

# VCE Extend School and Parent Endorsement

## General information

The RMIT VCE Extend program allows VCE students to complete two, first year, university subjects. The subjects offered have been approved by the Victorian Curriculum Assessment Authority. The program is aimed at high achieving students and provides an opportunity to undertake more challenging study while experiencing university life.

To be considered for this program students must have the support and recommendation of their secondary school and their parent or guardian.

## Time commitment

Undertaking an RMIT VCE Extend program requires a considerable time commitment and applicants should research the timetable to ensure they, their parents and their school understand the number of contact and study hours required for these subjects. For more information go to [www.rmit.edu.au/study-with-us/levels-of-study/pre-university-study/vce-extend](http://www.rmit.edu.au/study-with-us/levels-of-study/pre-university-study/vce-extend).

## Learning environment

An important component of the VCE Extend program is giving students a taste of university life. Students are required to attend all lectures and tutorials. Classes are scheduled as university semesters rather than school terms. Students may be asked to attend further activities but will be notified in advance. RMIT campuses are easily accessible by public transport.

Additional information on the VCE Extend program, including prerequisites and timetable, is available at [www.rmit.edu.au/study-with-us/levels-of-study/pre-university-study/vce-extend](http://www.rmit.edu.au/study-with-us/levels-of-study/pre-university-study/vce-extend).

## Part 1 – Applicants details

Family name \_\_\_\_\_ Given name/s \_\_\_\_\_

I am applying for:

Calculus

Computer science

Engineering

Environmental Science

Geospatial Science and Surveying

Project Management

Science

## Notice to applicant

You are required to ensure that your VCE or Year 12 coordinator, school principal and parent/guardian complete the relevant part of this form. Your application is incomplete without the endorsement of your school and your parent/guardian.

## Part 2 – VCE or Year 12 coordinator recommendation

I declare that I have read the information for schools and parent/guardian above and assessed the applicant's suitability for the RMIT VCE Extend program. I confirm that:

the student will have completed at least five VCE Units 3 and 4 by the end of 2016

the student is expected to achieve exceptional results in the relevant prerequisite units as stated at [www.rmit.edu.au/study-with-us/levels-of-study/pre-university-study/vce-extend](http://www.rmit.edu.au/study-with-us/levels-of-study/pre-university-study/vce-extend) and strong results in all other subjects

the student displays a high level of maturity

the student has discussed timetable and VCE Extend attendance requirements with me

the student has excellent time management and organisational skills and will be able to complete the VCE Extend study in addition to their VCE workload

the student has consistently demonstrated a high standard of academic achievement in their overall performance in Year 11 to date

I have attached to this application/provided the applicant with a copy of the Full Details Report from the VASS system.

Please attach any additional comments on a separate sheet or email to [hes.vce@rmit.edu.au](mailto:hes.vce@rmit.edu.au).

Position title \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Please complete the **VCE or Year 12 coordinator details** section on page 2.

## VCE or Year 12 coordinator details

Title	Family name	Given name/s
_____		
Email		
_____		
School name		
_____		
School telephone	Mobile/non-term telephone	
_____	_____	

**Note** Very occasionally, it may be necessary for University staff to discuss a student's application during the selection period (mid-December to mid-January). As this period falls during school holidays, it would be appreciated if you could provide a telephone number on which you can be contacted during this time. You will only be contacted as a last resort.

## Part 3 – Principal endorsement

Title	Family name	Given name/s
_____		
Principal's signature	Date	
_____	_____	

## Part 4 – Parental endorsement

Title	Family name	Given name/s
_____		
Email		
_____		
Relationship to applicant		
_____		

I give permission for my child/the applicant (insert name)

to participate in the VCE Extend program at RMIT University.

Parent/guardian signature	Date
_____	_____

## Part 5 – Application submission

Make sure you have completed the online VCE Extend application form at [www.rmit.edu.au/study-with-us/levels-of-study/pre-university-study/vce-extend](http://www.rmit.edu.au/study-with-us/levels-of-study/pre-university-study/vce-extend).

Supporting documentation checklist	✓
Online application completed	
VCE Extend: school and parent endorsement form completed	
Year 11 Semester 1 results attached	
VASS Full Details Report attached – available from your Year 12 coordinator	
Copy of passport and visa label attached (if applicable)	

You will be contacted via email regarding submission of your Semester 2 results.

Finalise your application by returning all of the supporting documentation listed above by Monday 7 December 2015 via:

Email	Post	Hand delivery
<a href="mailto:hes.vce@rmit.edu.au">hes.vce@rmit.edu.au</a>	VCE Extend at RMIT Locked Bag 10 A'Beckett Street Post Office Melbourne VIC 8006	The Office of the Academic Registrar Level 8, 440 Elizabeth Street Melbourne Vic 3000