SECTION 1: About Postgraduate Commonwealth supported equity places

RMIT University offers a limited number of Commonwealth supported equity places for students from designated equity groups in postgraduate coursework programs. These places are available to students who have been offered a full-fee place and are commencing a postgraduate coursework program. Graduate entry teaching (GET) programs are excluded from this scheme.

Instead of paying full fees, this scheme allows you to complete your program in a Commonwealth supported place. Detailed information on Commonwealth supported places and other fee information is available at www.rmit.edu.au/programs/fees/highered and http://studyassist.gov.au/sites/StudyAssist/.

The Postgraduate Commonwealth supported equity place is available for a period of time equal to the time taken to complete the minimum number of credit points necessary to complete the qualification. Retention of the Postgraduate Commonwealth supported equity place is subject to the University’s normal procedures regarding satisfactory progress. The place is not transferable to any other program or any other level of the program.

If you have enrolled or commenced your program in a prior semester, you are no longer eligible to apply for this scheme.

SECTION 2: Eligibility criteria

Applicants for a Postgraduate Commonwealth supported equity place must satisfy the mandatory criteria and one or more of the eligibility criteria listed below:

Mandatory criteria
Applicants must:
1. hold a full-fee place in a postgraduate coursework program at RMIT University
2. be an Australian or New Zealand citizen or the holder of an Australian Permanent Humanitarian Visa (PHV) or a Permanent Resident of Australia
3. be unable to access any alternative funding to undertake this training.

Additional eligibility criteria
Applicants must provide evidence relevant to each eligibility category under which they are applying. To be eligible to apply for a Postgraduate Commonwealth supported equity place you must also be able to demonstrate one or more of the following:
1. low socio-economic status
2. Aboriginal and Torres Strait Islander
3. disability or long-term medical condition
4. woman applying to study in a non-traditional area (Computer Science and Information Technology, Engineering, Mathematical and Geospatial Sciences)
5. non-English speaking background (recent migrant or refugee on a low income).

Satisfying one or more of the eligibility criteria does not guarantee the offer of a Postgraduate Commonwealth supported equity place.
Checklist for applicants

<table>
<thead>
<tr>
<th>Category</th>
<th>Eligibility category</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Low socio-economic status</td>
<td>Certified copy of your statement of benefit and current Health Care Card or Pensioner card from Centrelink. These documents must be less than three months old, or Proof of income for the financial year 2010–11 Tax Assessment notice issued by the Australian Taxation Office (your income must be below the Centrelink low income test in the financial year 2010–11). If you are not in receipt of Centrelink benefits you must provide a certified copy of a statement of support from an accountant who has knowledge of your financial situation and can confirm your circumstances and comment on the impact.</td>
</tr>
<tr>
<td>2 Aboriginal and Torres Strait Islander background</td>
<td>Applicants under this category may be contacted by the Ngarara Willim Centre.</td>
</tr>
<tr>
<td>3 Disability or long-term medical condition</td>
<td>Submit a completed Medical practitioner or health care professional form available at <a href="http://www.rmit.edu.au/programs/apply/equity">www.rmit.edu.au/programs/apply/equity</a>.</td>
</tr>
<tr>
<td>4 Women applying to study in non-traditional areas</td>
<td>No evidence is required.</td>
</tr>
<tr>
<td>5 Non-English speaking background (recent migrant or refugee on a low income)</td>
<td>Applicants who have arrived in Australian within the last 10 years from a non-English speaking country must attach certified copies of their entry visa, passport photograph page and initial stamp for arrival in Australia. For applicants applying under the refugee category – certified copy of your refugee status papers from the Department of Immigration and Citizenship and current visa. All applicants – certified copy of your Australian Taxation Office Tax Assessment Notice 2010–11 (proof of income below the Centrelink low income test in the financial year 2010–11). If you are unable to obtain an Australian Taxation Office Tax Assessment Notice 2010–11, you must provide a certified copy of a statement of support from an accountant who has knowledge of your financial situation and can confirm your circumstances and comment on the impact.</td>
</tr>
</tbody>
</table>

SECTION 3: How to apply

Complete the Postgraduate Commonwealth supported equity place application form, attach the required certified copies of documentary evidence and lodge the application as indicated below.

