection, integrated architecture and craft along with banner making, processional objects and in particular, large scale wall painting and drawing. This work grew from a concern to re-connect with under-valued sources and traditions in contemporary cultural life.

The program is located in the School of Art and is taught on the City Campus.

Security
City Campus 9925 2051
Medical Emergencies
9925 2222
Poisons Information
13 11 26

All staff contact details can be found on the School website. To email a staff member: firstname.surname@rmit.edu.au

Internal Phone System

You can phone anywhere in the University using the last 5 digits of the RMIT phone number. External phone numbers are not available on this system.
Art in Public Space
Program Description

The Art in Public Space programs are amongst the first of their kind in the world and address issues of art in public space that are an important feature of current international cultural debate.

Internationally renowned writer and art theorist, Lucy Lippard writes about this program: “Their practice as much as their projects provide a model for those all over the world who know that art really does build bridges and bears witness to its times”.

The programs address questions such as:

- Where are the spaces that enable art to be an active interpretation, rather than decoration, of the city?
- Does contemporary art have a place beyond the White Cube as an active player in the public sphere?
- How can art negotiate the new spaces of the contemporary public sphere such as the Internet?
- How can contemporary art break out of the centralised space of the urban centres and energise suburban or rural space?
- Who should define policies for public culture?
- Is it beyond the field of contemporary art to interpret the historical, economic and social construction of space?

The program offers a broad theoretical and historical understanding of the discourses on, and practice of, art in public space. It provides training in dealing with practical and theoretical problems arising from the situation of art in public space and examines current definitions of ‘real’ and ‘virtual’ public space. The program is open to graduates or those with a strong industry background employed as, for example, local government cultural officers, artists, architects and landscape architects, who have not previously had access to a specialised program. Assessment is project based on a practical application of the issues raised in the program. Interdisciplinary and collaborative projects are also invited.

A major project will be undertaken. This can be a work in its own right or the developed stage of plans created in earlier points of study, eg the Graduate Diploma. The project may be taken to completion or presented as a highly developed concept. It must include some form of substantial public intervention actually implemented.

Project work must demonstrate originality of research commensurate with the standards established by the master by coursework program in the School of Art.

Objectives of the program are to provide broad theoretical historical and practical knowledge of the practice of art in public space. The aim is to provide the training and the educational basis for the development of a significant public art project.

RMIT Public Art / Art and Public Space works regularly with overseas partners. International projects are undertaken and students have the opportunity to participate in one overseas project as a specialist field trip when available. Such projects have recently been conducted in China, Italy and Turkey.
Postgraduate Studies in 
Art in Public Space / Public Art

Study options include:
• Stage A - Graduate Certificate Program Code: GC045 – exit point only
• Stage B - Graduate Diploma Program Code: GD070
• Stage C - Master of Art Program Code: MC079

What is Public Art?
In this context the term refers to all types of work created outside the gallery or domestic space: Street Sculpture, Construction Landscapes, Light Works, Multiples and Published Works, Street Art, Virtual Projects, Wall Painting, Public Installation, Collaborative Work with Architects, Landscape Architects and Urban Installation, Multidisciplinary Works and Projects responding to or integrated with a Public Environment. The works generally drew on collaborative processes but may be carried out by individual practitioners.

About the Programs
Studies are project based with students having the opportunity to work collaboratively around key areas of investigation:

- History and Theories of Public Art
- Professional Practice
- Space, Place and Technology
- Project and Studio Practice

The programs are designed as holistic practices with students integrating the key areas of investigation into their project work supported by active studios and project consultation.

Graduate Certificate in Public Art
This program builds around two projects and a three-week intensive program of lectures, workshops, discussions and site visits.

The program comprises 2 courses designed to give a broad overview of current practice.

Stage A
- Integrated project 1
- Theories and Professional practice 1

This program is only available as an exit option for student enrolled in either the Graduate Diploma or Master or Arts.

Graduate Diploma Art in Public Space
Including the Graduate Certificate, this program is a total of 4 courses/ 2 full time semesters and is based around a developed project taken through concept development to detailed design.

