



Coursework Scholarships Office

Scholarships and Grants Terms and Conditions

June 2017

RMIT Coursework Scholarships Office Scholarships and Grants Terms and Conditions

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1. Introduction

Before you accept your provisional scholarship offer, please read all of the following Terms and Conditions. If you accept a scholarship at RMIT it means you accept these Terms and Condition and agree to their requirements and conditions.

This Terms and Conditions document applies to the scholarships and grants administered by the Coursework Scholarships Office at RMIT University. There are separate Terms and Conditions that apply to Commonwealth Scholarships; they are not contained within this document.

Note: RMIT University may make changes to these Terms and Conditions without notice. The most current version of these Terms and Conditions is located on the scholarships website (www.rmit.edu.au/scholarships).

Key terms: **Scholarships** = scholarships, grants, bursaries and awards offered by the Coursework Scholarships Office

Scholarships covered by these terms and conditions include:

- Access and Equity Business Creation Scholarship
- Air Pilots Scholarship
- Airmaster Scholarship
- AusNet Services Women in Engineering Scholarship
- Bachelor of Applied Science (Property) Achievement Scholarship
- Bachelor of Applied Science (Project Management) Achievement Scholarship
- Boeing Scholarship
- BMD Group Scholarship
- Brimbank City Council Scholarship
- Carey Lyon Scholarship
- CitiPower and Powercor Women in Electrical Engineering Scholarship
- Coles Property Scholarship
- CPB Contractors Scholarship
- Damien Rasmussen Scholarship
- Donald Cant Watts Scholarship
- Electrical and Computer Engineering Undergraduate Academic Merit Scholarship
- Emeritus Professor Brian Smith AO Scholarship
- Emeritus Professor David Beanland AO Scholarship
- Emeritus Professor John Jackson Scholarship
- Ernest William Capp Scholarship
- Evelyn Boekemann Scholarship
- Gavin Teague Memorial Scholarship
- Geomatics Technologies Women in Spatial Scholarship
- George Alexander Foundation Grant
- George Alexander Foundation Scholarship
- Grathelms Scholarship
- GPT Group Scholarship
- GS1 Australia Logistics and Supply Chain Management Scholarship
- Herbert and Inge Littauer Nursing Scholarship
- Inder Kaur Scholarship
- Inder Kaur Reconciliation Scholarship
- Indigenous Book Grant
- Indigenous Business Creation Scholarship
- Indigenous Learning Technology Grant
- Irana Turynska Scholarship
- Jack Ward Scholarship
- Jacob and Charlotte Kahane Scholarship
- Jacques Nasser Rural and Regional Scholarship
- Jayco Scholarship
- Mainfreight Scholarship
- Marion Fletcher Fashion and Textiles Scholarship

- McCraith Scholarship for Architecture
- McCraith Scholarship for Fine Arts
- NAB Financial Planning Scholarship
- Ngarara Willim Postgraduate Coursework Scholarship
- Northcote Trust Scholarship
- Orcadia Foundation Scholarship
- Peoplebank Women in IT Scholarship
- The Piers K Fowler Scholarship
- Professor Robert and Josephine Shanks Undergraduate Scholarship
- RG Kayler-Thomson Memorial Scholarship
- RMIT Accommodation Support Scholarship
- RMIT Achievement Scholarship
- RMIT Award for Higher Education (HE)
- RMIT Award for VET
- RMIT Cultural Visions Film Grant
- RMIT Equity Laptop Grant
- RMIT Equity Notebook Grant / Scholarship
- RMIT Equity Travel Grant
- RMIT Merit Equity Scholarship
- RMIT Scholarship
- RMIT Study Support Scholarship
- RMIT Village Accommodation Support Scholarship
- Rural Grant
- Sam and Nina Narodowski Undergraduate Scholarship
- Sarah's Dream Scholarship
- Sartori Memorial Scholarship
- School of Art Honours Travelling Grant
- School of Property, Construction and Project Management Merit Equity Scholarship
- Science Industry Endowment Fund Undergraduate Scholarship
- SEH Women in Engineering Scholarship
- SEW-EURODRIVE Scholarship
- St Vincent De Paul Grant for Assistive Technology
- UCI Projects Equity Scholarship
- Unilodge@RMIT Bundoora Accommodation Scholarship
- United Energy Scholarship
- Victor Greenhalgh Scholarship
- Victorian Department of Health and Health Services Nuclear Medicine Scholarship
- Westpac Bicentennial Foundation Young Technologists Scholarship
- WIL Placement Grant

2. Accepting your scholarship

Your provisional scholarship offer communication explains how to accept or reject your scholarship. You cannot defer a scholarship to a later semester or year (except for the RMIT Award for Higher Education or VET scholarships). See section 4.5 on Deferment for further information.

