RMIT UNIVERSITY

School of Graduate Research
Higher Degree by Research (HDR) Admission Form

Who should use this form

Applicants for HDR programs who are:

- Australian citizens and Permanent Residents
- New Zealand citizens
- Holders of permanent refugee and humanitarian visas
- International students applying to study *outside Australia*

Do not use this form if you are a:

- **International student** applying to study inside Australia. (Apply using the online International application form)

How to prepare your application

Refer to the RMIT HDR programs How to Apply page to:

- Check the specific entry requirements for your School
- Check important dates
- Identify your research topic and supervisors
- Prepare your proposal and supporting documents (using the checklist at the back of this form)

How to lodge your application and supporting documents:

- By email: sgr.admissions@rmit.edu.au (*attach application form and supporting documents in a single PDF or Zip file*)
- If you are unable to submit by email, you can submit by post or in person to the School of Graduate Research.

Section 1. Applicant details

Title:	**RMIT Student ID (if a past student):**
Family Name:	**Given Name(s)**:
Gender: Male Female Gender X	**Date of birth (dd/mm/yyyy)**:
Country of citizenship:	**Australian visa type (if applicable):**
Aboriginal or Torres Strait Islander Origin? Neither Aboriginal Torres Strait Islander Both	
Do you have a disability, impairment or long-term medical condition and require support services, special equipment or facilities to assist you in your studies? If yes, please indicate area of impairment and support required.	Yes No

Section 2. Contact details

Phone:	**Email**:	
Permanent address:		
		City/Suburb
Postcode	**State**:	**Country:**
Mailing address:		☐ **Same as above**
		City/Suburb
Postcode	**State:**	**Country:**

Section 3. Application

Find PhD and Masters by research program codes at https://www.rmit.edu.au/study-with-us/levels-of-study/research-programs

Program Name:	**Program code:**
Proposed commencement (mm/yyyy):	**Study Load**: Full time Part time
Study location: Onshore in Australia Outside Australia (please specify which country)	

Section 4. Proposed research

Provide a research title and attach a research proposal to this application.

Research title :

Section 5. Proposed supervisors

Please provide the names of at least two potential supervisors who have indicated support for your application. You must attach evidence of support from at least one of these supervisors.

Supervisor name (at least two required):	**Supervisor role:**
1)	Senior Joint Senior Associate
2)	Senior Joint Senior Associate
3)	Senior Joint Senior Associate

Section 6. Academic record

List all **past and current tertiary** studies, **including incomplete qualifications**. You are required to provide transcripts and completion certificates for all prior studies.

If you are **currently enrolled in a PhD or Master by research**, or have **withdrawn from a PhD or Master by research in the last three years** you are required to attach a letter from your institution providing details (refer to the applicant checklist at the back of this form for required details)

Qualification:	**Status**: Complete Completing Incomplete	
Institution:		
Start date:	**End date**:	
Qualification:	**Status**: Complete Completing Incomplete	
Institution:		
Start date:	**End date**:	
Qualification:	**Status**: Complete Completing Incomplete	
Institution:		
Start date:	**End date**:	
Qualification:	**Status**: Complete Completing Incomplete	
Institution:		
Start date:	**End date**:	

Are you currently enrolled in a PhD or Master by research, or have you previously withdrawn from a PhD or Master by research?	Yes No
If yes, are you applying to continue your previous research project or to commence a new project?	Previous project New project

Section 7. Research experience

Please provide details of any research experience and attach a curriculum vitae including full details of any publications, exhibitions or relevant professional experience.

Have you completed a significant research component at fourth year or postgraduate level during any of your tertiary qualifications? If yes, provide details:	Yes	No
Have you authored or co-authored research publications or exhibited works?	Yes	No
Do you have relevant research and/or professional experience relevant to your proposed research?	Yes	No

Section 8. Prior / Current Scholarships

Have you ever received a HDR scholarship? If yes, provide details:	Yes	No
Scholarship:		
Qualification:	Institution:	
Start date:	End date:	

Section 9. Study Agreement with Partner Institution (if applicable)

Are you applying for admission to RMIT University through a Study Agreement that RMIT University has with a partner institution?	Yes	No
Please indicate the type of study agreement and attach the signed and completed Annexure A of the Agreement	Co-tutelle Joint or Double badged	
Partner Institute:		

Section 10. Sponsorship

Will you be sponsored by a home government, company or Scholarship body during your candidature (including top ups provided by RMIT or other funding body)? If yes, please provide details and attach a letter of support from your sponsor.	Yes	No
Funding provider:		
Duration of support:	Financial support offered:	

Section 11. Applicant declaration

Privacy statement

RMIT University is providing you with this statement because RMIT University and the Department of Education (DE) are seeking personal information about you in this application form. The full text of RMIT University's Privacy Statement is available at www.rmit.edu.au/privacy.

By submitting this application

- I declare that the information supplied with this application is true and complete. I authorise RMIT University to obtain further information about me from educational and other institutions which I have attended and from the Australian Government.
- I acknowledge and accept that the provision of incomplete, inaccurate or fraudulent information with this application or the withholding of relevant information may result in the withdrawal by the University of any offer, and that this withdrawal may take place at any stage during the course of study. I understand that giving false or misleading information is a serious offence under the Criminal Code (Commonwealth).
- I authorise RMIT University to request and obtain further information from any educational institution or employer which may be required to confirm or clarify my suitability and eligibility for masters or doctoral studies.
- I accept that hardcopy documentation submitted with this application become the property of RMIT University and are not returnable.

Section 12. Application checklist	
Proposed research	
	School requirements: check the Research degrees website for additional requirements needed by your School
	Research proposal: for your proposed area of research. Refer to the HDR How to apply page for guidelines.
	Supervisor support: email from a suitable supervisor in your area of research confirming their support for your application.
Academic and professional background	
	Academic transcripts: showing results for current and previous studies, including a grading scale and proof of completion. All **transcripts that are not in English must be translated** by a NAATI translator or equivalent Notary.
	Applicants *currently enrolled in a PhD or Master by research* or have *withdrawn from a PhD or Master by research in the last three years*: Attach an official letter from your previous/ current institution including details of your: • thesis topic; • commencement date; • dates of any academic load changes (full time/part time); • dates of any leave of absence/suspension; • date of withdrawal/termination; • completion of confirmation of candidature or other milestones.
	Curriculum vitae: including research experience, publications and relevant professional experience. Full bibliographic details must be provided for any publications or exhibitions
	Publications or exhibitions: Attach the front page of text publications or the relevant page of an exhibition catalogue
	International offshore applicants: evidence of meeting RMIT University's English language requirements
Proof of identity and equity status	
	Proof of citizenship or Australian permanent residency status
	Proof of change of name (if relevant), e.g. marriage certificate, deed poll
	Aboriginal or Torres Strait Islander applicants (if relevant) Indication you have registered with RMIT Ngarara Willim Centre.
Partner organisations and sponsors	
	Sponsored applicants: letter of support from your sponsor
	Cotutelle, Joint PhD or Double Badged PhD applicants: Annexure A of the study agreement with the partner institution