About this form
This form must only be completed by students who wish to have their eligibility for a government subsidised place reassessed because they provided incorrect or incomplete information as part of their original application for admission.

Note: Please bring original documents showing proof of age and proof of citizenship to allow for verification at point of submission.

Submission timeline
This form must be submitted prior to the census date of your first class or 1 December 2013, whichever is earlier. For TAFE census dates please visit www.rmit.edu.au/students/tafecensusdates. Late applications for reassessment will not be accepted.

Students will be required to provide relevant mandatory evidence to support the reassessment of their application. Refer to page 2 of this form for a list of the acceptable forms of evidence.

Students must submit a separate form for each TAFE program for which they are seeking reassessment.

Students will be required to pay their fees and charges by the original due date as listed on their invoice regardless of the submission of this form.

If your application is successful and you have already made a payment you will be credited for this amount and the necessary adjustments will appear on your new tax invoice. You may be eligible for a refund.

For more information visit the Hub on your campus or call tel. +61 3 9925 8980 during business hours.

Section B: Program information
Complete this section to indicate the program for which you have received an offer for 2013.

<table>
<thead>
<tr>
<th>Program code e.g. C6067</th>
<th>Program name</th>
<th>Fee type</th>
</tr>
</thead>
</table>

Section C: Eligibility criteria
1. What is the highest Australian educational qualification you hold as of 1 January 2013?

☐ I do not hold an Australian educational qualification.

Secondary studies
☐ Year 12
☐ Year 11
☐ Year 10
☐ VCAL (Foundation)
☐ VCAL (Intermediate)
☐ VCAL (Senior)
☐ Other (please specify)

TAFE
☐ Vocational graduate diploma
☐ Vocational graduate certificate
☐ Advanced diploma
☐ Diploma (or associate diploma)
☐ Certificate IV (or advanced certificate/technician)
☐ Certificate III (or trade certificate)
☐ Certificate II
☐ Certificate I
☐ Certificates other than the above
☐ Other (please specify)

Higher Education
☐ PhD
☐ Master
☐ Graduate diploma
☐ Graduate certificate
☐ Bachelor degree (honours)
☐ Bachelor degree
☐ Associate degree
☐ Associate degree
☐ Other (please specify)

2. What is the name of the highest Australian qualification selected above that you have attained? ____________________________

3. If you completed a TAFE qualification, did you complete it while in secondary school as part of VET in Schools? ☐ Yes ☐ No
Section D: Reasons for reassessment

<table>
<thead>
<tr>
<th>Reasons</th>
<th>Evidence to be provided with this application</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current academic study declared to be completed in 2012 was not completed</td>
<td>Current transcript of study and mandatory documents.</td>
</tr>
<tr>
<td>Declared date of birth incorrectly</td>
<td>Only mandatory documents required.</td>
</tr>
<tr>
<td>Declared highest educational qualification incorrectly</td>
<td>Only mandatory documents required.</td>
</tr>
<tr>
<td>Other</td>
<td>Any relevant evidence to support your request for reassessment and mandatory documents.</td>
</tr>
</tbody>
</table>

**Mandatory documents required:** In addition to any additional evidence all applicants are required to bring original documents showing proof of age and proof of citizenship. These will need to be verified by RMIT staff prior to form submission. This form will not be accepted unless the original documents are sighted. Please see lists below for acceptable proof.

Section E: Student declaration

I request my eligibility for a government subsidised place be reviewed for the program stated above. I declare that the information I have provided on this form is accurate and overrides the information I provided with my original application.

I declare that I have read and understood the information provided with this form and I understand that if I knowingly make any false or misleading statements I may be liable for any tuition fees and/or my enrolment may be cancelled.

I understand that if I am eligible for VET FEE-HELP it is my responsibility to apply for VET FEE-HELP prior to the relevant census date, regardless of the outcome of my request for reassessment of eligibility for a government subsidised place.

Name: ____________________________ Signature: ____________________________ Date: ____________________________

Section F: Lodging your form

Return completed form and all supporting documentation in person to:

The Hub, RMIT University
www.rmit.edu.au/students/hub/locations

Office use only

I confirm that in relation to ____________________________ I have sighted the original or certified photocopy of one of the following documents:

- an Australian Birth Certificate or extract
- a current Australian Passport
- a current New Zealand Passport
- a Naturalisation certificate
- a Temporary Protection Visa
- a green Medicare card
- formal documentation issued by Australian Department of Immigration and Citizenship confirming permanent residence
- a signed declaration by a relevant referee.

Authorised delegate:

Name: ____________________________ Position: ____________________________ Signature: ____________________________

Admissions

<table>
<thead>
<tr>
<th>Date received:</th>
<th>Date received:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eligible: Yes [ ] No [ ]</td>
<td>FS &amp; LC entered: Yes [ ] No [ ]</td>
</tr>
<tr>
<td>Fund source:</td>
<td>Entered by:</td>
</tr>
<tr>
<td>Liability code:</td>
<td>Date:</td>
</tr>
<tr>
<td>Assessed:</td>
<td>Date:</td>
</tr>
</tbody>
</table>

DMS

<table>
<thead>
<tr>
<th>Date received:</th>
</tr>
</thead>
<tbody>
<tr>
<td>FS &amp; LC entered: Yes [ ] No [ ]</td>
</tr>
</tbody>
</table>

Hub use only

Date stamp