If replying via post, allow sufficient time for your scholarship acceptance form to arrive at the Coursework Scholarships Office by the due date, otherwise your scholarship will be allocated to another eligible student.

3. Communication/correspondence

We will send any correspondence regarding your scholarship to your RMIT student email account. Please check this email account at least weekly and ensure that there is space to receive emails. Students whose program have been discontinued and are no longer an RMIT student, will receive communication to your personal email account that you previously stored/entered in Enrolment Online.

Please note that if you do not respond to requests for information by the Coursework Scholarships Office by requested dates your scholarship may be terminated or placed on hold.

Coursework Scholarships Office contact details:

Mail address

Coursework Scholarships Office
RMIT University
GPO 2476
Melbourne VIC 3001

Phone numbers

Ph 03 9925 2811
Fax 03 9925 9513

Email address

scholarships@rmit.edu.au

Website

www.rmit.edu.au/scholarships

4. Conditions and criteria of scholarships

4.1 Eligibility criteria

To receive a scholarship payment you must meet the eligibility requirements, outlined on the scholarships website www.rmit.edu.au/scholarships.

Note: your continuing eligibility will be assessed on an ongoing basis each semester. If you do not meet the eligibility criteria at the time of assessment your scholarship may be terminated or placed on hold.

4.2 Enrolment

To receive a scholarship, you must be enrolled in a full-time program of study at RMIT (see 4.3 Enrolment load).

If you need to change your enrolment, you must follow the correct procedures. Visit www.rmit.edu.au/students/administration for more information. This will ensure that your scholarship is not affected.

You must maintain an active ('enrolled') enrolment status at all times, unless you are on an approved leave of absence.

Re-enrolling

If you are re-enrolling in your program, please re-enrol by the last date in December for the following year as advised at www.rmit.edu.au/students/importantdates

Note: if you have a 'discontinued' enrolment status or are not enrolled in any course/s on the University's student administration system your scholarship will be terminated or placed on leave.

Changes to your enrolment

You must tell us of any changes to your enrolment. These changes include:

- transferring to part-time study
- taking leave of absence, deferring or cancelling your study.

Note: if you make a change to your enrolment it may affect your eligibility to receive a scholarship.

4.3 Enrolment load

In your provisional scholarship offer communication you can find out about enrolment requirements for your scholarship payments. To be eligible for most scholarship payments, you are required to have a full-time enrolment load.

Full-time enrolment for higher education students

If you are a higher education student, to maintain full-time enrolment you must be enrolled in at least 36 credit points per semester or 75% of the standard enrolment load in your program at RMIT.

A standard 100% full-time enrolment load is 48 credit points per semester. If you are enrolled in less than 36 credit points a semester, you are enrolled part-time.

Full-time enrolment for vocational education students

If you are vocational education student, to maintain full-time enrolment, you must be enrolled in at least 75% of your scheduled hours for a term in your program at RMIT.

As vocational education programs vary in the number of scheduled or nominal hours, please review the Enrolment Program Structure for your particular program.

Refer to RMIT Enrolment Policy (<http://www.rmit.edu.au/browse;ID=91pwpuu1ltix1>) for more details on full-time load.

Part-time enrolment and exceptional circumstances

If you are receiving a scholarship that requires you to be enrolled full-time, you may be able to reduce your enrolment to part-time in some exceptional circumstances.

Exceptional circumstances may include:

- a long-term medical condition, very serious in nature.
- carer responsibility

If you reduce your enrolment to part-time and want to keep your scholarship, you will need to submit a written request to the Coursework Scholarships Office, with current supporting documentation (original or certified copies) that support your request.

You may be asked to provide this request and supporting documentation by a due date. If you fail to do so, your scholarship may be terminated or placed on hold.

Note: continuation of your scholarship during part-time enrolment is at the discretion of the Coursework Scholarships Office. If your request to continue your scholarship while studying part-time is not approved, your scholarship may be terminated or placed on hold.