Stage A
- Integrated project 1
- Theories and Professional practice 1

Stage B
- Integrated Project 2 - This course supports integration of the candidates learning’s into a holistic Public Art project.
- Theory and Practice 2 - This course supports theoretical inquiry and reflection on Professional Practice in the context of an Integrated Public Art project.
Master of Arts Art in Public Space
Including both the Graduate Certificate and the Graduate Diploma. This program comprises a total of 6 courses / 3 full time semesters.

Stage A
- Integrated project 1
- Theories and Professional practice 1

Stage B
- Integrated Project
- Theory and Practice

Stage C
- Major Project A - major project will be undertaken. This can be a work in its own right or the advance stages of plans created in earlier points of study, e.g. the Graduate Diploma. The project may be taken to completion or presented as a highly developed concept. It must include some form of substantial public intervention actually implemented. The project may emphasise theory or practice.
- Major Presentation - A major presentation by the student of the project at a forum organised for the purpose. The presentation will outline the student’s research in a comprehensive way and contribute to the developing community of knowledge in the sphere of Art in Public Space. It may include video, slides, models, PowerPoint or any other means useful for the purpose.

Mode and Duration
Please Note: part-time study is not available to International Students.
A full time load is 2 courses per semester
A part time load is 1 course per semester

Tutorials
Tutorials are approached in two ways:

1. An individual tutorial between one staff member and one student.
2. A formal tutorial involving a group of staff speaking to individual students about perceived directions in the student’s work.

Primarily a tutorial provides an overview or a summary of a student’s work, linking the work with other contexts, defining conceptual streams that appear in the work, and discussing practical problems and strategies with the student.

Further Information
Who can apply to enter these Programs?
Public Art is a developing and inclusive field. Applicants are invited from across the fields of art, design, architecture, film, related sciences and public administration. Cross-disciplinary work is recognized and diversity of background and experience is encouraged in applicants.

Career Prospects
The program offers the experience required to produce Public Art projects in the professional environment or get the theoretical expertise to work in the field of criticism and specialised arts management. Students will attain the training to act as client representatives and Public Art project, business and site managers. The program provides knowledge and expertise in international practice, enabling students to undertake work in a range of locations around the world.
Research
Art, Cities and Transformation Research Group undertakes extensive research in the field. Working in partnership with both public and private partners in Australia and overseas.

International Practice
RMIT Public Art/Art and Public Space works regularly with overseas partners. International projects are undertaken and students have the opportunity to participate in one overseas project as a specialist field trip. Such projects have recently been conducted in China, Italy and Turkey.

Professional Recognition
The program, the first of its kind in Australia, was initiated by a Program Development Committee including representatives from the fine arts, architecture, geography, urban planning, art history and theory, and arts administration. This program has substantial international recognition working with a range of supporting Institutions around the world.

Career Prospects
The program offers the experience required to produce Public Art projects in the professional environment or get the theoretical expertise to work in the field of criticism and specialised arts management. Students will attain the training to act as client representatives and Public Art project, business and site managers. The program provides knowledge and expertise in international practice, enabling students to undertake work in a range of locations around the world.

General Student Information

Email
All postgraduate candidates at RMIT receive an RMIT Email account. In most cases this is how we will contact you, so please ensure you check and manage your email account regularly.

Student Property
The School of Art will exercise reasonable care in protecting student work when it is displayed on behalf of the Department. The Department has a defined policy and procedure for display of student works, but ultimately is not responsible for student property on display or works left unattended in the studios.

Access to Building
NO smoking is permitted in RMIT buildings, landing, stairwells, etc. Riding of bikes is not permitted in the building and consumption of alcohol is not permitted unless provided at official gatherings. Access to Building 50 for Art in Public Space Students is available 24/7.

Exhibition and Gallery Information
There are a number of galleries and exhibition sites that are potentially available to students for the public exhibition of work. In some cases, a formal application is required and students should initially consult the appropriate body to obtain the specific requirements for that gallery venue.

Project Space
Situated on the ground floor of Building 94, Project Space is the RMIT University gallery for the VET Sector. The gallery is primarily used by the Visual Arts and Creative Media departments and provides an exhibition venue for a wide range of contemporary art and cultural practices with the intention of creating professional links between students, artists and curatorial practices.

