Approval Process for Nationally Accredited VET Qualifications:
Replacement VET Program (updated through normal Training Package/state accredited course review process)

Industry Skills Council
- Consults with industry to:
  1. develop units of competency
  2. package units as qualifications
- Qualification included in Training Package

National Standards Council (formerly National Quality Council)
- Endorses: Training Package

Training.gov.au (formerly National Training Information Service)
- Registered on training.gov.au

Australian Skills Quality Agency
- Approval: Proforma 1: Adding a qualification to RMIT’s scope of registration

School
- Preparing:
  1. Training and Assessment Strategy
  2. Proforma 1: Adding a qualification to RMIT’s scope of registration (including attachments)
  3. Head of School endorses: Proforma 1: Adding a qualification to RMIT’s scope of registration

College
- Preparations:
  1. Sample Part A and B course guides
  2. Qualification packaging rules
  3. Evidence of Industry consultation
  4. IT resource statement
  5. Library resource statement
  6. Validation and moderation plan and schedule
  7. Draft Program Guide in PGS
  8. CRICOS application form (if delivering to international students onshore)
- Delegated authority by Director TAFE

Academic Registrar Group (ARG)
- Drafts letter to ASQA requesting program be added to RMIT’s scope of registration
- 1. Creates Program in PeopleSoft
  2. Sends Requirement Group Summary to School
  3. Notifies School that program is active

Office of Director TAFE
- Delegated authority by Director TAFE
- Director TAFE signs: Letter to ASQA

End/Resubmit

End/Resubmit

Note: See College guidelines for Program Guide approval processes
Approval Process for Nationally Accredited VET Qualifications: Discontinuing an RMIT VET Program (according to an expiry date)

Discontinuation date determined by National Standards Council and/or ASQA. This automatically triggers removal from scope.

Prepares: Proforma 4: Notification of Program Discontinuance

Head of School approves: Proforma 4: Notification of Program Discontinuance

Sends to CAPA (ARG): Proforma 4: Notification of Program Discontinuance

Inactivates program (and relevant and appropriate courses) when all students have completed the Program.