Allocation of Postgraduate Commonwealth supported equity places can only occur after selection decisions are made for your program application. To be considered for the Postgraduate Commonwealth supported equity place you must have been offered a full-fee place in a postgraduate coursework program.

Supporting documents

Please note that this application and any supplementary documentation will become the property of RMIT University and will not be returned.

Applications submitted without the required certified documentary evidence will not be considered.

Closing date

10 November 2011 for commencement in Semester 1 2012
31 May 2012 for commencement in Semester 2 2012

The selection process

Admissions will send you a letter acknowledging receipt of your application for a Postgraduate Commonwealth supported equity place. Equity place applicants will be informed of the outcome of this application in writing after the closing date.

How to lodge your application

Submit the completed application form at one of the following addresses:

Post to:  
Admissions  
Locked Bag 10, A’Beckett Street Post Office  
MELBOURNE VIC 8006  
or in person:  
Applicant drop box  
Info Corner  
Building 22, City campus  
330 Swanston Street (corner La Trobe Street), Melbourne  
Telephone: +61 3 9925 2260  
Email: study@rmit.edu.au (enquiries only)  
www.rmit.edu.au
2012 Postgraduate Commonwealth supported equity place Application form
Postgraduate coursework programs only

SECTION A: Personal information

☐ I have been offered a full-fee place in a postgraduate coursework program.

<table>
<thead>
<tr>
<th>Title</th>
<th>Date of birth (dd/mm/yy)</th>
<th>Family name/surname</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

Gender
☑ Male ☐ Female

Given name/s

Preferred name/s (if different from above)

Previous name/s (if any)

Your citizenship (please select one of the following)

☐ Australian citizen
☐ Permanent Resident of Australia—you hold a Permanent Residency Visa
☐ Granted by the Department of Immigration and Citizenship
☐ Date PR granted (refer to your visa, e.g. 20/11/08)

☐ Permanent Humanitarian Visa holder

☐ Special Category Visa holder (sub-class 444, New Zealand citizen)

SECTION B: Address and contact information

Postal address

<table>
<thead>
<tr>
<th>Address</th>
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<table>
<thead>
<tr>
<th>City/Suburb</th>
<th>State</th>
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<tbody>
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</table>

<table>
<thead>
<tr>
<th>Country</th>
<th>Postcode</th>
</tr>
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</table>

Contact information (at least one contact telephone number is required to process your application)

Email

<table>
<thead>
<tr>
<th>Mobile telephone</th>
<th>Private telephone</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</table>

Office use only

Date received:
SECTION C: Program information
You must have been offered a full-fee place in a postgraduate coursework program. (Excluding Graduate entry teaching (GET) programs.)

Program level

☐ Graduate certificate ☐ Graduate diploma ☐ Master by coursework ☐ Doctorate by coursework

<table>
<thead>
<tr>
<th>RMIT program code</th>
<th>RMIT program plan</th>
<th>RMIT program name</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Study load (full-time/part-time)

Online reference no (if known)
If you have already submitted an online application and have received an application acknowledgement letter from Admissions at RMIT University, please quote your number.

RMIT student no (if known)
If you are a former or current RMIT University student, please quote your student number.

SECTION D: Employment status

☐ Employed (full-time) ☐ Employed (part-time) ☐ Unemployed ☐ Other (e.g. voluntary work)

☐ Have you been absent from the workforce for two or more years and want to retrain?

SECTION E: Eligibility category
Please ensure you submit all documentary evidence as outlined in Section 2 of the information sheet. Applications submitted without the required certified documentary evidence will not be considered.

Please place a tick in the box next to each category for which you are applying. **Note:** you can apply for multiple categories.