The Gallery does not seek proposals from students. Rather, artists, designers and writers are invited to curate exhibitions for the venue. However, the Department does incorporate the exhibition of student work into its yearly program.
Spare Room
Spare Room is located adjacent to Project Space. It is a space dedicated to the exhibition of site specific and installation works. In the first eight months of each year, professional artists are invited to exhibit by the curator. In the last four months of the year, students of RMIT University in the Faculty of Art, Design and Communication, VET Sector, are invited to submit proposals to use Spare Room. Students will be selected by the Spare Room advisory committee.

PS50
A regular changing program runs in public space exhibition boxes in building 50 window.

Other Venues
There is a range of other options for the exhibition of work and students should seek advice and suggestions from School of Art staff.

Plagiarism
All work presented has to be the student’s own creation. Unless specified as a preliminary practice or an acknowledged visual statement, students are not to wholly or partially copy another person’s work and present it as their own. In theory, subjects all sources must be documented and acknowledged.

Occupational Health and Safety
RMIT University and the Department have a duty of care to provide, as far as is practicable, a working environment that is safe and without risks to health. RMIT staff must take reasonable care for their own health and safety and for anyone else who may be affected by their actions at the University.

A student or visitor to the University must also take reasonable care for their own health and safety and for the safety of others while at the University. Staff, students or visitors must not put themselves or others at risk of injury or illness while at the University.

Students Working with Electrical Components
- Any student wishing to use electrical components in their work must use a qualified electrician to wire electrical components.
- The OH & S / Safety Officer is Ceri Han.
- Any work that requires mains power should be checked by the Department Safety Officer before being plugged in.
- Students wishing to use mains power must demonstrate to the supervising staff member why they must do so as opposed to battery power.
PUBLIC ART RESOURCES

RMIT LIBRARY
- Practice led research http://rmit.libguides.com/content.php?pid=109310&sid=3212773
- Reference guides http://www.mit.edu.au/print;ID=8wijnkmf0eozLOCATION=Current%252520students%252520Library%252520tutorial%252520and%252520classes%252520Referencing%252520BID%25253D8wijnkmf0eozSTATUS%25253DSTATUS%25253D8

ONLINE
- Art Journal http://artjournal.collegeart.org/
- ARTE Creative TV (France/Germany) – Skypetrait http://creative.arte.tv/de/space/Skypetrait/messages/
- Art and Research Journal http://www.artandresearch.org.uk/
- Chinese Museum, Melbourne Facebook page http://www.facebook.com/groups/421496054554635/
- Journal for Artistic Research http://jar-online.net/
- Journal of Visual Arts Practice http://www.intelllectbooks.co.uk/journals/view-journal,id=131/
- Leonardo journal on art and science http://www.leonardo.info/leoinfo.html
- McCormick, M. papers on line.
- Public Art Dialogue http://publicartdialogue.org/journal
- Public Art Research http://publicartresearch.wordpress.com/author/publicartresearch/
- Public Art Forecast and Public Art Review http://forecastpublicart.org/
- RMIT Art in Public Space Researchers and Alumnus Facebook page http://www.facebook.com/groups/365780873432971/
- RMIT University School of Art galleries Facebook page http://www.facebook.com/groups/365918440147440/
- Studies in Material Thinking http://www.materialthinking.org/
Higher Education census dates

The census date is the deadline by which all enrolment and payment arrangements must be finalised. The census date applies for each course or ‘unit of study’ you are enrolled in.

<table>
<thead>
<tr>
<th>Semester</th>
<th>Census dates</th>
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</thead>
<tbody>
<tr>
<td>Semester 1</td>
<td>31 March</td>
</tr>
<tr>
<td>Semester 2</td>
<td>31 August</td>
</tr>
</tbody>
</table>

Why are census dates so important?

If you do not officially withdraw by the census date you will remain liable to pay for the study you have enrolled in, even if you are no longer attending classes. There is no provision to extend the census date deadline for individual courses.

