Please select your citizenship/residency status
The citizenship/residency status declaration you supply to RMIT may be audited and you may be required to produce documentation to support your declaration.

**Australian citizen**
- Supporting documentation Type: ____________  Document ref. no. ____________
- Are you of Aboriginal or Torres Strait Islander origin?  
  - No  
  - Yes, Aboriginal  
  - Yes, Torres Strait Islander  
  - Yes, both Aboriginal and Torres Strait Islander

More information regarding support for students of Aboriginal or Torres Straight Islander origin can be found at [www.rmit.edu.au/NGARARA](http://www.rmit.edu.au/NGARARA)

**Non Australian citizen studying in Australia**
- Permanent resident  
- Non Humanitarian  
- New Zealand citizen
- Residency date (dd/mm/yy) ____________  Visa subclass ____________
- Supporting documentation Type: ____________  Document ref. no. ____________

**International onshore student (includes all temporary visa classes)**

Emergency contact (relative or close friend)
- Full name ____________  Phone no. ____________

Permanent home address
- Address ____________
- City/Suburb ____________  State ____________  Postcode ____________
- Country ____________  Phone no. ____________

Mailing address/Term address for correspondence
- Address ____________
- City/Suburb ____________  State ____________  Postcode ____________
- Country ____________  Phone no. ____________

Mobile phone no. ____________

**Cross Institutional Inbound Student:**
If you are currently enrolled in an undergraduate or postgraduate program at another recognised Higher Education Provider (HEP), you may apply to study single units at RMIT University on a cross institutional inbound basis. The results of these single units may then be counted toward an award at your HEP.

Please note: Exchange students, Study Abroad students, Cross Institutional Outbound students, TAFE and Research students are not eligible to enrol via cross institutional inbound enrolment.

**Program details**

<table>
<thead>
<tr>
<th>Academic year</th>
<th>Career</th>
<th>Undergraduate / Postgraduate</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>2014</td>
<td></td>
<td></td>
<td>1400 / 1410 / 1450 / 1480</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Program code</th>
<th>Program title</th>
<th>Liab code</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Plan code</th>
<th>Plan title</th>
<th>Attend. mode</th>
<th>Fund Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>XI IN UGRD/ XI IN PGRD</td>
<td>Cross Institutional Inbound</td>
<td>Internal / External</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Campus</th>
<th>Programm level</th>
<th>Basis of Admission</th>
</tr>
</thead>
<tbody>
<tr>
<td>XI_IN_UGRD/XI_IN_PGRD</td>
<td></td>
<td>29</td>
</tr>
</tbody>
</table>
RMIT Privacy Statement

All students

I understand that:

RMIT University is providing this notice because the University has sought my personal information. RMIT requires this information so it can fully and properly administer enrolment in accordance with its policies and procedures. Information may also be used for related secondary purposes such as informing students about:

- career opportunities or future programs that may be of interest
- events or alumni activities following your graduation
- arts, sports or leisure activities that may be of interest.

Student information will also be used to start and operate externally hosted applications used by RMIT as part of its education provision, for example (but not limited to) Google, BlackBoard, PebblePad and Illuminate. Any information disclosed will be limited to that necessary to effectively operate the application on behalf of the student and the recipient organisations are required to provide the same privacy safeguards as RMIT.

RMIT is required under law to collect and report enrolment details to State and Federal Government agencies, including the Department of Education, Employment and Workplace Relations, Higher Education and Skills, Centrelink, the Department of Immigration and Citizenship, and the Australian Taxation Office.

Data relating to students studying at locations outside of Australia may also be released to partner organisations for the purpose of administering enrolments and program delivery in those locations. Use and disclosure of this information, other than to the respective partner organisation, will only be in accordance with this privacy statement, unless required by an Australian or local law.

Student data may also be accessed for conducting duly authorised research, or to seek specific consent to participate in such research. In such instances the identity of the individuals will not be disclosed in any resulting report or publication unless specifically authorised by the individual concerned.

Information may also be released to external agencies or Government departments/agencies to facilitate bulk mail-outs, debt collection activities and conduct student satisfaction surveys. These organisations are required to provide the same privacy safeguards as RMIT.

Where your school is participating in the Student Success Project, information you provide verbally for this will be de-identified and pooled for reporting purposes and comply with Privacy Principles.

