FREQUENTLY ASKED QUESTION
HOW DO I UPLOAD A SONG FROM A CD TO THE RMIT STREAMING SERVER?

The Music Licence contains specific requirements in relation to the communication online of musical works. There are three key requirements to meet before a work can be communicated online:

1. The musical work must be contained in the searchable catalogue of the music societies
   
2. The musical work must be registered before it can be placed online.
   
3. All musical works placed online must be placed onto the RMIT Streaming Servers. This includes audio recordings of musical works, video recordings of musical works, and sound recordings of musical works.

A key requirement of the licence is that all musical works placed online must be done so for listening purposes only. Under no circumstances must a musical work be offered as a download. Musical works can not be emailed to students or staff. Musical works to be used online must be placed onto the RMIT Streaming Server to ensure RMIT complies with the reporting requirement of the licence.

To access to the streaming server you will require an FTP account. FTP accounts are only provided to RMIT Staff, if you are not registered to access the FTP Server please email:[anne.lennox@rmit.edu.au].

The Online Use Licence Guide provides detailed information on the communication of musical works online for educational purposes. Please read the guide carefully before placing a work online, and ensure you are familiar with the acts that are expressly prohibited under the licence provided in the guide. http://www.rmit.edu.au/copyright/music_licence

GETTING ADVICE

The Copyright Management Service is a University Wide advice and permissions service for RMIT Staff. The Service provides copyright advice and permission seeking services to all RMIT Staff. copyright@rmit.edu.au