If you are a Commonwealth supported student you are required to take the following actions by the census date or your enrolment may be cancelled:

Australian citizens or humanitarian visa holders - you must provide a Tax File Number or make a full up-front payment of your student contribution (HECS fees) by the census date.

Australian permanent resident visa holders or New Zealand citizens - you must make a full up-front payment (without discount) of your student contribution (HECS fees) by the census date.

In person
You have until 5 pm on the relevant semester census date to do the following in person:
- lodge an Enrolment Variation form to withdraw from a course without financial penalty
- cancel your enrolment or take a Leave of Absence without financial penalty
- provide a Tax File Number to defer your student contribution (for eligible students)
- lodge an application for Credit Transfer/Recognition of Prior Learning (RPL)
- pay your student contribution (HECS fees) for the relevant semester.

Online
You have until 11.59 pm on the relevant semester census date to do the following online:
- use Enrolment Online to drop a course without financial penalty
  Note: Enrolment Online will not allow you to drop your last course. If you wish to withdraw from a program you are required to submit either a Cancellation of Enrolment form or a Leave of Absence form at the Hub by 5 pm on the relevant census date (Leave of Absence form is available in hard copy from the Hub)
- use Enrolment Online to provide a Tax File Number to defer your student contribution
- pay your student contribution (HECS fees) for the semester.

You can view your current enrolment details by logging in to Enrolment online.
## Important Information

<table>
<thead>
<tr>
<th>Enquiry</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Assessment/Assignments</strong></td>
<td>Please refer to the course guide or check with your tutor/course coordinator</td>
</tr>
<tr>
<td><strong>Assessment/Results</strong></td>
<td>You will be notified of the assessment dates for your courses by the lecturers during the semester. You can view your results at: <a href="https://enrol.rmit.edu.au/eol/">https://enrol.rmit.edu.au/eol/</a></td>
</tr>
<tr>
<td><strong>Cancelling your enrolment</strong></td>
<td>Discuss the cancellation with your studio coordinator, complete a Cancellation of Enrolment Form and submit to the Hub or the School administration office with your student card. Failure to submit a Cancellation of Enrolment Form by the relevant Semester census date will result in financial and academic penalties. <strong>Deadline Semester 1</strong> March 31  <strong>Deadline Semester 2</strong> August 31</td>
</tr>
<tr>
<td><strong>Change of Address</strong></td>
<td>It is very important to keep your address up to date at all times. You can change your address via enrolment online or at the Hub by completing a Change of Personal Information Form.</td>
</tr>
<tr>
<td><strong>Claiming Credit (exemptions)</strong></td>
<td><strong>Gaining credit for previous study or experience</strong> Recognition of Prior Learning (RPL) and credit transfer are ways that RMIT recognises applicants’ skills and knowledge gained through formal and informal education and training, work experience, and/or life experience (including volunteer work; committee responsibilities; family duties, hobbies). <strong>Single Courses</strong> - Complete an application for single course credit; have it approved by your studio coordinator for studio courses or the history coordinator for history courses. Once approved submit to the administration office with a copy of the transcript from your previous study. <strong>If you are enrolled in a course for which you have been given credit, you must drop it from your enrolment.</strong> <strong>Block Credit</strong> - Students that have been given advanced standing are required to submit a block credit application form together with a copy of transcript from previous study to enable advanced standing credits to be processed. For further information on Credit Transfer please refer to: <a href="http://www.rmit.edu.au/students/enrolment/credit">http://www.rmit.edu.au/students/enrolment/credit</a> <strong>Deadline for submission of credit applications</strong> March 31</td>
</tr>
<tr>
<td><strong>Computer Labs</strong></td>
<td>Students enrolled in the School of Art are entitled to access to computer laboratories throughout the University. Students need to be enrolled and have an active NDS account. For location details <a href="http://www.rmit.edu.au/its/studentlabs">http://www.rmit.edu.au/its/studentlabs</a></td>
</tr>
<tr>
<td><strong>Course Guides</strong></td>
<td>Course guides can be viewed on the web by typing in the Course Code into the search box E.G. VART1316 <a href="http://www.rmit.edu.au/">www.rmit.edu.au/</a></td>
</tr>
</tbody>
</table>
### Disability Policy

Any student with a disability who may require alternative academic arrangements in the Program is encouraged to seek advice at the commencement of semester from a Disability Support Officer at the Disability Liaison Unit [http://www.rmit.edu.au/disability](http://www.rmit.edu.au/disability).

