Update your personal details online

Students can update their personal details, including addresses, telephone numbers and emergency contact details, using Enrolment Online.

Note: You cannot change your name, date of birth, gender, citizenship or residency status using Enrolment Online. If this information changes or is incorrect, you are required to complete a Change of Personal Information form or Change of Citizenship/Immigration status form and submit the form to the Hub on campus. These forms may be collected from the Hub or downloaded at: www.rmit.edu.au/students/forms

1. Visit the Enrolment Online website at: https://enrol.rmit.edu.au

2. Type your Username and Password into the Login box and click the Login button

   Username - This is your student number with an “S” added to the start and any letters removed from the end
   Password - Your initial NDS password is your date of birth in the format:

3. Click the relevant menu option under the Personal menu, on the left side of the screen. Your current details will be displayed on the screen.

4. To update your details, click the Update button and proceed to enter the relevant information (e.g. a new telephone number). When the information is correct, click Save.

Students must provide RMIT with their mailing address, as the University may send official communications by post, including important information about fees and charges, enrolment and program information.

In addition, students are required to provide RMIT with at least one contact telephone number and details of one emergency contact. International students must also supply their Australian residence address.

Note: Not all students will have access to every function in the Enrolment Online application. You will be notified when these options become available.