Program Guide

**Program:** BP254 Bachelor of Business (Accountancy)  
**Plan:** BP254HRM Bachelor of Business (Accountancy)  
**Campus:** AUSCY City Campus  
**Version:** 1.0  
**Status:** Draft  
**Last Updated:** 30/11/2010 15:00  
**Proposed Year of Introduction:** 2012  
**Type of Amendment:** New Plan  
**Change Description:**  
**Change Reason:**  

**Policy and Programs Committee Status:**  
**Policy and Programs Committee Date:**  
**Academic Board Status:**  
**Academic Board Date:**  
**Council Status:**  
**Council Date:**
Program Guide

Award title: Bachelor of Business (Accountancy)
Award abbreviation: B Bus (Acc)
Total credit points: 288
Career: UGRD
Duration: 3 years 6 semesters full time or 6 years 12 semesters part time
Location: Onshore, City Campus
Owning school: Accounting (615H)
Owning school URL: www.rmit.edu.au/accounting
Partnered Offering/Corporate Client:
ASCED Code: 080101
CRICOS Code:
Proposed introduction: Semester 1, 2012
Program proposer details: Dr Susan Robertson
Ph: 9925 5719
susan.robertson@rmit.edu.au

External Accreditation and Industry Links

The Bachelor of Business (Accountancy) is accredited by Australia - CPA Australia and the Institute of Chartered Accountants in Australia.
On successful completion of the Bachelor of Business (Accountancy) graduates are entitled to associate membership of CPA Australia, the Institute of Chartered Accountants in Australia and the National Institute of Accountants. You must then undertake the chosen professional body’s qualification program and gain three years relevant practical experience to gain full membership.
http://www.cpaaustralia.com.au
http://www.accc.gov.au
In addition, if you plan to live and work in countries such as China, Hong Kong, Singapore or Malaysia, you have the option of applying for entry into the final stages of the Association of Chartered Certified Accountants (ACCA) qualification program.
The program maintains relationships with professional and industry organisations. Industry and professional representatives actively participate in the Program Advisory Committee which ensures that the School's links with industry standards and international business practice remain current.

Objectives of the Program

The Bachelor of Business (Accountancy) program provides stimulating and rigorous studies to contribute to the future supply of professionally qualified and broadly trained accountants. The program provides you with opportunities to develop the required capabilities to operate successfully in a contemporary business environment. You will gain knowledge and skills in the core areas of business and accountancy, and the capabilities to apply these skills in authentic and multidisciplinary environments.

This plan represents an additional specialisation in Human Resource Management (HRM) selected from the 96 credit point flexible elective courses in the program in which you are enrolled. The additional HRM specialisation provides the necessary competencies to apply professional employment relations and human resource management expertise in authentic and multidisciplinary private and public organisational environments.

Statement of Capabilities

As a result of the changing demands of business and substantial feedback from graduate employers, the professional bodies require that the program provide opportunities for you to develop cognitive and
behavioural skills. These skills/capabilities are critical to your success in business. Broadly, the capabilities may be grouped as dimensions of the statement of capabilities above. These are:

1. To have the knowledge, skills and flexibility necessary to meet professional practice standards and the ability to further develop that knowledge and those skills. Specifically, the ability to:
   A. Identify and understand relevant issues
   B. Interpret information
   C. Make judgements
   D. Critically analyse
   E. Become independent, life-long learners

2. To communicate with staff at all levels within the organisation, clients, professional colleagues from accounting and related disciplines external to the organisation and the global community. Specifically the ability to:
   A. Construct arguments
   B. Collaborate in teams
   C. Effectively communicate

3. Reflect on theory as applied in practice to initiate, develop and test creative solutions to current and potential problems. Specifically the ability to:
   A. Analyse situations and apply the appropriate treatment
   B. Reason logically
   C. Problem solve
   D. Tolerate ambiguity
   E. Effectively undertake research
   F. Show initiative, preparedness and enthusiasm

These capabilities have been developed as a result of consultation with stakeholders including employers, the professional bodies, university staff, alumni and current students. We have also considered guidance provided by the International Federation of Accountants’ (IFAC) International Education Standards for Professional Accountants, issued in October 2003; and the Accreditation Guidelines for Universities, issued jointly by CPA Australia and the Institute of Chartered Accountants in Australia in May, 2005.

