1. About the Bachelor of Arts (Fine Art)

Thank you for your interest in this program at RMIT University for 2006. This is a revised program that began in 2004 and incorporates programs that have previously been called Fine Art and Media Arts.

The program offers a wide range of specialised and interdisciplinary studies in Ceramics, Drawing, Fine Art Photography, Gold and Silversmithing, Media Arts, Painting, Printmaking, Sculpture, and Sound Art.

2. How to apply for this program

All applicants to this program are required to complete a pre-selection kit. Applicants will be short-listed for an interview on the basis of the pre-selection kit. All applicants will be notified by mail and informed of the results of the pre-selection assessment in Mid November. Short-listed applicants will be requested to attend an interview during late November/early December. At the interview, applicants will have the opportunity to present a range of works, as well as visual diaries, sketchbooks, storyboards and other support materials.

Please read this information sheet carefully, follow the instructions and use the Application Checklist below to ensure that your application is complete.

1. Check the VTAC Guide entry for this program and ensure you meet all requirements listed by the dates specified.

2. Lodge an application with the Victorian Tertiary Admissions Centre (VTAC), including this program on your preference list. All offers for this program will be made through VTAC. Please note that an application fee will be charged. You must lodge your VTAC application by 30 September 2005 for timely applications, 11 November 2005 for late applications, or 9 December 2005 for very late applications.

   VTAC: 40 Park Street, South Melbourne, VIC 3205
   Website: www.vtac.edu.au
   Telephone: 1300 364 133

3. Complete the attached pre-selection kit, ensuring that you answer all questions.

4. Read the folio requirements in Section 5 of this form. Please note that only pre-selection kits that contain a folio of work will be considered for short-listing for interview.

5. All applicants must complete and submit this pre-selection kit by 5.00 pm, 7 October by:
   posting to: or hand-delivering to: (only between 2.30 – 4.30pm)
   Fine Art Pre-selection
   School of Art
   RMIT University
   GPO Box 2476V
   Melbourne VIC 3001

   School of Art
   RMIT University
   City Campus

   It is recommended that applicants send their pre-selection kit by certified or express mail to ensure delivery by the due date. Please note that no responsibility will be accepted for forms and/or supplementary documentation submitted to other offices or for postal delays. Please note that this application and any supplementary documentation will become the property of RMIT University and may not be returned.

6. Attach certified copies of Year 12 and all post-secondary results (if available). Please do not send original documents.

7. Read the privacy statement and sign the declaration at the end of this form. This form will be returned to you if not signed by you or a proxy.

8. If you would like your folio returned you must include a stamped self-addressed envelope/package.

3. Application checklist

Pre-selection form completed (including Question 5 – written statement) ☐ Pre-selection folio included ☐

Applied/intend applying through VTAC ☐ a stamped, self-addressed envelope/package (for return of the folio - must be big enough for folio contents) ☐
4. Frequently asked questions

1. What is pre-selection?
Pre-selection is the process by which we select those applicants who will be personally interviewed for the Fine Art program. Applicants complete the pre-selection kit, including a folio representing their achievements in each discipline area in which they want to study. Applicants are also required to include a written statement outlining their interests and aspirations within the fine arts.

2. What are the selection criteria?
There are four primary selection criteria:
• Creative Potential
• Commitment to a fine arts career
• Commitment to tertiary training in fine arts
• Contribution to fine arts culture

3. How important is the folio submitted with the pre-selection kit?
Your folio is very important. It should therefore contain what you believe to be your best work and most clearly represents your interests and artistic concerns.

4. If I receive an interview what else should I bring?
If you are short-listed for an interview on the basis of the pre-selection kit, the work you present at interview is critically important to the selection process. We weight the folio at 75% and the interview at 25%. We expect this work to represent an extended record of your creative endeavour. If you send in slides or copies of original work for your Pre-selection folio, you will need to bring the original works to your interview. There are no limits on what can be brought to the interview. If, however, you have an extensive folio, you may consider selecting a smaller group of works, or making a ‘show reel’ [if you are applying for one of the time based discipline areas, such as Sound Art or Media Arts] that covers all of your achievements. This should be supported by a ‘back-up’ folio of development work [such as sketch books, visual diaries, storyboards etc]. Remember that there is a time limit on the interview, so you need to ensure that you are in a position to be able to show your best work first. Make sure any tapes are cued and your folio is carefully organised before your interview.

5. What happens at the interview?
The selection interview can take between 20 minutes to one hour (depending on the discipline/s in which you expressed interest by submitting related work in your pre-selection kit folio). During the interview you will present your work to staff from the discipline area(s) in which you have expressed interest. We will ask you questions about your work and interests, in line with the selection criteria. We always conduct our interviews in a friendly and supportive manner. We understand that interviews are never easy and do our best to assist you in the process. Please note that there are no second round interviews, everyone who gains an interview is treated equally and presented with the same opportunities.