### Enrolment

You are responsible for ensuring that you are enrolled in the correct courses. You must amend any errors immediately and are encouraged to seek academic advice if required. You can view your enrolment on-line at [https://enrol.rmit.edu.au/eol/](https://enrol.rmit.edu.au/eol/). Please ensure you check your enrolment prior to the commencement of each semester.

Students who do not re-enrol by the correct time may have their enrolment cancelled and will be required to apply for late re-enrolment. Applications for late re-enrolment will incur a $175.00 fee. For more information please refer to: [http://www.rmit.edu.au/students/enrolment/late](http://www.rmit.edu.au/students/enrolment/late).

### Graduation & Alumni

If you are a graduating student you will need to apply to graduate in order to receive your testamur even if you are not attending the ceremony. To attend the ceremony you will need to apply by the end of August/early September – [www.graduation.rmit.edu.au](http://www.graduation.rmit.edu.au).

All students are encouraged to join the School of Art Alumni once you have completed your degree, please register at the following: [www.alumni.rmit.edu.au/register/](http://www.alumni.rmit.edu.au/register/).

### Information Technology services website and Helpdesk

Please contact ITS for any IT queries and issues:

- **P:** 9925 8888
- **E:** itservicedesk@rmit.edu.au

### Legal Matters


### Leave of Absence

Students can apply to take a leave of absence for 6 or 12 month periods up to a maximum of two years in the program. Leave of Absence approval is at the discretion of your studio coordinator. Once the form is signed submit the form and your student card to the Hub. A hard copy of the new **Application for Leave of Absence form** is available from each campus [Hub](http://www.rmit.edu.au/students/legal).

**Deadline Semester 1** March 31

**Deadline Semester 2** August 31

### Library

The University Library provides extensive services, facilities and study space as well as comprehensive collections of books, periodicals and other course related materials, such as DVD’s, magazines, slides, films etc. Computer laboratories with access to a wide range of desktop publishing software are also available. The library also has an expanding virtual collection of electronic resources and networks, including product data, e-books, electronic journals and newspapers, web based tutorials, online reference and document delivery services etc., all of which are accessible on and off campus 24 hours per day.
There are three different libraries located across the city campus of RMIT University. We strongly encourage students to undertake a library tour at the start of each semester during Orientation Week. Please see the orientation homepage for details of tours; http://www.rmit.edu.au/orientation

| myRMIT                                      | RMIT's student portal, myRMIT, gives you access to the following applications: |
|                                            | enrolment                           |
|                                            | email account                        |
|                                            | results                              |
|                                            | important announcements              |
|                                            | Learning Hub resources               |
|                                            | timetable                            |
|                                            | course guides                        |
|                                            | library account                      |
|                                            | news                                 |
|                                            | maps                                 |
|                                            | forums                               |

You can access myRMIT via this link http://www.rmit.edu.au/students/aboutmyrmit

| Noticeboard                                | The School noticeboard is located outside the administration office in building 24, level 1. Information on current exhibitions, awards and course information is displayed here. |
|                                            | If applying for a Research program please contact the School Research office on 9925 1947 |
| Room Locations                             | Class locations are found on the timetable. RMIT uses the following format for rooms: 9.2.19 = Building 9, Level 2 Room 19 |
| Special Consideration                      | Special Consideration is a process that enables the University to take account of unexpected circumstances such as illness, injury or bereavement that affect a student's performance in assessment. For further information, including how to apply please refer to http://www.rmit.edu.au/students/specialconsideration |
| Equitable Assessments                      | An Equitable Assessment may represent a variation to the method, or conditions under which an assessment is carried out to provide a reasonable adjustment for a student who is unable to participate in the normal or standard form of assessment. Further information on Alternative Assessments can be gained from the Equitable Assessment Arrangement Policy - http://www.rmit.edu.au/students/equitableassessment |
| Student Administration Forms               | All forms can be downloaded from the RMIT Website - www.rmit.edu.au/students, or found at the HUB |
| Student Email                              | As part of your student responsibilities you must check your RMIT student email account at least once a week. Email is RMIT's preferred method of communication and important information is sent to your student email account about your enrolment, program, invoices, key dates and messages from your lecturers. |
| Student Fees and general enrolment advice  | The Hub - Building 12, City Campus |

