C. VET PROGRAM REVIEW REPORT PROCESS FLOW

**PROGRAM AREA**

1. Review Session

2. Consults to draft report using Report Template (at direction of Chair).

3. Drafts report.

4. Sends report to QCU within 2 weeks after Review.

5. Receives draft report and conducts editorial check.

6. Receives draft report.

7. Conducts factual check (errors or omissions).

8. Program Manager provides feedback to QCU within two weeks or by requested date.

9. Sends report to Panel Chair to sign off as final.

10. Panel Chair receives request to finalise report.

11. Signs off/ confirms report as final.

12. Notifies QCU within requested timelines.

13. Final Report

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**OKU**

- B. Panel Review preparation

**PANEL**

- Findings.

- Sends reminder.

- Yes or No

**PANEL CHAIR**

- Drafts report.

- Sends report to QCU within 2 weeks after Review.

- Feedback received by due date?

- Principal advisor decision to proceed to final report?

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**Yes**

- Sends report to Panel Chair to sign off as final.

**No**

- Sends reminder.

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**D. Develop Action Plan.**