### Education Abroad Incoming Admissions Procedure – upon student's arrival

#### Compulsory EAO Orientation session:
- 2-3 days

- **Assistance from EAO**

#### All enrolments finalised by census date

- Compulsory EAO Orientation session: 2-3 days
- Student enrolment finalised via Enrolment Online (EOL)

- **Student Timetable**
  - finalised via Student Timetable System (STS)
- Student adds/drops courses via EOL

- ^ Student must study a full time load of 36-48 credit points

- **Student enrolment finalised via Enrolment Online (EOL)**

- **Condition of student visa**

#### Semester period

- EAO to advise student about checking grades via EOL and complimentary academic transcript

- All grades entered by Schools

- EAO to advise continuing students about re-enrolling for the 2nd semester

- Student finalises enrolment via EOL for 2nd semester at RMIT

#### Selection Officer assesses each course

- Outcome: eg, pre-approved; rejected; recommended

- EAO to order and send out academic transcripts within 3 to 4 weeks after results are published

- All class additions and drops must be done by the required dates