



PERSONAL DETAILS

Please complete using blue or black ink and write above the line.

Student number _____ Date of birth (dd/mm/yy) _____

Full name _____

Address _____

City/suburb _____ State _____ Postcode _____

Country _____

Private telephone _____ Mobile telephone _____

**Application to defer
(offshore students only)**

This form is for students studying in RMIT programs delivered offshore only. You must read the information on the following page before completing this form. Lodge the completed form with your partner institution.

PROGRAM FROM WHICH YOU WISH TO DEFER

Program name _____

Academic career TAFE Degree Honours Postgraduate

REASON FOR REQUESTING DEFERMENT

Financial – FNCL Travel – TRVL Academic difficulties – ADIF Family – FMLY

Work commitments – WORK Illness – ILLN Personal – PERS Other – OTHR

STUDENT DECLARATION

I declare that, to the best of my knowledge, the information supplied on this form is correct and complete. I also confirm that I have read and understood the information on page 2 of this form and accept the conditions of this application to defer.

Signature _____ Date _____

OFFICE USE ONLY

RMIT student no. _____ Application no. _____

Career _____ Career no. _____

Academic plan/s _____

Campus _____ Load _____

Date of receipt at offshore location

Signature _____ Date processed _____

Eligibility to defer

Complete this form if:

- you have been offered a place in an RMIT University program
- you have not already enrolled in the program you have been offered
- you wish to defer that place for either a full year or six months (see conditions below).

Note: If you have already enrolled and wish to delay commencement of study or take a break from the program, you must complete a *Leave of absence* form available at rmit.edu.au/students/offshore

Deferment conditions

1. All programs at RMIT University will grant deferment of study for new TAFE, undergraduate and postgraduate students.
 2. RMIT University regularly reviews its programs to ensure content is current and responsive to emerging industry needs. RMIT cannot guarantee that all programs will be available for commencing students or that program content, including courses, has not been altered during the period for which an applicant has deferred commencement of their studies. In such cases, RMIT will negotiate alternative study options with the applicant.
 3. Applicants who do not enrol at the completion of the deferment period as instructed in their letter from RMIT will lose their place.
 4. You must inform your partner institute in writing of any change of address.
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Submitting the form

The *Application to defer (offshore students only)* form and a copy of your offer letter must be received by your partner institute on or before the enrolment date specified in your offer letter. Please note that RMIT University accepts no responsibility for postal delays or losses. The application to defer is not valid unless signed and dated.

Please return this form to your partner institute.