Each course in the program contributes to the development of these capabilities. Some courses are sequenced (pre-requisite requirements) to enable particular capabilities to be developed in depth, while others have less critical sequencing needs.
## Capability Matrix

<table>
<thead>
<tr>
<th>Capabilities</th>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
<th>E</th>
<th>F</th>
<th>G</th>
<th>H</th>
<th>I</th>
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<th>M</th>
<th>N</th>
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</tr>
</tbody>
</table>

- A Financial Accounting
- B Management Accounting & Business
- C Corporate Accounting
- D Cost Management & Applications
- E Management Accounting Systems
- F Accounting Theory
- G Company Law
- H Strategic Decision Making for Accountants
- I Introductory Accounting
- J Commercial Law
- K Business Computing 1
- L Macroeconomics
- M Prices and Markets
- N Marketing Principles
- O Organisational Behaviour
- P Business Statistics 1
Work Integrated Learning

RMIT University is committed to providing you with an education that strongly links formal learning with workplace experience. As a student enrolled in this RMIT University program you will:

- undertake and be assessed on structured activities that allow you to learn, apply and demonstrate your professional or vocational practice;
- interact with industry and community when undertaking these activities;
- and complete these activities in real or simulated work contexts or situations.

You will undertake two courses which are specifically designed to achieve work integrated learning (WIL) objectives:

**ACCT1064 Cost Management and Applications** - This course provides students with an understanding of the role of management accounting in the provision and use of cost information in organisational planning, control and performance evaluation. The course provides Work Integrated Learning (WIL) opportunities that help link formal learning with workplace experience or theory to real-world situations.

**ACCT1028 Strategic Decision Making for Accountants** - This Course provides students with an appreciation of how accounting information and concepts relate in the total enterprise for strategic decisions. Students will take an active role in running a company as a member of the management team and be required to report on the outcomes of their decisions. This simulation enables students to apply academic learning to a contemporary workplace situation.

These WIL courses will develop your capabilities to analyse and manage information and contexts, communicate information effectively, resolve problems and pursue continuous personal development related to a business career. In undertaking these courses you will interact and receive feedback from industry and/or community, clients and/or practitioners.

Approach to Learning and Assessment

Over the duration of your program you will experience a variety of teaching and learning approaches. The approaches used in each course will be appropriate to the learning outcomes and core capabilities they are designed to develop.

The assessment you must complete is designed to provide you with opportunities to demonstrate the extent to which you have developed your capabilities and achieved specific learning outcomes in a given area. Methods of assessment will also vary with the learning outcomes and core capabilities of the relevant course. The major styles of teaching, learning and assessment you will experience throughout your program will include:

**Classroom teaching:** May include lectures, guest lectures, panels, tutorials, class presentations, group discussions, student-led discussions, role-plays, etc. This style of learning is designed to maximise your understanding of the curriculum content and develop appropriate skills. It is designed to provide an environment where you can ask questions and seek feedback as well as contribute to class discussion and apply theory to practice.

**Problem-based learning:** You may work in a team or individually to conduct research, solve problems, analyse and respond to case studies, prepare or respond to briefs, write original research or case study reports, or participate in managing a company in a computer-based business simulation. This technique is designed to simulate the experiences you will encounter working in accountancy.

**Flexible delivery:** The program will incorporate extensive use of online resources. These may include learning resources such as lecture notes, and assessment and feedback tools such as discussion boards and quizzes.

**Assignments and projects:** These may be either research or problem based, and may be undertaken in teams or individually. They will provide you with experience at undertaking research and writing effectively to present your findings and recommendations to a range of audiences. Assignments and projects are also designed to develop your abilities in communications, research and reasoning, and provide a way to receive feedback on your skills development. By utilising this feedback to improve your skills and further develop your capabilities in relevant areas you will develop as a life-long learner.