6. When will the interviews be held?
Interviews will be scheduled during 14 – 25 November. Short-listed applicants will need to be available during this period.

7. What can I do to improve my chances of selection?
It is important for applicants to understand our Fine Arts culture. We have tried over the years to determine if our successful applicants possess characteristics or attributes that make them more competitive. In the end the only commonality we discover is their remarkable individuality and professionalism, as evidenced in their folios and demonstrated engagement with the world of art. Therefore, anything that will contribute to your folio and extend your artistic theory and practice must be an advantage. We are a contemporary fine art program catering for artists working with contemporary and traditional media. Please note that we are not a film school, a commercial photography or advertising course, a graphic design course, nor do we teach ‘corporate multimedia’.

8. What is the program structure / what courses can I study?
The Fine Arts interdisciplinary program structure makes it possible to study within one discipline area or across several. Studio workshops are chosen from an extensive matrix; it is therefore up to the individual student to decide [with guidance from Lecturers and Program Advisers] which combination and sequence of studio courses best serves their desired outcomes. There are no prerequisites for any of the introductory courses.

9. Can I express interest in more than one discipline area?
Yes. Your pre-selection folio must include work relevant to each of the disciplines selected in your application.

10. Can I make an appointment to personally discuss my application?
Regrettably, we do not have the resources to be able to meet personally with every intending applicant to discuss their circumstances and options. We also are not able to provide tours of facilities or studios.

11. What other sources of information are there?
• All applicants should carefully read the current Fine Art Program Brochure, available from the Office for Prospective Students
• see http://www.rmit.edu.au/art
• Staff will be available on Open Day to answer questions and discuss your needs. Open Day is on Sunday August 14, 2005
• Telephone enquiries can be directed to (03) 9925 2922 or (03) 9925 1988 between 2.30 – 5.00pm
In order for your pre-selection kit to be considered you **MUST** include a folio of work. The following information contains details and requirements on preparing and submitting this folio. Each discipline area has different requirements for what needs to be included, please ensure that the work you include reflects the discipline area indicated in question (2) below, the pre-selection folio provided should reflect your current concerns and achievements. Should you be short-listed for an interview, it is not expected that the pre-selection folio submitted with the application will be representative of the folio presented at the interview.

**FOLIO CONTENTS:**

- If you are applying for Ceramics, Drawing, Fine Art Photography, Gold & Silversmithing, Painting, Printmaking or Sculpture you are required to supply nine (9) x 35mm slides [see Requirements for Slides below] or nine (9) colour photographs [no larger than A4] or a CD containing nine (9) images [see Requirements for Electronic Media below].

- If you are applying for Sound Art you are required to supply a compiled selection of your work(s) on either VHS tape, cassette tape, CD or DAT totaling no more than ten (10) minutes. CD's must contain audio files capable of being played directly through domestic CD players. Do not include multiple media - compile your work onto one media type only.

- If you are applying for Media Arts you are required to supply a compiled selection of your work on either VHS tape, DVD, CD-ROM or website URL totaling no more than ten (10) minutes. Scripts and storyboards are not to be supplied, however these may be optionally presented at the interview.

**REQUIREMENTS FOR SLIDES:**

*Please note the following if you are submitting slides.*

- Slides must be submitted in clear, plastic presentation sheets. **Do not submit** slides in boxes, loose in the envelope or in a photo album or book
- All slides must be labeled with your name and the title of the work [if applicable]. Slides should be numbered and ordered if this is important. Place an arrow on the front right hand side of the slide, pointing upwards, to indicate the correct way to view the work.
- Presentation sheets are available from most camera or photography stores. Nine [9] slides will fit on one sheet

**REQUIREMENTS FOR ELECTRONIC MEDIA:**

*Please note the following if you are submitting your work on electronic media.*

- **Do not send** .exe files, Windows Media Player or Real Player files.
- We recommend that all digital media is MAC formatted [OSX or classic] as we cannot guarantee that we will be able to access PC or Linux formatted files.
- All images must be no larger than 10M and should be formatted as TIFF or JPEG files.
- Flash animation, Director movies and Quicktime movies are all accepted. Ensure that the files are built or exported and open independently of the creator program.

**COLLABORATIONS:**

- If your work is a collaboration, please detail precisely your role, and the role of the collaborator(s). If you are in a band, provide precise credits for the band and the band recording.
- If your work was produced as part of a CAT / SAT note this on your work and detail what role you performed [i.e. did you devise the concept, write it, direct it, edit it etc]. Note also whether the work submitted is a solo work or a group project.
Please ensure you read Part A of this pre-selection kit before completing Part B

B. Pre-selection form

1. Applicant information

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<th>2006 VTAC Application number</th>
<th>Title</th>
<th>Family Name / Surname</th>
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Date of Birth

Age at 1 January 2006

Gender (M / F)

Preferred Name/s (if different from above)

Citizenship

Are you an Australian or New Zealand citizen, a permanent resident of Australia, or a holder of a permanent humanitarian visa? (If NO, you must apply through RMIT International (Tel. 03 9925 5156) unless you are a 2005 VCE student.)

