Fine Art Preselection Kit (PART A): Information

Please read this information (PART A) carefully, follow the instructions and use the Application Checklist to ensure that your application is complete.

School of Art - Bachelor of Arts (Fine Art)
VTAC Course Code 32771 (CSP) 32772 (Fee) 32773 (Int.Fee)

All VTAC applicants are required to submit a preselection Kit in addition to applying to the Victorian Tertiary Admissions Centre (VTAC).

How to apply for this program

1. You must check the Victorian Tertiary Admissions Centre (VTAC) Guide entry for this program and ensure all requirements listed by the dates specified are met.
   Lodge an application with VTAC, listing this program on your preference list. An application fee applies. Closing Dates: 28 September 2007 (timely), 16 November 2007 (late), 14 December 2007 (very late applications). Visit: www.vtac.edu.au or tel: 1300 364 133

2. Complete the Preselection Kit Application Form (PART B) ensuring that you answer all questions

3. Read the folio requirements of this form. Please note that only pre-selection Kits that contain a folio of work will be considered for short-listing for interview.
   All applicants must complete and submit the Preselection Kit by 4.30pm, 5 October to:
   Posting to:
   Fine Art Preselection
   School of Art
   RMIT University
   GPO Box 2476V
   Melbourne VIC 3001

   It is recommended that applicants send their Preselection Kit by certified or express mail to ensure delivery by the due date. Please note that no responsibility will be accepted for forms and/or supplementary documentation submitted to other offices or for postal delays. Please note that this application and any supplementary documentation will become the property of RMIT University and may not be returned.

4. Attach certified copies of Year 12 and all post-secondary results (if available). Please do not send original documents.

5. Read the privacy statement and sign the declaration. The form will be returned to you if not signed by you or a proxy.

6. If you would like your folio returned you must include a stamped self-addressed envelope/package.

Frequently asked questions – things you need to know

What is Preselection?

Preselection is the process by which we select those applicants who will be invited to be interviewed for the Fine Art Program.

How important is the folio submitted with the Preselection Kit?

Your folio is very important. It should therefore contain what you believe to be your best work and most clearly represents your interests and artistic concerns.

Can I express interest in more than one studio area?

You can apply for no more than two studio areas in Section 1 however you are able to express interest in other studio areas in Section 2. Your Preselection Kit must include a folio for each of the Studio areas selected in Section 1 of your application.
Can I make an appointment to personally discuss my application?

Regrettably, we do not have the resources to be able to meet personally with every intending applicant to discuss their circumstances and options. We also are not able to provide tours of facilities or studios.

What are the selection criteria?

There are four primary selection criteria:

- Perceived creative potential
- Level of technical ability
- Capacity to think conceptually
- Understanding of art history and contemporary art practice

If I receive an interview what else should I bring?

All shortlisted applicants are expected to bring a folio of their work to their interview. This is very important to the selection process. Your folio is weighted at 75% and the interview, 25%. Your folio is expected to contain some actual examples of recently completed work, particularly in the medium of the studio area(s) to which you are applying to gain entry to. The actual number of these works may vary between applicants and will be dependent on the size of the work and the ease with which it can be transported to the interview location. However, the interviewing panel is keen to see as broad a range of work as possible, as many students work across more than one specific medium. If however, you have an extensive folio you may wish to consider selecting a smaller group of works and/or documenting some of it photographically, or in the case of time based studio areas such as Sound or Media Arts, you might consider making a ‘show reel’. Applicants are also encouraged to bring sketchbooks and any other supporting documentation which may assist the panel in assessing their abilities.

Can my interview take place by telephone?

Yes, only if you are applying from overseas or interstate.

What happens at the interview?

During the interview you will present your folio to a panel consisting of staff from the studio area(s) to which you have applied. You will be asked questions about your work and interests in line with the selection criteria. Interviews are conducted in a friendly and supportive manner and are normally expected to take approximately 15-20mins but may be longer for some studio areas.

When will the interviews be held?

Interviews will be scheduled during the end of November. Short-listed applicants will need to be available during this period.

