

2015 Preston Alpine Lodge Booking Terms and Conditions

How to Book:

Please forward your request to:

recreation@rmit.edu.au

Phone 9925 3751

Once you have provided the required information (student/staff name/s, number/s, email, contact phone, check-in and check-out dates) your booking request will be sent through to the Ski Lodge where it may be confirmed subject to bed availability. Your booking cannot be confirmed until full payment is made. Payment needs to be made through an online payment link supplied by the Sport and Recreation Office.

Check-in is strictly 4:30pm

Check-out is 4:00pm sharp

No arrivals are allowed to enter the lodge before 4:30pm. If you are planning to arrive early you can arrange to store your luggage at the lodge until check-in time. You must phone the managers at least one day prior to arrival to get permission to do this as there is limited space. Preston Alpine Lodge (03) 5777 6336 after 5pm

If you are a current RMIT student or staff member you will be required to present your current student/staff card upon arrival.

This is a communal lodge and guests are required to keep all areas clean and tidy. Room duties must be completed before departure. You need to vacuum your room and remove all rubbish from your room. You are also required to clean your allocated pantry/fridge space. Your cooperation is required to keep the lodge efficient, smooth running and pleasant for all occupants.

Guests are required to BYO all linen, bedding and a towel. A BOTTOM SHEET IS COMPULSORY, even if you are using a sleeping bag. Pillows are supplied but guests must bring a pillow case.

Bookings Terms and Conditions

- Full payment is required upon booking – booking cannot be confirmed until full payment is received.
- Payment to be made via an online payment link supplied by the Sport and Recreation team.
- RMIT student and/or staff ID numbers must be provided at the time of booking in order to receive RMIT Community member rates. RMIT Student/Staff cards are required to be presented upon arrival at the Ski Lodge.
- Guests are classified as all persons not holding a current RMIT student/staff card and are booking the lodge with an RMIT Community member.
- A maximum ratio of two (2) guests to one (1) RMIT Community member applies. If 3 or more guests want to book the lodge with an RMIT student/staff member the extra people will pay the price allocated to those in the “Non-member” category.
- RMIT Link will process the booking via a central bookings agency. Once RMIT Link receives verification of your booking you will be notified via email. A confirmation email will be sent to the email address as specified when initial request was made.
- All prices are inclusive of GST.

REFUNDS

- If a confirmed booking is cancelled more than 30 days before the check-in date, a full refund will be provided. Refunds will only be considered if an “Application for Refund” form is completed and lodged at an RMIT Link Sport and Recreation office at least 30 days prior to check in date.
- No refund will be accepted if a booking is cancelled less than and including 30 days prior to check in date.
- No Snow Policy - The Preston Alpine Ski Lodge does not provide refunds if there is insufficient snow.
- In the event of beds being unavailable or double booked, a full refund will be provided.

Preston Alpine Ski Lodge

Visitor Code of Conduct

- **Cleanliness** - This is a communal lodge and all guests are required to keep the lodge clean and tidy.
- **Shoes** - No shoes or ski boots are permitted on the carpeted area inside the lodge.
- **Room duties** - All room duties must be completed before departure.
- **RMIT Student/Staff cards** – RMIT Student and RMIT Staff cards must be presented upon arrival. Student numbers are recorded and the university will be notified of any misbehaviour if it occurs.
- **Be a considerate guest** – 10:30pm noise curfew is enforced; please be courteous of other guests staying at the lodge.
- **Be informed** - Read and understand instructions and information provided by the lodge. This will help you to get the most from your stay and ensure you don't do the wrong thing by mistake.
- **Be a considerate neighbour** - Don't make noise or disturbances that would lessen the enjoyment of neighbours or other guests.
- **Non Smoking** – Preston Alpine Ski Lodge is a strictly 'Non Smoking' environment. Please respect the wishes of management and fellow guests. If smoking outside please extinguish fully and place butts in the garbage, don't throw them on the ground.
- **Save precious natural resources** - Try not to waste water; switch off lights and heating when you go out.
- **Respect your host community** - Obey local rules and don't disrupt the community that you are visiting. Park only in designated parking areas, take note of signs and local regulations.
- **Be secure** - Lock up when you are out – this will protect your belongings too.
- **Be responsible** - Ensure consumption of alcohol is responsible. No drugs or illegal activities on the premises.
- **Representation** – Remember you are a representative of the University, any serious complaints lodged against you or any guests staying with you, will result in disciplinary actions.
- **Kitchen** – All guests are responsible for their own cooking, cleaning and washing.
- **Be adventurous!** - Get out and meet the local people and enjoy the local activities and attractions.

****Consideration and adherence to the instructions and rules will minimise inconvenience and maximise enjoyment for all patrons****