Yes ☐ No ☐

Contact information

Address Line 1

Address Line 2

City / Suburb

Country

State

Postcode

Business telephone

Alternative telephone

Email address

Office Use Only

Date:

Time:

Room:

Please advise the School in writing immediately if you change your address or contact details.

2. Discipline area

a) Please tick the box below indicating the discipline area(s) to which this pre-selection kit relates. This must be reflected in the contents of your submitted folio included in your application. Please note – Choosing multiple disciplines will not increase your chances of being selected.

- Ceramics ☐
- Gold and Silversmithing ☐
- Printmaking ☐
- Drawing ☐
- Media Arts ☐
- Sculpture ☐
- Fine Art Photography ☐
- Painting ☐
- Sound ☐

b) If you are applying for later year entry, please indicate which year

☐ 2 ☐ 3

VTAC 2006 Pre-selection kit – Fine Art 32771/32772/32773

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2. **Discipline area (continued)**

c) Does your submitted folio contain work in the same discipline area(s) as indicated in (a) above?  
   [ ] Yes  [ ] No

d) How did you find out about the Fine Art program?  
   ________________________________________________________________

e) What are the contents of the folio included in this pre-selection kit?

   Slides  [ ]  DVD  [ ]  CD-ROM  [ ]

   Photographs  [ ]  VHS tape  [ ]  Other  [ ]

   CD  [ ]  Website URL  [ ]

3. **Educational background**

**Secondary school education**

List VCE studies (or equivalent) you are currently undertaking or have successfully completed prior to 2005.

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**Post-secondary studies**

If you have undertaken post-secondary studies, please provide certified copies of all transcripts. If presently studying and your transcripts are not available at the time of application, you may include a statement about your progress to date and forward a certified copy of your results once they are obtained. Please ensure any attachments (or documents forwarded separately) are A4 sized sheets where possible and that your full name and VTAC number (if available) are noted on the attachments. Please also indicate that the attachment relates to this Information Form.

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<th>Years attended From</th>
<th>To</th>
<th>Completed?</th>
<th>If incomplete, indicate year/ stage reached</th>
<th>Full / part time</th>
<th>Name of University / Institution</th>
<th>Program / Course Title</th>
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4. Applicant statement

Describe your interests and aspirations.

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5. Privacy statement

The Royal Melbourne Institute of Technology (RMIT University) is providing you with this notice because the University has sought personal information about you. The University needs this information so that it can fully and properly assess your application in accordance with its policies and procedures. The information you supply on this form and in any documentation supplementary to your application will be provided to the program selection authorities.

RMIT University's policies require that the information requested in this application form be supplied. Please note that failure to do so, or to supply only part of it, may result in your application being unable to be considered. In addition, any offer of a place may be revoked and enrolment cancelled if information supplied is incomplete, misleading, or false.

You have the right to request access to and/or correct any personal information concerning you held by the University. Routine corrections, changes and enquiries etc. regarding your application should be submitted in writing and sent to The Admissions Office, RMIT University, GPO Box 2476V, Melbourne VIC 3001. Any other requests for access may require a formal application under the Freedom of Information Act 1982. Such requests should be directed to the Head, Admissions at the above address. This information is being collected and will be held by the Admissions Office and/or Portfolio selection staff.

6. Applicant Declaration

I declare that to the best of my knowledge, the information supplied in this information form and any supporting documentation or materials is correct and complete. I declare that the work and written responses contained in and/or attached to this document are my original work and no part has been copied from any other person's work or from any other source. I acknowledge that the provision of incorrect information or documentation or the withholding of information or documentation relating to my application may result in the cancellation of any offer or enrolment by RMIT University. I confirm that I have read and understood the application and accept the conditions of the application. I further understand that submission of an application to RMIT University does not guarantee the offer of a place. I authorise RMIT University to obtain, where necessary, further information regarding this application from other relevant bodies including the Victorian Tertiary Admissions Centre (VTAC). This application is not valid unless signed and dated.

Signed: …………………………………………………………………………………………………………………………… Date: ……………………………………………………………

If you are completing and submitting this form on behalf of the applicant, please write your name and attach a copy of a proxy document confirming that the applicant has given you authority to act on their behalf.

Proxy name: ……………………………………………………………………………………………………………………………………………………………

Please note that no responsibility will be accepted for forms and/or supplementary documentation submitted to other offices or for postal delays. Please note that this application and any supplementary documentation will become the property of RMIT University and may not be returned.