RMIT discloses awards verification information, specifically program name and conferral/graduation date, on request, to prevent the use of fraudulent RMIT qualifications. Where further information is sought authorisation from the student is required.

You have the right to request access to and/or correct any personal information concerning you that is held by RMIT. For further information or enquiries please contact the Hub on your campus or tel. +61 3 9925 8980. Complex access requests may require a formal application under the Freedom of Information Act 1982. Such requests should be directed to the University Freedom of Information Officer at www.rmit.edu.au/foi.

For more information in relation to how student information may be used or disclosed please contact RMIT’s Privacy Officer on tel. +61 3 9925 1161 or email privacy@rmit.edu.au.
Statement of Student Responsibilities

RMIT University encourages you to participate fully as an independent and active learner throughout your studies. As part of this participation, you will assume responsibility for the choices you make in relation to your academic program as outlined in the RMIT University handbook at www.rmit.edu.au/handbook.

You must agree to the requirements in the following statements when you enrol at RMIT University.

By enrolling as an RMIT University student I agree that:

Enrolment

1. The information I have provided at enrolment is true and correct and that I am responsible for correcting any errors made during the enrolment process.
2. I must comply with any directions given to me by my school regarding course selection eligibility and academic progress.
3. I have read the official Program Guide (Handbook) and related Course Guide/s for the program I am enrolling in at www.rmit.edu.au/handbook to ensure:
   - I am eligible to enrol in my selected courses
   - I stay within my approved program structure and
   - I maintain the appropriate study load.
4. I must maintain a valid enrolment and comply with:
   - University regulations and policies, see www.rmit.edu.au/policies
   - relevant Commonwealth and State legislation
   - published requirements relating to my program
   - the Approved Schedule of Fees and Charges, see www.rmit.edu.au/programs/fees and
   - the Rules of use of RMIT information technology, see www.rmit.edu.au/policies/itsrules.
5. I understand that RMIT recognises skills and knowledge gained through prior formal and informal learning, and work or life experience, and that if I wish to apply for credit transfer or recognition of prior learning (RPL) to count towards my award, I must contact the school that administers my program see www.rmit.edu.au/students/enrolment/credit.
6. RMIT University reserves the right to cancel or amend my enrolment if I do not adhere to the requirements listed in this statement.

Communication

7. The following official communications from the University will be made available to me electronically via Enrolment Online:
   - Confirmation of enrolment (CoE) - summary of courses you have enrolled in
   - Tax invoice - summary of fees and charges owing
   - Commonwealth Assistance Notice (CAN) - summary of student contribution charges and preferred payment method
   - All other official communications from the University will be sent to either my current mailing address, via announcements in myRMIT, by SMS or directly to my RMIT student email account.
8. I must log in to the myRMIT student portal at www.rmit.edu.au/myrmit at least twice a week to read important University announcements and emails in my RMIT student email account.
9. I must use my RMIT student email account for all official email correspondence with the University.
10. RMIT University will not extend or vary a deadline on the basis that I did not receive or read correspondence sent to me via:
    - the Announcements portlet in myRMIT
    - my current mailing address, or
    - myRMIT student email account.
11. I must keep my personal information i.e. contact details (including emergency contact details) up-to-date for the duration of my enrolment and during periods of approved leave.

Fees

12. I must pay any fees and charges from RMIT University arising from my enrolment and academic activity by the original due date as detailed on my tax invoice, in accordance with the Approved Schedule of Fees and Charges available at www.rmit.edu.au/programs/fees.
13. Failure to meet my financial obligations to RMIT University may result in additional fees and/or restriction of services i.e. I would not be permitted to add any courses/classes to a new or existing program enrolment, receive an award (graduate) or receive academic results until the debt is cleared.
14. RMIT reserves the right to provide my details to an external agent for the purpose of collecting any debts.

Student card

15. I must comply with the student card responsibilities available at www.rmit.edu.au/students/cards.

Declaration

I acknowledge and agree to the terms described in the RMIT privacy statement and Statement of student responsibilities.

Where appropriate, I authorise RMIT University to:

- Obtain details of my past results from other educational institutions and professional bodies,
- Release my trade enrolment academic records to the apprentice authorities and to my employer,
- Reproduce, communicate, compare and archive my assessments for the purpose of detecting plagiarism.