http://www.rmit.edu.au/students/aboutthehub
Please note: School administration staff are unable to provide advice in relation to student financial issues.

Student Services
http://www.rmit.edu.au/students/services

Student Staff Consultative Committee (SSCC)

SSCCs provide you with an opportunity to give feedback and contribute to the improvement of your program and to your experience as a student. Membership is made up of the Coordinator of Programs, staff teaching into the programs, and students. Please contact your studio coordinator if you are interested in participating.

Varying your enrolment

You can vary your enrolment using the Enrolment Online system via MyRMIT. Before you add or withdraw from a course it is recommended that you seek academic advice.

Adding a course
- Check pre-requisites, program structure

Deadline to ADD courses
- Semester 1: 14 March
- Semester 2: 1 August

Deadline to DROP a course without financial penalty
- Semester 1: 31 March
- Semester 2: 31 August

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### 2014 Important Academic Dates for Higher Education Students

#### Semester 1

<table>
<thead>
<tr>
<th>Month</th>
<th>Week beginning</th>
<th>Week number</th>
<th>Key dates for higher education onshore students</th>
</tr>
</thead>
<tbody>
<tr>
<td>December</td>
<td>23</td>
<td>25 December – 1 January 2014</td>
<td>University closedown</td>
</tr>
<tr>
<td></td>
<td>30</td>
<td>1 January</td>
<td>New Year’s Day public holiday (Wednesday)</td>
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<tr>
<td></td>
<td></td>
<td>2 January</td>
<td>RMIT University reopens (Thursday)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2 January</td>
<td>Enrolment Online system opens for 2014 enrolments</td>
</tr>
<tr>
<td>January 2014</td>
<td>6</td>
<td>27 January</td>
<td>Australia Day public holiday (Monday)</td>
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<tr>
<td></td>
<td>13</td>
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<td>20</td>
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<tr>
<td></td>
<td>27</td>
<td>27 January</td>
<td>Australia Day public holiday (Monday)</td>
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<tr>
<td>February</td>
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<td>17</td>
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<tr>
<td></td>
<td>24</td>
<td>24 – 28 February</td>
<td>Orientation</td>
</tr>
</tbody>
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### March

<table>
<thead>
<tr>
<th>Date</th>
<th>Week</th>
<th>Key Dates</th>
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</thead>
<tbody>
<tr>
<td>3</td>
<td>1</td>
<td>3 March Semester 1 classes begin</td>
</tr>
</tbody>
</table>
| 10   | 2    | 10 March Labour Day public holiday (Monday)  
14 March Last day to add classes for Semester 1 |
| 17   | 3    |          |
| 24   | 4    |          |
| 31   | 5    | 31 March Census date for Semester 1  
The census date is deadline to take certain actions, such as drop a class or cancel enrolment without financial penalty and finalise HELP and fee payment arrangements.  
For more information go to the [HE census dates] web page. |

### April

<table>
<thead>
<tr>
<th>Date</th>
<th>Week</th>
<th>Key Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>14</td>
<td>6</td>
<td>18 April Good Friday public holiday</td>
</tr>
</tbody>
</table>
| 21   | 7    | 21 April Easter Monday public holiday  
22 April Easter Tuesday RMIT holiday  
25 April Anzac Day public holiday (Friday) |
| 28   | 8    | 28 April Classes resume (Monday)  
2 May Last day to drop classes without academic penalty for Semester 1. Last day to withdraw from program by canceling enrolment or taking leave of absence without academic penalty for Semester 1. |