- **Approved part-time students (have been given permission to study part-time with exceptional circumstances)**
 - Your scholarship is now considered taxable (by the Australian Taxation Office) and you will need to complete a Tax File Number Declaration Form and submit it to the Coursework Scholarships Office.
 - Scholarship payments for approved students will be paid at a part-time rate of 50% (e.g. if you are approved part-time for the RMIT Study Support Scholarship for one year, the annual scholarship value will be reduced from \$2500 to \$1250 (\$625 per semester) for that year).
 - Approved part-time students may be requested to submit new supporting documentation each semester/year depending on the circumstances to ensure the continued appropriateness of studying at a part-time enrolment load. If you fail to provide documentation when requested, your scholarship may be terminated or placed on hold.

If you reduce your enrolment and cannot keep your scholarship, payment may resume the next semester when your full-time enrolment has recommenced, depending on your scholarship. That semester of unapproved part-time load will be considered the same as taking a one semester leave of absence from your scholarship. Some scholarships do not allow any part-time enrolment load, and in these cases the scholarship will be terminated.

If your scholarship is allowed to be put on hold, it can only be held for a maximum of two semesters, as a result of part-time enrolment and/or leave of absence from your program. If you are not eligible for payment after taking two semesters of leave from your scholarship, the scholarship will be terminated (see section 4.6 Leave of absence)

Having a decreased enrolment load as a result of:

- not passing course/s is not an exceptional circumstance for scholarship payment while you are enrolled part-time
- overloading your enrolment in a previous semester/s is not an exceptional circumstance for scholarship payment while you are enrolled part-time
- having approved credit exemptions is not an exceptional circumstance for scholarship payment while you are enrolled part-time
- studying at another institute for credit exemptions is not an exceptional circumstance for scholarship payment while you are enrolled part-time

4.4 Duration of scholarship

The duration of your scholarship will be advised in your offer communication. Not all scholarship durations are the same. A scholarship's duration cannot be extended.

See section 7 on academic performance and termination, and section 5 on individual scholarship requirements for further information.

4.4.1 Scholarship duration for standard program duration

If your scholarship duration is for the standard duration of your program, the scholarship will be paid for the standard full-time duration* of your program or the minimum enrolled credit points required to graduate, whichever is reached first.

Your scholarship will only be paid for the minimum credit points/minimum number of (full-time) semesters to complete your degree (as listed in the RMIT Handbook at www.rmit.edu.au/browse;ID=tw13xfw01lr1), even if you:

- reduce your study load, which increases the time it takes to complete your degree
- started your program prior to the commencement of your scholarship

Duration always relates to your program of study at time of offer, and is not extended due to change of program (see section 4.7).

If you have approved credit transfers for your program of study, this may result in reduced scholarship payment duration (also refer to 4.3 Enrolment load).

Example 1: a higher education student enrolled in a program where the standard full-time duration is three years to graduate and has failed four courses (48 points equal to one semester of study). The scholarship cannot be extended to pay for any enrolment past three years.

Example 2: a higher education student has received credit transfers equal to one year of a three year program that they are studying full-time. The scholarship cannot be extended past two years of payment.

If you have reached the maximum amount payable for a scholarship, you will not be eligible to receive any other scholarship from RMIT whilst studying the same level of program.

* If you have any approved semesters of part-time enrolment load, your scholarship duration will take this into account and be appropriately extended, see table below for examples.

Full time program duration	Semesters of full-time load	Semesters of approved part-time load	Scholarship duration
4 years (8 semesters)	6	4	5 years
3 years (6 semesters)	5	2	3.5 years
2 years (4 semesters)	0	8	4 years
2 years (4 semesters)	3	2	2.5 years
1 year (2 semesters)	1	2	1.5 years

4.4.2 Scholarships for less than program duration

If your scholarship duration is set for a certain number of semesters/years (as noted in your offer communication), the scholarship will only be paid for that specific duration of time. (If you have had any approved part-time study, your scholarship duration will not be extended.)

Note: if you started your program prior to the commencement of your scholarship, your scholarship will only be paid for the remainder of the standard full-time duration of your program, or until you have attempted the minimum enrolled credit points required to graduate, whichever is reached first.

