APPLICATION FOR OFFER OF ENROLMENT - HIGHER DEGREE BY RESEARCH

Sections 1 to 11 of this form are to be completed by the applicant. The completed form is to be submitted to
Postgraduate Coordinator, School of Art, G.P.O. Box 2476V, Melbourne Vic. 3001

Some useful web sites are listed below for your information:
RMIT University home page http://www.rmit.edu.au
School of Art home page http://www.rmit.edu.au/art

1. Applicant Data:
Title: _______ Family Name: __________________________________________________________

Given Name(s):_________________________________________ Date of Birth:_______________

Australian Citizen or Permanent Resident: Yes / No (if NO you must apply through RMIT
International http://www.rmit.edu.au/international)

Address:_________________________________________
_________________________________________
_________________________________________
Postcode:________________

Contact Phone Numbers: ________________________ ________________________
Fax No:_________________________ E-mail:________________________________

If you are currently enrolled at RMIT or have previously been enrolled, please give your student
number:_____________________

2. Proposed Candidature
Discipline area in which you wish to apply: ____________________________________________

Select one or more from: Ceramics, Drawing, Fine Art Photography, Gold and
Silversmithing, Media Arts, Painting, Printmaking, Sculpture and Sound

Do you wish to enrol in a:

☐ Master of Art (MA) by Research (2 yrs full-time, 4 yrs part-time)
☐ Doctor of Philosophy (PhD) (3 yrs full-time, 6 yrs part-time)
☐ Doctor of Fine Art (DFA) (by research) (3 yrs full-time, 6 yrs part-time)
3. Proposed Research:

- **Working title:** ____________________________________________________________________

- **Brief description of proposed research program:**
  What is it that you want to research and with what end in mind? __________________________

- **Why is this research worth doing?**
  What do you expect to get out of it, what is the value of it and to whom ____________________

- **What will you produce?**
  Describe the quantity and depth of the research to be undertaken and presented. ______________

- **Is there an existing body of work that is relevant to your research?**
  Attach a preliminary list of readings, references and precedents.

Have you discussed your proposal with an appropriate academic?

If so, please give name of staff member: ________________________________________________

Do you wish to propose (a) supervisor(s)? Please specify.

4. Academic Qualifications

Please complete the following table and attach official academic transcripts showing all years of course(s), all subjects attempted and results obtained and qualification for award.

<table>
<thead>
<tr>
<th>Name of Degree(s) or Diploma(s)</th>
<th>Year of Completion</th>
<th>Name of University or Institution</th>
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**SUMMARY OF ACADEMIC RECORD:**

<table>
<thead>
<tr>
<th>Year of Study</th>
<th>Results (Convert to RMIT equivalent grades if necessary)</th>
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<tr>
<td></td>
<td>HD</td>
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**RMIT grading system**

<table>
<thead>
<tr>
<th>Grade</th>
<th>Description</th>
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<tbody>
<tr>
<td>HD</td>
<td>≥ 80%</td>
</tr>
<tr>
<td>DI</td>
<td>70% to 79%</td>
</tr>
<tr>
<td>CR</td>
<td>60% to 69%</td>
</tr>
<tr>
<td>PA</td>
<td>50% to 59%</td>
</tr>
<tr>
<td>NN</td>
<td>&lt; 50%</td>
</tr>
<tr>
<td>PX</td>
<td>Ungraded pass</td>
</tr>
<tr>
<td>NN</td>
<td>&lt; 50%</td>
</tr>
</tbody>
</table>
5. Research Experience
Did any of the above qualifications involve research work (for example, this might include exhibitions, publications, contributions to magazines or catalogues)?
If yes, please describe the research, its length, and what proportion of the course it represented.
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________

Do you have relevant research experience not related to the academic programs you have undertaken (for example, exhibitions, publications, contributions to magazines or catalogues) Please provide a list of relevant research experience:
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________

6. Academic Awards
Please list any post-secondary academic distinctions such as prizes, bursaries, awards, scholarships, etc. (attach appropriate confirmation):
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________

7. Other Qualifications
Professional or other qualifications held: (attach appropriate confirmation):
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________

8. Experience
Previous employment or experience relevant to the proposed program (attach appropriate confirmation). This section is optional.
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________

9. Scholarships
RMIT offers a range of scholarships for local and international students, including Australian Postgraduate Awards (APA), International awards and others. Information can be obtained from the web site listed at the start of this form
Please indicate whether you intend to apply for any of these (Note: you will need to lodge your application on the appropriate form(s) by the due date, with the appropriate area of RMIT):

10. FOLIO
The School of Art requires applicants to supply a folio providing evidence of experience with their application. You may submit slides or JPEGs on Disk, 10 – 20 examples.
Please make sure you include details of all works.
11. Declaration
I declare that the above information is true and correct.

Signature: ___________________________       Date: __________________________

12. School Use Only

12.1 Check of academic qualifications
Original / certified copy of academic transcripts have been sighted:

Full name of signatory: ___________________________________
Position of signatory: ________________________________ postgraduate coordinator

Signature: ___________________________       Date: __________________________

12.2 Suitability of candidate and project
I herewith certify that the candidate has the **appropriate** qualifications, experience and ability to undertake the proposed research and that the proposed research is at the **appropriate** higher degree level.

The applicant must undertake Research Methods       Yes / Not required
(If not required, please attach a completed Single Course Credit Application Form (HE))

Full name of signatory: ___________________________________
Position of signatory: ________________________________ postgraduate coordinator

Signature: ___________________________       Date: __________________________

12.3 Resources
Proposed Supervisors and affiliations:

Senior Supervisor: _______________________________________
Supervisor: _____________________________________________
Consultant(s): __________________________________________
I am satisfied that:

the proposed supervisor(s) and consultant(s) are suitable and will have adequate time to provide assistance to, and supervision of, the candidate;
alternative supervision is available, if supervisor(s) become unavailable;
alld necessary facilities (equipment, laboratory space, library resources, etc.) are available for the program;
the program has the potential to produce knowledge for some useful application

Full name of signatory: ______________________ Position of postgraduate coordinator

Signature:___________________________________ Date:_______________________

11.4 Authorisation
I herewith authorise the enrolment of the applicant in the degree of :

☐ Master by Research ☐ Doctor of Philosophy ☐ Doctor of Fine Art
☐ Full-time (40+ hours per week) ☐ Part-time (20+ hours per week)

Signature:___________________________________ Date:_______________________

Head of School