Student Signature ___________________________________________ Date __________________________
1 Source of Funds
What is your major source of funds?

Select One
☐ Family
☐ Youth Allowance / Austudy
☐ Employment / Cadetship
☐ AIDAB Sponsored
☐ Home Government (OS Student)
☐ Scholarship (Australian Student)
☐ Other

2 Employment Details
Of the following categories, which BEST describes your current employment status?

Select One
☐ Full-time Employee
☐ Part-time Employee
☐ Self Employed - Not Employing Others
☐ Employed - Unpaid Worker in Family Business
☐ Unemployed - Seeking Full-time Work
☐ Unemployed - Seeking Part-time Work
☐ Not Employed - Not Seeking Employment

If unemployed, have you been out of work for the past 12 months or more?
☐ No ☐ Yes

3 Term Residence
Please indicate your residence during term:

Select One
☐ At home
☐ With parents
☐ With relative / guardian
☐ Own home / flat
☐ Away from home
☐ With relatives
☐ In a hostel
☐ Board & lodging
☐ Room with shared facilities
☐ Room only
☐ Rented house or flat
☐ Hall of residence attached to a tertiary institution
☐ Other
☐ Unknown as yet

4 Country of Birth
In which country were you born?

If you were not born in Australia, please enter the year of arrival.

5 Country of Home Residence
In what country is your permanent home residence?

Select One
☐ Australia
☐ Other Country (indicate below)

Postcode

6 Home Language
Do you speak a language other than English at home?

Select One
☐ No, English Only
☐ Yes - Other (please specify)

7 Country of Term Residence
In what country is your residence during this term?

If your country of residence during term is Australia, please indicate the suburb, locality or town and postcode.

Suburb

Postcode

This must be a physical location, for example it must not be a locked bag, post office box or large volume receiver.

8 Are you of Aboriginal or Torres Strait Islander origin?

Select One
☐ Non-Indigenous - neither Aboriginal nor Torres Strait Islander origin
☐ Of Aboriginal origin but not Torres Strait Islander
☐ Of Torres Strait Islander origin but not Aboriginal
☐ Both Aboriginal and Torres Strait Islander origin
☐ No Information

9 Student Organisation Memberships
Do you wish to be a member of the RMIT Student Union?

☐ No ☐ Yes

10 Post-Graduate Students Only
At which institution(s) did you complete your undergraduate studies?

11 Disabilities
Do you have a diagnosed disability, impairment or long-term medical condition which may affect your studies?

If you have a disability, please indicate the areas of disability, impairment or long-term condition.

Select One or More
☐ Hearing
☐ Learning
☐ Mobility
☐ Vision
☐ Medical
☐ Other (such as mental health)

If YES, would you like to receive advice on support services, equipment and facilities which may assist you in your studies?

☐ Yes ☐ No
12 What education had you completed or commenced at any institution before you first enrolled in your program? Please provide answers for each of the eight items.

(a) Post-Graduate Program of any type (Higher Doctorate, Ph.D., Masters, Preliminary or Qualifying, PG Diploma, PG Certificate, etc.)

Select One
- Never Commenced
- Commenced but not all requirements completed
- Completed all requirements for award

Please indicate last enrolment year.

Was it completed in Australia?
- No
- Yes

(b) Bachelor Degree Program

Select One
- Never Commenced
- Commenced but not all requirements completed
- Completed all requirements for award

Please indicate last enrolment year.

Was it completed in Australia?
- No
- Yes

(c) Diploma or Associate Teachers Diploma done at a CAE, University, Teachers College, Institute of Technology, Institute of Advanced Education or Institute of Tertiary Education.

Select One
- Never Commenced
- Commenced but not all requirements completed
- Completed all requirements for award

Please indicate last enrolment year.

Was it completed in Australia?
- No
- Yes

(d) Diploma or Associate Diploma done at TAFE (Technical and Further Education) College or Technical College.

Select One
- Never Commenced
- Commenced but not all requirements completed
- Completed all requirements for award

Please indicate last enrolment year.

Was it completed in Australia?
- No
- Yes

(e) TAFE Award other than the above, done at a TAFE College, Technical College, CAE, Institute of Technology, Institute of Advanced Education or Institute of Tertiary Education. (Do not count secondary education courses or programs, hobby/recreational/leisure or personal enrichment courses or programs).