### May

<table>
<thead>
<tr>
<th>Date</th>
<th>Week</th>
<th>Key Dates</th>
</tr>
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<tbody>
<tr>
<td>5</td>
<td>9</td>
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<tr>
<td>12</td>
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<td>26</td>
<td>12</td>
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### June

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<tr>
<th>Date</th>
<th>Week</th>
<th>Key Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>13</td>
<td></td>
</tr>
</tbody>
</table>
| 9    | 14   | 9 June Queen's Birthday public holiday (Monday)  
9–27 June Semester 1 assessment/exam period (three weeks) |
| 16   | 15   |          |
| 23   | 16   | 25 June – 18 July Midyear enrolment period |
| 30   | 17   | 30 June – 20 July Semester break (three weeks)  
4 July Last day to apply to graduate at an RMIT offshore ceremony |

### Semester 2

<table>
<thead>
<tr>
<th>Month</th>
<th>Week beginning</th>
<th>Key dates for higher education onshore students</th>
</tr>
</thead>
</table>
| July  | 7              | 14 July Official results release date  
18 July Midyear enrolment period ends |
<table>
<thead>
<tr>
<th>Date</th>
<th>Week</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>21 July</td>
<td>1</td>
<td>Semester 2 classes begin</td>
</tr>
<tr>
<td>1 August</td>
<td>2</td>
<td>Last day to add classes for Semester 2</td>
</tr>
<tr>
<td>August</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>11 Aug</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>18 Aug</td>
<td>5</td>
<td></td>
</tr>
</tbody>
</table>
| 25 Aug | 6    | 29 August Last day to complete census date actions in person (see 31 August entries below)  
31 August Census date for Semester 2.  
The census date is deadline to take certain actions, such as drop a class or cancel enrolment without financial penalty and finalise HELP and fee payment arrangements. For more information see the HE census dates web page.  
The last day to drop all your classes without financial penalty is Friday 29 August. This is because this action needs to be completed in person.  
31 August Last day to apply to graduate at the 2014 Melbourne Graduation Ceremony |
| September | 1 | 15 - 30 September Public Art Field Trip |
| 8       | 7    |                                            |
| 15 Sep | 8    | 19 September Last date to drop classes without academic penalty for Semester 2. Last day to withdraw from program by canceling enrolment or taking leave of absence without academic penalty for Semester 2. |
| 22     | 9    |                                            |
| 29     | 10   |                                            |
| October | 11   |                                            |
| 13     | 12   |                                            |
| 20     | 13   |                                            |
| 27     | 14   | 27 October – 14 November Semester 2 assessment/exam period (three weeks) |
| November | 15  | 4 November Melbourne Cup Day public holiday (Tuesday)  
5 November Enrolment Online system opens for 2015 enrolments |
| 10     | 16   |                                            |
| 17     | 18   |                                            |
| 24     | 21   |                                            |
| December | 1   | 1 December Official results release date |
| 8      | 22   |                                            |
| 15 | **17 December** Melbourne Graduation Parade and Ceremony (Wednesday)  
    **19 December** Last day to enrol for 2015 for continuing students |
|----|------------------------------------------------------------------|
| 22 | **22 December – 1 January 2015** Enrolment Online system closed for enrolments  
    **25 December – 1 January 2015** University closedown  
    **25 December** Christmas Day public holiday (Thursday)  
    **26 December** Boxing Day public holiday (Friday) |
| 29 | **1 January 2015** New Year’s Day public holiday (Thursday)  
    **2 January** RMIT University reopens (Friday)  
    **2 January** Enrolment Online system opens for 2015 enrolments |
Program Name: Master of Arts (Art in Public Space) / Graduate Diploma  
Program/Plan Code: MC079/GD070

STUDENT NAME______________________________ STUDENT NUMBER______________

Graduate Certificate = 48 credit points - stage A  
Graduate Diploma = 96 credit points - stages A&B  
Master of art = 144 credit points - stages A,B&C

**Full time** study load is 2 courses per semester  
**Part time** study load is 1 course per semester

Fully Prescribed program, students must complete all courses at each level.

