

Instructions:

1. The Senior/Joint Senior Supervisor is to complete this form and provide it to the School's HDR Coordinator.
2. Rules for the appointment of an adjudicator are available in the [Thesis/project submission and examination process](#).
3. The proposed adjudicator must NOT have had any direct involvement with the candidate's research program.
4. A CV for the adjudicator, which includes the last 5 years employment history and research outputs, must be provided for this form to be processed.
5. Proposed adjudicators must have agreed to adjudicate a digital version of the assessment material, and a current email address must be provided
6. The proposed adjudicator must not be a designated person or belong to a designated entity under the [UN Sanctions and Australian Autonomous Sanctions](#).
7. If a proposed adjudicator does not hold an academic qualification equivalent in status and character to the degree pursued by the candidate a separate page providing justification for their use must also be attached to this form.

Section 1. Name and details

Student ID: _____ School IO number: _____

Family Name: _____ Given Name: _____

Program Code: _____ Thesis/Project: _____

School: _____

Thesis/Project Title: _____

Section 2. Supervisory panel

Senior or Joint senior supervisor: _____

Senior or Joint senior supervisor: _____

Associate supervisor: _____

Associate supervisor: _____

Section 4. Conflict of interest

The nomination of an adjudicator must be in accordance with University policy and best practice guidelines with regard to conflict of interest. In nominating appropriate adjudicator for the candidate's work the Australian Council of Graduate Research [Conflict of Interest Guidelines](#) must be referred to before making the following declaration

Is there any perceived or actual conflict of interest between any of the parties? Yes No

If yes, please provide details on a separate page.

Section 5. Embargo and /or Confidentiality agreement

Is this thesis/project subject to an embargo and/or confidentiality agreement? Yes No

If yes, please complete the [Request for a Confidentiality Deed or Embargo form](#)

Section 6. Recommended adjudicator

Title: Family name: Given name:

Country: Telephone: Email:

Present position:

Academic qualifications (include awarding institution and year):

Adjudicator has confirmed they are prepared to receive digital copies of the adjudication material Yes No

Please explain how the nominated adjudicator's expertise is relevant to the candidate's thesis/project

Section 7. Signatures - School and College

In signing below I certify that the nominated adjudicator meet RMIT requirements, any [conflict of interest](#) has been declared and explained; and their agreement to complete the adjudication within four weeks from receipt of the adjudication materials has been obtained.

Please note that the Associate Dean/ Dean/ Head of School signature authorises the honorarium payment from the School Internal Order (IO) account.

Senior supervisor name:

Signature: Date:

Associate Dean /Dean /Head of School or nominee name:

Signature: Date:

College HDR Director/ Deputy Dean name:

Signature: Date:

School HDR Administrators: Please provide completed form and supporting documents to the SGR Examinations Office.