Interview results

You will be notified in writing of our assessment of the interview in early December. The letter will be one of three types, the content of which has been approved by VTAC

A Letter – The offer of a place provided you meet all other entry requirements (i.e. Pre-requisites and extra requirements)
B Letter – Your application is under consideration and an offer is dependant on available places
C Letter – Your application was not successful for an offer of a place in 2008. This letter does not preclude you from applying for the same program in subsequent years.

What is the program structure / what courses can I study?

The Fine Art program structure makes it possible for students to make a specialist study and work across a number of other studio areas. Course advice is available at the time of enrolment to assist students in selection of the most appropriate courses that reflect their aims and aspirations.

Where can I find out more information?

Telephone enquiries to 03 9925 1988 or 9925 2922
Preselection Kit: Folio contents

In order for your Preselection Kit to be considered you **MUST** include a folio of work. The following information contains details and requirements on preparing and submitting this folio. Each studio area has different requirements for what needs to be included, please ensure that the work you include reflects the studio area indicated in question (2) Section (1), the Preselection Kit folio provided should reflect your current artistic concerns and achievements.

Use permanent marker to label your slides/CD’S etc – **DO NOT USE STICKY LABELS**

**CERAMICS, DRAWING, FINE ART PHOTOGRAPHY, GOLD & SILVERSmitHING, PRINTMAKING, PAINTING, OR SCULPTURE:**

- you are required to supply nine (9) x 35mm slides [see Requirements for Slides below] or nine (9) colour photographs [no larger than A4] or a CD containing nine (9) images [see Requirements for Electronic Media below]. **Do not submit** your images in a folder or photo album

**SOUND:**

- you are required to supply a compiled selection of your work(s) on either VHS tape, CD or DVD, no more than ten (10) minutes. CD’s must contain audio files capable of being played directly through domestic CD players. **Do not include** multiple media - compile your work onto one media type only.

**MEDIA ARTS:**

- If you are applying for Media Arts you are required to supply a compiled selection of your work on either VHS tape, DVD, CD-ROM or website URL totaling no more than ten (10) minutes. Scripts and storyboards are not to be supplied; however these may be optionally presented at the interview.

**REQUIREMENTS FOR SLIDES:** Please note the following if you are submitting slides.

- Slides must be submitted in clear, plastic presentation sheets. **Do not submit** slides in boxes, loose in an envelope or in a photo album or book
- All slides must be labeled (with permanent marker) with your name and the title of the work (if applicable). Slides should be numbered and ordered if this is important. Place an arrow on the front right hand side of the slide, pointing upwards, to indicate the correct way to view the work.
- Presentation sheets are available from most camera or photography stores. Nine [9] slides will fit on one sheet

**REQUIREMENTS FOR ELECTRONIC MEDIA:**

**Do not send** .exe files, Windows Media Player or Real Player files.

- We recommend that all digital media is MAC formatted [OSX or classic] as we cannot guarantee that we will be able to access PC or Linux formatted files. All images must be no larger than 5M each and should be formatted as TIFF or JPEG files.
- Flash animation, Director movies and Quicktime movies are all accepted. Ensure that the files are built or exported and open independently of the creator program.

**COLLABORATIONS:**

- If your work is a collaboration, please detail precisely your role, and the role of the collaborator(s). If you are in a band, provide precise credits for the band and the band recording.
- If your work was produced as part of a CAT / SAT note this on your work and detail what role you performed (i.e. did you devise the concept, write it, direct it, edit it etc). Note also whether the work submitted is a solo work or a group project.

**Application checklist**

| ☐ Preselection Kit (PART B) completed | ☐ Preselection folio included |
| ☐ a stamped, self-addressed envelope/package (if you want your folio returned - **must be big enough for folio contents**) | ☐ Applying/ have applied to VTAC |
|  | **Date sent to RMIT:** |
Please ensure you read PART A before completing PART B

Fine Art Preselection kit - 2008 (PART B) Application Form

☐ Commonwealth Supported Place (32771)  ☐ Domestic Full Fee (32772)  ☐ International Fee (32773)

1. Personal Information

PLEASE USE BLOCK LETTERS

VTAC Number

Title  ☐ Ms  ☐ Mr  Date of Birth  Age as of 1 January 2008

Family Name

Given Name

Postal Address

City  Postcode

Country of Residence

Telephone

Mobile

Email address

2. Folio/Application Details

Please tick the box below indicating the studio area to which you are applying to study in and which you will be interviewed for if you are shortlisted, this must be reflected in the contents of your submitted folio included in your application.

