

Scholarships & Finance Office

GPO Box 2476V
MELBOURNE VIC 3000
Building 12, Level 4, Room 14
Telephone: 03 9925 2811
Email: scholarships@rmit.edu.au
Website: www.rmit.edu.au/students/scholarships

Opening Date: 21 January 2008
Closing Date: 18 April 2008

INFORMATION FOR APPLICANTS

The Northcote Trust Scholarship has been created to support students transitioning through pathways from TAFE to Higher education at RMIT. Scholarships are an incentive to encourage further education and participation by students from low socio-economic backgrounds with a will to succeed in their education.

The Northcote Trust seeks to provide assistance in the education of young people of outstanding potential, whether academic or otherwise. Its aim is to ensure that such potential will result in significant contributions to their local communities and to society generally and will not be constrained by lack of financial support.

Higher Education students receive \$15,000 over two years (\$7,500 in each of two years in Higher Education), and TAFE students receive \$17,000 over three years (\$2,000 in TAFE and \$7,500 in each of two years in Higher Ed).

ELIGIBILITY CRITERIA**To be eligible for this Scholarship you will:**

- be an Australian citizen or the holder of a permanent humanitarian visa
- be undertaking a government funded Diploma/Advanced Diploma at RMIT and looking to progress to a Commonwealth supported Undergraduate program in the same or a complimentary field of study, or
- have progressed to a Commonwealth supported Undergraduate program from a Diploma/ Advanced Diploma in the same or a complimentary field of study.
- be of low income and or have experienced disadvantage
- be able to demonstrate outstanding potential and ambition, academic or otherwise
- not already have a bachelor degree or higher level award
- be a student 35 years of age or under.

APPLICATION PROCESS

Only eligible students may apply for the Northcote Trust Scholarship

- Please complete the entire application form
- Attach all relevant documentation as outlined and checked against the Documentary Evidence Checklist on the final page
- Applicants are requested to provide letters of support and references to back their application statements.
- Sign the declaration and submit to :

In person: At any RMIT Student Hub

By post: Private & Confidential, RMIT Scholarships and Finance Office, GPO Box 2476V, Melbourne VIC 3001

- Applicants must submit the form by 5pm on the closing date, **Friday 18th April 2008**.
- Short listed applicants will be invited to attend a short interview

ASSESSMENT PROCESS

- Completed application forms will be treated in strict confidence by all persons concerned in the assessment process.
- The RMIT Committee makes recommendations to the Selection Committee
- The Selection Committee comprises of representatives from RMIT University and the Northcote Trust
- Selection Committees will not consider incomplete or ambiguous applications.
- The Selection Committee awards scholarships following a review of the recommendations.
- All applicants will be notified in writing of the outcome of the Committee's decision within one month of the deadline for applications

SUCCESSFUL APPLICANTS

Scholarship Offers will:

- be made in writing only by an officer of the University expressly authorised to do so;
- include details of the assistance which the Scholarship provides and the conditions of the scholarship;
- be conditional on the student continuing to be eligible at the census dates in the year of offer;
- be conditional on the student maintaining eligibility and providing evidence of continuing eligibility as requested;
- be accepted in writing by the applicant and conditional on the student having paid their fees or to sign over a proportion of their scholarship to pay their total fees for the course load they have enrolled in.

TERMINATION OF SCHOLARSHIPS

Continuation of the scholarship may be suspended or revoked by the Selection Committee should the recipient's conduct or behaviour both on or off campus be considered likely to bring disgrace upon the scholarship, the University or the Trust. Scholarship holders must immediately notify the Scholarships & Finance Office in writing if they transfer to another academic program or discontinue full-time study.

A scholarship will be terminated in any of the following circumstances:

- At the end of the period of tenure provided for by the scholarship;
- If the University is satisfied that the program of study is not being carried out with competence and diligence or in accordance with the offer of scholarship;
- When the student ceases enrolment without indication of a date at which enrolment will be resumed;
- On cancellation of enrolment.

If a scholarship is terminated, it cannot be reactivated unless the termination occurred in error.

INFORMATION AND ADVICE

Scholarships & Finance Office

GPO Box 2476V
MELBOURNE VIC 3000

Building 12, Level 4, The Hub (City)

Telephone: 03 9925 2811

Fax: 03 9925 9513

Email: scholarships@rmit.edu.au

Website: www.rmit.edu.au/students/scholarships

IMPORTANT INFORMATION

Questions that require documentary evidence are marked “Please submit supporting documentation”

Failure to provide certified evidence **will disadvantage or preclude you** from the selection process.

Certified copies of documents, not the originals, should be attached to your application.

Original documents will not be returned

CERTIFIED COPIES

An authorised officer must certify your documents by:

- Writing on the copy “This is a true copy of the original document sighted by me”, and
- Stamping it with an official stamp (if there is one) of the organisation of the person verifying the copy, and
- Printing the following information: name and business address, contact telephone number, profession or occupation or organisation, date verified, registration number if Justice of the Peace, and
- Signing it

People who can verify your documents include:

- An officer of the organisation which issued the original document
- RMIT student administration staff working at The Hubs
- The Scholarship Office if you lodge your application in person
- Accountants
- Bank or Credit Union managers
- Barristers, solicitors, or patent attorneys
- Police officers ranked sergeant and above
- Post office managers
- High / secondary school principals
- Commissioner for declarations
- Justice of the Peace with a registration number

B. Equity Details

Are you?

Of Aboriginal or Torres Strait Islander Decent?
(Please submit supporting documentation)

A student with a disability?
(Please submit supporting documentation)

From a Non-English Speaking Background?
(Please submit supporting documentation)

A student from a rural/regional area?
(Please submit supporting documentation)

Year of arrival in Australia
Must have arrived in Australia in the last 10 years

Are you or have you been affected by any of the following situations. Please note you **must** attach documentary evidence for these circumstances to be considered in your application.

High program and materials costs

Course placement/contact hours precludes income earning

Course program affected by work demands

Debt

Travel costs—out of metropolitan area

Travel home to work

Chronic Health Problem (other than disability)

Health—Serious illness partner

Health—serious illness parents

Relocated due to crisis

Contributes to family income

Domestic Violence

Natural disaster

War/Detention centre

C. Financial Details

Are you currently in receipt of any government income support such as Youth Allowance, Austudy or a Pension?

Yes (Please submit supporting documentation)

No

If yes, type of benefit

Amount received per fortnight

Do you hold a current Health Care Card? Yes (Please submit supporting documentation)

No

Are you employed? Yes

No

If yes, amount received per fortnight

(Please submit supporting documentation)

Are you in receipt of any other RMIT scholarship? Yes

No

If yes, name of scholarship
(Please submit supporting documentation)

If you are not in receipt of any income, can you please provide an explanation as to how you support your living arrangements and other expenses
