

Instructions:

This form is for candidates who believe that there is valid reason for either:

1. A **confidentiality agreement** to be put in place for the examination and an **embargo** on the release of the final archival thesis/project; or
2. An **embargo** on the release of the final archival thesis/project only.

A **confidentiality agreement** is a legal deed whereby the examiners are required to abide with conditions concerning the disclosure of research. It is usually applied for reasons of commercial confidentiality or industrial security and can involve an agreement with an external party.

An **embargo** provides for a period of time during which the final archival thesis/project is held in a secure repository before being released to the RMIT Research Repository. An embargo is usually applied for at the same time as a confidentiality agreement, or when any aspect of the research is subject to a patent application.

Please note that the granting of either a confidentiality agreement, or an embargo, for reasons other than those listed in [Higher Degrees by Research Policy](#), requires exceptional circumstances.

Section 1. Name and details

Student ID: _____ Program code: _____

Family name: _____ Given name: _____

School: _____

Section 2. Type of request

Please specify the type of request and its duration (refer to [Higher Degrees by Research Policy](#) section 21).

Confidentiality agreement and embargo on the release of my final archival thesis/project

Embargo on the release of my final archival thesis/project

A one year embargo extension. Previous embargo period was from: _____ to: _____

Section 3. Reasons for request

Please attach any relevant documentation to support your request, i.e. contracts or patent applications.

In signing below I confirm I have read the [Higher Degrees by Research Policy](#) and my request is within policy.

Candidate signature: _____ Date: _____

Section 4. Senior supervisor comments and signature

Senior supervisor name: _____ Signature: _____ Date: _____

Section 5. Signatures - School and College

Associate Dean /Dean /Head of School or nominee name: _____

Signature: _____ Date: _____

College HDR Director/ Deputy Dean name: _____

Signature: _____ Date: _____