Section 1 - Studio Selection (no more than two)

Ceramics  ☐  Gold & Silversmithing  ☐  Printmaking  ☐

Drawing  ☐  Media Arts  ☐  Sculpture  ☐

Fine Art Photography  ☐  Painting  ☐  Sound  ☐

Section 2 - Please tick any other areas of interest (if applicable)

Ceramics  ☐  Gold & Silversmithing  ☐  Printmaking  ☐

Drawing  ☐  Media Arts  ☐  Sculpture  ☐

Fine Art Photography  ☐  Painting  ☐  Sound  ☐

If you are applying for Advanced level entry (Advanced Standing) please indicate which year  Year 2 ☐  Year 3 ☐

What are the contents of the folio included in this pre-selection kit?

Slides  ☐  DVD  ☐  CD Rom  ☐

Photographs  ☐  VHS Tape  ☐  Other  ☐

CD  ☐  Website/URL  ☐  _______________  ☐
### 3. Educational Background

#### Secondary Education

- **VCE**
- **Other__________**

- Currently undertaking this year, OR
- Completed (if so), Year Completed

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- Copy of final results attached (if available)

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#### TAFE

- **Course/Program**

- Currently undertaking this year, OR
- Completed (if so), Year Completed

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#### Tertiary Education

- **Course/Program**

- Currently undertaking this year, OR
- Completed (if so), Year Completed

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#### Other Courses

- **Name of Course**

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4. Applicant Statement

Describe your interests and aspirations. (You may use this space to attach a typed statement)

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5. Privacy Statement

The Royal Melbourne Institute of Technology (RMIT University) is providing you with this notice because the University has sought personal information about you. The University needs this information so that it can fully and properly assess your application in accordance with its policies and procedures. The information you supply on this form and in any documentation supplementary to your application will be provided to the program selection authorities. This information will be held by RMIT Admissions and/or portfolio staff.

RMIT University requires that the information requested in this application form be supplied. Please note that failure to do so, or to supply only part of it, may result in your application being unable to be considered. In addition, any offer of a place may be revoked and enrolment cancelled if information supplied is incomplete, misleading, or false.

You have the right to request access to and/or correct any personal information concerning you held by the University. Routine corrections, changes and enquiries etc. regarding your application should be submitted in writing and sent to The Admissions Office, RMIT University, GPO Box 2476V, Melbourne VIC 3001. Any other requests for access may require a formal application under the Freedom of Information Act 1982.

6. Applicant Declaration

I declare that to the best of my knowledge, the information supplied in this information form and any supporting documentation or materials is correct and complete. I certify that my responses above and any creative work submitted as part of this Supplementary Information Form/s requirements are my own original work. I acknowledge that the provision of incorrect information or documentation or the withholding of information or documentation relating to my application may result in the cancellation of any offer or enrolment by RMIT University. I confirm that I have read and understood the application and accept the conditions of the application. I further understand that submission of an application to RMIT University does not guarantee the offer of a place. I authorise RMIT University to obtain, where necessary, further information regarding this application from other relevant bodies including the Victorian Tertiary Admissions Centre (VTAC).

This application is not valid unless signed and dated. If you are signing this application on behalf of the applicant, a certified copy of your authority to act on their behalf must be attached.

Signed: ........................................................................................................ Date: .................................................................

If you are completing and submitting this form on behalf of the applicant, please write your name and attach a copy of a proxy document confirming that the applicant has given you authority to act on their behalf.

Proxy name: ........................................................................................................

Please note that no responsibility will be accepted for forms and/or supplementary documentation submitted to other offices or for postal delays. Please note that this application and any supplementary documentation will become the property of RMIT University and may not be returned.

Application form and Pre-Selection folio to be submitted no later than 5 October 2007
(See Part A)