If you need more space for any additional details, please attach an A4 sheet ensuring your full name, student number (if known) and eligibility category number are listed clearly on each sheet.

☐ **Category 1: Low socio-economic status**

1. Are you in receipt of a Centrelink benefit?

☐ Yes
   Please attach a certified copy of your statement benefit and current Health Care Card or Pensioner card from Centrelink. These documents must be less than three months old.

☐ No
   If you are not in receipt of a Centrelink benefit, please attach a statement of support from a responsible person who can confirm your circumstances and comment on the impact.

2. Please provide details describing your disadvantaged financial background and how this has adversely affected your education.

____________________________________________________________________
____________________________________________________________________
____________________________________________________________________
Category 2: Aboriginal and Torres Strait Islander background

1. Please provide the name of the indigenous community to which you belong.

Category 3: Disability or long-term medical condition

1. Do you have a disability or long-term medical condition which has affected your studies?  
   □ Yes  □ No


Category 4: Women applying to study in non-traditional areas

1. Please indicate the area of study:  □ Computer Science and Information Technology  □ Engineering  □ Mathematical and Geospatial Sciences

Category 5: Non-English speak background (recent migrant or refugee on a low income).

Were you born outside Australia in a non-English speaking country?  
□ Yes  □ No

If yes, what was your year of arrival in Australia?  
____________

Do you speak a language other than English at home?  
□ Yes  □ No

If yes, what is the language spoken?  
________________________________________

SECTION F: Applicant statement

Please provide any other information and attach any additional relevant supporting documentation to further support your Postgraduate Commonwealth supported equity place application. If you need more space, please attach an A4 sheet, ensuring your full name and RMIT student number (if known) are listed clearly on each sheet.

SECTION G: Applicant declaration

Privacy statement

RMIT University is providing you with this statement because RMIT University and the Department of Education, Employment and Workplace Relations (DEEWR) are seeking personal information about you in this application form.

RMIT University needs this information so it can:

- fully and properly assess your application for study and administer any subsequent enrolment in accordance with its policies and procedures
- collect and report enrolment details to State and Federal Government agencies that include the Department of Education, Employment and Workplace Relations; the Department of Immigration and Citizenship; Skills Victoria; Centrelink; and the Australian Taxation Office.

RMIT may also:

- access student data for conducting duly authorised research. In such instances the identity of individuals will not be disclosed in any resulting report or publication unless specifically authorised by the individual concerned.
- release data to authorised external agencies to conduct mailouts and debt collection activities. These organisations are required to provide the same privacy safeguards as RMIT.
DEEWR needs this information for:

- the purpose of assessing your entitlement to Commonwealth assistance under the Higher Education Support Act 2003 and allocation of a Commonwealth Higher Education Student Support Number (CHESSN) to you.

RMIT will disclose this information to DEEWR for the above purposes. DEEWR will store the information securely in the Higher Education Information Management System and may disclose the information to the Australian Taxation Office (ATO).

Neither RMIT nor DEEWR will otherwise disclose the information without consent, unless required or authorised by law.

The full text of RMIT University’s privacy statement is available at www.rmit.edu.au/privacy.

Applicant certification

Please read and sign the following applicant certification. This application is not valid unless signed and dated.

If you are signing this application on behalf of the applicant, a certified copy of your authority to act on their behalf must be attached.

I agree that:

- I have read and understood the above statement and accept its conditions
- I will be bound by the statutes, regulations, standards of conduct and policies of the University as amended from time to time
- I consent to receiving information electronically from the University.

I acknowledge that:

- the information supplied regarding my application is correct and complete
- the submission of incorrect or incomplete information may result in the withdrawal of any offer and/or cancellation of enrolment at any stage
- it is my responsibility to provide all relevant and required documentary evidence of my qualifications.

I authorise RMIT University to:

- obtain further information with respect to my application from other organisations
- provide information to government, educational, health and other relevant institutions in the processing of, or in conjunction with, my application.

Signature: ________________________________ Date: [ ] [ ] [ ] [ ] [ ]

________________________________________________________