**In-class tests:** Provide you with feedback on your early understanding within a course and allow feedback to assist you in further developing your skills and abilities.

**Formal examinations:** Will provide you with the opportunity to demonstrate your understanding and application of marketing and business principles to either practical or theoretical issues.

Academic integrity
The originality verification software Turnitin (see http://www.turnitin.com), may be used on assessments in your program.

Note you must complete a hardcopy of the RMIT coversheet with your assessment submissions: http://mams.rmit.edu.au/rbkf8knmzbba1.doc

To support you with issues associated with the honesty and full referencing of external work presented in assignments, please visit the University website for Academic Integrity: http://www.rmit.edu.au/academicintegrity

Specifically, support resources for yourself as a student to ensure that your submitted assessment accurately represents your work are provided at: http://www.rmit.edu.au/academicintegrity/students

If you have a long term medical condition, disability and/or other form of disadvantage it may be possible to negotiate to vary aspects of the learning or assessment methods. You can contact the program coordinator or the Disability Liaison Unit if you would like to find out more.

If you have already developed areas of skill and knowledge included in this program (for example, through prior studies or work experience), you can apply for credit once you have enrolled in this program. There is information on the RMIT University website about how to apply for Recognition of Prior Learning (RPL) http://www.rmit.edu.au/students/enrolment/credit/he

To view the Assessment Policy go to: www.rmit.edu.au/browse;ID=det2rlnje0ay

Articulation and Pathways

Students who successfully completed the DP003 Diploma of Commerce with a credit average will be entitled to apply for entry into the second year of Bachelor of Business (Accountancy) with exemption of 8 courses.

Students who have satisfactorily completed the AD010 Associate Degree in Business with pass average will obtain credit for twelve courses and be entitled to apply for admission to the Bachelor of Business (Accountancy).

If you choose to leave before completing this program Bachelor of Business (Accountancy) you may have the opportunity to exit with the award DP003 Diploma of Commerce. More information about this program is available in the RMIT Handbook [http://www.rmit.edu.au/handbook].

Entrance requirements

Academic
Successful completion of Year 12 or equivalent.
Selection mode: Current year 12 applicants – ENTER and two-stage process with a middle-band of approximately 20%. Non-year 12 applicants – VTAC Pi form; possible statement from current or most recent employer.

Prerequisites for local students
English (Year 12 units 3 and 4, English [any]).

University English language requirements for international onshore students:
IELTS – 6.5+ (no band less than 6.0): OR
TOEFL – Paper-Based = 580+ (TWE 4.5+): OR
TOEFL – Computer-Based = 237+ (TWE 4.5+): OR
REW – English for Academic Purposes Advanced 1 & 2.

Library, IT and specialist resources

Library resources and services
As a student enrolled in a program at RMIT University you can access the extensive services, facilities and study space provided by the Library. You can access books, journals and other course related materials, such as DVDs, past exams, newspapers and e-books. Through our document delivery service you can also request items from any library in the world. Computers for study are available at every Library site, where you can access the Internet, myRMIT (www.rmit.edu.au/myrmit) or Library e-resources. If you have a laptop you can access the RMIT University wireless network in the Library.

Library staff can show you how to find information for your assignments or you can work through web-based tutorials or use our online Ask a Librarian service.
The Library is continually expanding our electronic collections to make it easier for you to get the information you need when you need it. All RMIT University students have unlimited access to quality electronic resources such as, e-books, e-journals and newspapers. You can find more information on Library resources and services at:
http://www.rmit.edu.au/library

Online learning tools and content
You can access online learning tools and content for your program and associated courses at myRMIT
www.rmit.edu.au/myrmit

Services available to you as a student at RMIT University
RMIT University provides a wide range of resources and opportunities to assist your learning and wellbeing so you can achieve your study and career goals. Services are available face to face and online assisting with:

- transition to tertiary study and learning
- study skills, academic skills including literacy, mathematics and basic sciences if relevant
- enabling assistance if you have a disability, long term medical condition or other form of disadvantage which may impact on your learning
- career development and employment
- living and wellbeing (including advice on health, housing and financial matters)
- opportunities for scholarships, leadership and study abroad
- opportunities for participating in arts, sport, recreation, fitness activities as well as student activism and university governance