**STAGE A - Graduate Certificate**

<table>
<thead>
<tr>
<th>Sem 1 Feb Class #</th>
<th>Sem 2 July Class #</th>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Points</th>
<th>Pre/co requisites</th>
</tr>
</thead>
<tbody>
<tr>
<td>1185</td>
<td>1109</td>
<td>VART3420</td>
<td>Integrated Project 1</td>
<td>24</td>
<td></td>
</tr>
<tr>
<td>1189</td>
<td>1113</td>
<td>VART3422</td>
<td>Theory &amp; Professional Practice 1</td>
<td>24</td>
<td></td>
</tr>
</tbody>
</table>

**STAGE B - Graduate diploma**

<table>
<thead>
<tr>
<th>Sem 1 Feb Class #</th>
<th>Sem 2 July Class #</th>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Points</th>
<th>Pre/co requisites</th>
</tr>
</thead>
<tbody>
<tr>
<td>1186</td>
<td>1110</td>
<td>VART3421</td>
<td>Integrated Project 2</td>
<td>24</td>
<td>Stage A</td>
</tr>
<tr>
<td>1190</td>
<td>1114</td>
<td>VART3423</td>
<td>Theory &amp; Professional Practice 2</td>
<td>24</td>
<td>Stage A</td>
</tr>
</tbody>
</table>

**STAGE C - Master of art**

<table>
<thead>
<tr>
<th>Sem 1 Feb Class #</th>
<th>Sem 2 July Class #</th>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Points</th>
<th>Pre/co requisites</th>
</tr>
</thead>
<tbody>
<tr>
<td>1187</td>
<td>1111</td>
<td>VART3001</td>
<td>Major Project Presentation</td>
<td>12</td>
<td>Stage A&amp;B,</td>
</tr>
<tr>
<td>1188</td>
<td>1112</td>
<td>VART3002</td>
<td>Major Research Project</td>
<td>36</td>
<td>Stage A&amp;B</td>
</tr>
</tbody>
</table>
## Regular Weekly Classes

See updated important dates and schedules online via Google Docs
Including yearly and semester planners

<table>
<thead>
<tr>
<th>Day of the Week</th>
<th>Consultation Time</th>
<th>Stage A</th>
<th>Stage B</th>
<th>Stage C</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>To ensure availability</td>
<td>Integrated Project 1</td>
<td>Theory and Professional Practice 1</td>
<td>Integrated Project 2</td>
</tr>
<tr>
<td></td>
<td>contact staff member prior</td>
<td>Theory and Professional Practice 1</td>
<td>Theory and Professional Practice 2</td>
<td>Major Research Project</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Integrated Project 2</td>
<td>Major Research Project</td>
<td>Major Project Presentation</td>
</tr>
<tr>
<td>Monday</td>
<td>Consultation Times 10am - 4pm - Geoff Hogg</td>
<td>10am - 4pm (lunch break 12-1) - Live Studio - Clare McCracken</td>
<td>5pm - 7pm - Advanced Seminar - Dr Maggie McCormick</td>
<td></td>
</tr>
<tr>
<td>Tuesday</td>
<td>Consultation Times 10am-4pm Maggie McCormick</td>
<td>10am - 4pm (lunch break 12-1) - Live Studio - Clare McCracken</td>
<td>5pm - 7pm - Advanced Seminar - Dr Maggie McCormick</td>
<td></td>
</tr>
<tr>
<td>Wednesday</td>
<td>Consultation Times 10am - 4pm - Geoff Hogg</td>
<td>5:30 - 7:30pm - Histories and Theories - Norbert Loffler</td>
<td>1pm - 4pm Place and Space - Julie Shields</td>
<td>5.30 - 7.30pm Tools for Creative Action - Fiona Hillary</td>
</tr>
<tr>
<td>Thursday</td>
<td></td>
<td>1pm - 4pm Place and Space - Julie Shields</td>
<td>5.30 - 7.30pm Tools for Creative Action - Fiona Hillary</td>
<td></td>
</tr>
</tbody>
</table>

You will receive a link to the online document "Art in Public Space 2014 Important Dates and Timetables" at orientation. Please contact art.postgradadmin@rmit.edu.au if you have any queries.