

Post to: Admissions, Locked Bag 10, A'Beckett Street Post Office
MELBOURNE VIC 8006
Telephone: (03) 9925 2260
Fax: (03) 9925 3070
Email: admissions@rmit.edu.au
Web site: www.rmit.edu.au

Eligibility to defer

Complete this form if:

- you have been offered a place in an RMIT University program
- you have not already enrolled in the program you have been offered
- you wish to defer that place for either a full year or six months (see conditions below)
- you are an Australian or New Zealand citizen, a Permanent Resident of Australia, hold a Permanent Humanitarian Visa or you are an international student applying for an external (distance education) place.

International applicants for on campus study at RMIT should not complete this form.

Note: If you have already enrolled and wish to delay commencement of study or take a break from the program, you must complete a *Leave of Absence* form available at www.rmit.edu.au/students/forms.

Deferment conditions

1. All programs at RMIT University will grant deferment of study for new TAFE, undergraduate and postgraduate students (except for international students in full-fee undergraduate programs).
2. All applicants seeking to defer must complete and return this form to Admissions, together with a copy of their offer letter, following the instructions in the offer letter.
3. **Applicants deferring an offer made for Semester 1** will be granted a 12 month deferment i.e. you will commence study in February 2011. RMIT University will write to you in mid-November 2010 to confirm that the program is having a commencing intake and to provide enrolment instructions.
4. **Applicants deferring an offer made for Semester 2** will be granted a 6 month deferment i.e. you will commence study in February 2011. RMIT University will write to you in mid-November 2010 to confirm that the program is having a commencing intake and to provide enrolment instructions.
5. **TAFE applicants** who have received an offer for a government subsidised place in a Diploma, Advanced Diploma, vocational Graduate Certificate and vocational Graduate Diploma will have their eligibility for a government subsidised place re-checked prior to commencing study to confirm fee type.
6. RMIT University regularly reviews its programs to ensure content is current and responsive to emerging industry needs. RMIT cannot guarantee that all programs will be available for commencing students or that program content, including courses, has not been altered during the period for which an applicant has deferred commencement of their studies. In such cases, RMIT will negotiate alternative study options with the applicant.
7. Fees are reviewed annually by the University. An increase in fees may take place for any applicant deferring their study. Applicants should check the RMIT Fee Schedule on the Return to Study at web site www.rmit.edu.au/fees.
8. Applicants who do not enrol at the completion of the deferment period as instructed in their letter from RMIT will forfeit their place.
9. You must inform Admissions in writing of any change of address.

Submitting the form

The 2010 *Application to Defer* form and a copy of your offer letter must be received by Admissions on or before the enrolment date specified in your offer letter. Please note that RMIT University accepts no responsibility for postal delays or losses. The application to defer is not valid unless signed and dated. If you are signing the application on behalf of the applicant, a certified copy of your authority to act on their behalf must be attached.

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Admissions

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Please carefully read the information and instructions on the Application to Defer Information Sheet before completing this form. You must provide a copy of your offer letter with this application.

SECTION 1: Program from which you wish to defer

Application number (located on your offer letter):

Program name e.g. Accountancy

Program type TAFE Degree Honours Postgraduate **Study load** Full-time

Study mode Internal (on campus) External (distance education) Part-time

Fee type Full-fee place (i.e. student covers full program costs)
 Commonwealth Supported Place (i.e. CSP) Government subsidised TAFE place

SECTION 2: Personal information

Title **Date of birth (DD/MM/YY)** **Gender** Male Female

Family name/surname

Given name/s

Address

City/suburb **State** **Postcode**

Country

Private telephone **Mobile telephone**

Email

SECTION 3: Reason for requesting deferment

Financial – FNCL Travel – TRVL Academic difficulties – ADIF Family – FMLY
 Work commitments – WORK Illness – ILLN Personal – PERS Other – OTHR

SECTION 4: Declaration

I declare that to the best of my knowledge the information supplied on this form is correct and complete. I also confirm that I have read and understood the Application to Defer Information Sheet and accept the conditions of this application to defer.

Signature

Date

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Admissions
 RMIT University
 Locked Bag 10,
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 MELBOURNE VIC 8006

Office Use Only

RMIT Student ID No.

Application No.

Career **Career No.**

Admit Term

Program Code

Academic Plan/s

Campus **Load**

Fund Source **Attend. Mode**

Deferment processed

Initials