We also offer a friendly and supportive environment for Aboriginal and Torres Strait Islander students.
You can find more information at www.rmit.edu.au/student

Student expenses and charges in addition to fees
Once you are enrolled as a student in this program you will need to allow for expenses other than university tuition fees. Additional expenses may relate to the purchase of lecture notes, textbooks, stationery, consumables such as printer paper, fees levied by commercial internet service providers for internet access outside of the university campus, and other relevant costs.

Program Transition Plan
The structure of this program has changed, effective semester 1, 2012. Details of the changes are available on the School website. The key change is the addition of more flexible elective arrangements to better meet your needs and interests, and the professional requirements of the industry and the business community. If you require academic advice, please contact program administrator.

Program Structure
To graduate you must complete the following:

Year One of Program
*Complete the following Eight (8) Core Courses:*

<table>
<thead>
<tr>
<th>Course Title</th>
<th>Credit Points</th>
<th>Course Code</th>
<th>Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Introductory Accounting</td>
<td>12</td>
<td>ACCT1046</td>
<td>City Campus</td>
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<tr>
<td>Introduction to Organisational Behaviour</td>
<td>12</td>
<td>BUSM1094</td>
<td>City Campus</td>
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<td>Business Computing 1</td>
<td>12</td>
<td>ISYS2056</td>
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<td>Business Statistics 1</td>
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<td>Prices and Markets</td>
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<td>Macroeconomics 1</td>
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<td>Marketing Principles</td>
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<tr>
<td>Financial Accounting</td>
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AND

Year Two of Program
*Complete the following Four (4) Core Courses:*

<table>
<thead>
<tr>
<th>Course Title</th>
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</thead>
<tbody>
<tr>
<td>Commercial Law</td>
<td>12</td>
<td>LAW2442</td>
<td>City Campus</td>
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</tbody>
</table>
Management Accounting and Business 12 ACCT1060 City Campus
Corporate Accounting 12 ACCT1048 City Campus
Cost Management and Applications 12 ACCT1064 City Campus

AND

Complete the following Four (4) Courses from the Human Resource Management Specialisation:

<table>
<thead>
<tr>
<th>Course Title</th>
<th>Credit Points</th>
<th>Course Code</th>
<th>Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Human Resource Management</td>
<td>12</td>
<td>BUSM3119</td>
<td>City Campus</td>
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<tr>
<td>Employment Relations</td>
<td>12</td>
<td>BUSM1080</td>
<td>City Campus</td>
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<tr>
<td>Occupational Health and Safety</td>
<td>12</td>
<td>BUSM3122</td>
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<tr>
<td>Management</td>
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</tr>
<tr>
<td>Managing Human Performance</td>
<td>12</td>
<td>BUSM1228</td>
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</table>

AND

Year Three of Program

Complete the following Four (4) Courses from the Accountancy Specialisation:

<table>
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<th>Course Title</th>
<th>Credit Points</th>
<th>Course Code</th>
<th>Campus</th>
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</thead>
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<tr>
<td>Management Accounting Systems</td>
<td>12</td>
<td>ACCT1014</td>
<td>City Campus</td>
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<tr>
<td>Accounting Theory</td>
<td>12</td>
<td>ACCT1077</td>
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<td>Company Law</td>
<td>12</td>
<td>LAW2450</td>
<td>City Campus</td>
</tr>
<tr>
<td>Strategic Decision Making for</td>
<td>12</td>
<td>ACCT1028</td>
<td>City Campus</td>
</tr>
<tr>
<td>Accountants</td>
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</table>

AND

Complete the following Four (4) Courses from the Human Resource Management Specialisation:

<table>
<thead>
<tr>
<th>Course Title</th>
<th>Credit Points</th>
<th>Course Code</th>
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<tr>
<td>Human Resource Development</td>
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</tr>
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<td>Negotiation and Advocacy Skills</td>
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<td>BUSM1074</td>
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