Select One
- Never Commenced
- Commenced but not all requirements completed
- Completed all requirements for award

Please indicate last enrolment year.

Was it completed in Australia?
- No
- Yes

(f) Did the College final year of secondary education at a TAFE college, Technical College, evening school, evening college, CAE, Institute of Technology, Institute of Advanced Education or Institute of Tertiary Education.

Select One
- Did not do final year
- Did final year

In what year did you complete the final year of secondary education?

Was it completed in Australia?
- No
- Yes

(g) Did the final year of secondary education at a High School, Technical High School, Secondary School or Secondary College.

Select One
- Did not do such a program
- Did such a program

In what year did you complete the final year of secondary education?

Was it completed in Australia?
- No
- Yes

(h) Had some other qualification or certificate of attainment or competence.

Select One
- Did not have
- Did have

In what year were the requirements for the qualification or certification completed?

Was it completed in Australia?
- No
- Yes

13 Address Details
This question is only for students who attended secondary school in Australia:

What was the suburb/town and postcode of your home address during your last year of secondary study?

Suburb/town/locality ...................................

Postcode ....................

14 Intention to Complete Program
Do you intend to finish the full program to get a qualification?

Select One
- No, I'm only interested in part of the program

15 Study Reason
Of the following categories, which BEST describes your main reason for undertaking this program / traineeship / apprenticeship? (Tick ONE box only)

Select One
- To get a job
- To develop my existing business
- To start my own business
- To try for a different career
- To get a better job or promotion
- It was a requirement of my job
- I wanted extra skills for my job
- I to get into another course of study
- For personal interest or self development
- Other reasons
16 Education level of your parents or guardians

(a) Parent/guardian 1

☐ Male  ☐ Female  ☐ No parent or guardian

What is the highest level of education completed by your parent/guardian 1? (Tick ONE box only)

☐ Postgraduate qualification (e.g. graduate diploma, masters, PhD)
☐ Bachelor degree
☐ Other post-school qualification (e.g. associate degree, diploma, advanced diploma, apprenticeship, VET/TAFE certificate)
☐ Completed Year 12, or equivalent
☐ Completed Year 10, or equivalent continued at school, but didn't complete Year 12 or equivalent
☐ Completed Year 10, or equivalent
☐ Didn't complete Year 10 or equivalent
☐ Don't know

(b) Parent/guardian 2

☐ Male  ☐ Female  ☐ No parent or guardian

What is the highest level of education completed by your parent/guardian 2? (Tick ONE box only)

☐ Postgraduate qualification (e.g. graduate diploma, masters, PhD)
☐ Bachelor degree
☐ Other post-school qualification (e.g. associate degree, diploma, advanced diploma, apprenticeship, VET/TAFE certificate)
☐ Completed Year 12, or equivalent
☐ Completed Year 10, or equivalent continued at school, but didn't complete Year 12 or equivalent
☐ Completed Year 10, or equivalent
☐ Didn't complete Year 10 or equivalent
☐ Don't know

I DECLARE THAT TO THE BEST OF MY KNOWLEDGE THE INFORMATION ON THIS FORM IS CORRECT AND COMPLETE.

Student Signature: ___________________________ Date: ___________________
1. Did you attend Year 12?

Select one
- Yes attended Year 12
- No did not attend Year 12
- Unknown

If you attended Year 12 please indicate:

Which state you lived in for Year 12 ________________________

Which year you attended Year 12 ________________________

Your Year 12 school name ________________________

Your Year 12 student number ________________________

2. Have you ever attended another higher education institution?

Select one
- Yes attended another higher education institution
- No did not attend another higher education institution
- Unknown

If you attended another higher education institution please indicate:

Name of higher education institution ________________________

Year of attendance ________________________

Student number at this institution ________________________

Permission Statement

RMIT is collecting the information in this form for the purpose of assessing my entitlement to Commonwealth assistance under the Higher Education Support Act 2003 and allocation of a Commonwealth Higher Education student Support Number (CHESSN) to me. RMIT will disclose this information to the Department of Education, Employment and Workplace Relations (DEEWR) for those purposes. DEEWR will store the information securely in the Higher Education Management System. DEEWR may disclose the information to the Australian Taxation Office (ATO), and DEEWR will not otherwise disclose the information without my consent unless required or authorised by law.

Student Signature ________________________ Date ______________