Example 1: an associate degree student has been enrolled for one and a half years of full-time study and has failed one semester worth of study prior to receiving a one year RMIT Study Support Scholarship. After receiving one semester of payment for the RMIT Study Support Scholarship, the scholarship will cease as the student will have attempted the minimum enrolled credit points required to graduate.

4.5 Deferment

No RMIT scholarships offered by the Coursework Scholarships Office can be deferred. If you do not enrol and study in the first semester that a scholarship is offered, you will not be eligible to keep a scholarship and the scholarship will be terminated. You are welcome to apply for the scholarship again when it is next available if you are still eligible as per the eligibility criteria on the scholarship website.

If you receive an RMIT Award for Higher Education or the RMIT Award for VET, you need to be enrolled in your program of choice at RMIT within three years of your graduation.

4.6 Leave of absence

Not all scholarships allow the scholarship to be placed on hold while you take a leave of absence from your program. For those that do, you cannot take a leave of absence (put your scholarship on hold) in the first semester of receiving your scholarship and keep your scholarship. If you have completed one semester whilst on a scholarship, and are then taking a leave of absence from your program you may also be able to put your scholarship on hold for a maximum of two semesters, depending on the scholarship.

Note:

- Not all scholarships allow students to take a leave of absence. View section 5 for specific information on scholarships (e.g. one year scholarships are not allowed to be placed on hold).
- For scholarships where a leave of absence is not allowed, the scholarship will be terminated.
- You cannot take a leave of absence in the first semester that a scholarship has been offered. Your scholarship will be terminated if you take a leave of absence in the first semester that a scholarship has been offered to you. Any monies already paid will be required to be repaid to the Coursework Scholarships Office.

You will not receive scholarship payments while you are on a leave of absence from your scholarship. When you recommence your studies, your scholarship payments will resume subject to ongoing eligibility (as per details outlined in your original provisional scholarship offer communication, and these terms and conditions).

4.7 Transfer

You can transfer some scholarships within the same program level (e.g. a Bachelor of Arts to a Bachelor of Engineering). If original scholarship eligibility requires enrolment in a specific program, you cannot retain that scholarship if transferring to another program.

Note: If you do want to change program, you should discuss this with the Coursework Scholarships Office to confirm that you still will be eligible to receive your scholarship.

If you can transfer your scholarship to a new program, the length of your scholarship will not extend. Your scholarship duration is based on your original program and provisional scholarship offer communication.

If you currently receive an undergraduate scholarship and enrol in an honours program, you will not be able to extend your undergraduate scholarship to cover your honours program. You must apply for a new scholarship.

For more information on transfers specific to RMIT Study Support Scholarships, refer to section 5.

Note: no RMIT scholarship offered by the Coursework Scholarships Office can be transferred to another university or person.

4.8 Discontinuation of study

If you withdraw from your program, or your program is discontinued, your scholarship will be terminated. If you re-apply for the same program at a later stage, you will also need to re-apply for scholarships. Please advise the Coursework Scholarships Office if you are cancelling or have cancelled your enrolment.

If you cancel your program after the semester has started, and payment for that semester has started, any monies already paid for that semester will be required to be repaid to the Coursework Scholarships Office. For more information about payments, see section 6.

Note: if you wish to discontinue your program, you must fill out a 'Cancellation of enrolment' form, available at www.rmit.edu.au/students/forms

4.9 Reporting requirements

The following scholarships require the recipient to write an annual report:

- Air Pilots Scholarship
- Airmaster Scholarship
- Brimbank City Council Scholarship
- Carey Lyon Scholarship
- Donald Cant Watts Corke Scholarship
- Emeritus Professor Brian Smith AO Scholarship
- Emeritus Professor David Beanland AO Scholarship
- Emeritus Professor John Jackson Scholarship
- Gavin Teague Memorial Scholarship
- Geomatic Technologies Women in Spatial Scholarship
- George Alexander Foundation Grant
- George Alexander Foundation Scholarship
- Grathelms Scholarship
- GPT Group Scholarship
- GS1 Australia Logistics and Supply Chain Management Scholarship
- Herbert and Inge Littauer Nursing Scholarship
- Inder Kaur Scholarship
- Irana Turynska Scholarship
- Jack Ward Scholarship
- Jacob and Charlotte Kahane Scholarship
- Jacques Nasser Entrepreneurship Travel Grant
- Jacques Nasser Rural and Regional Scholarship
- Jayco Scholarship
- Marion Fletcher Fashion and Textiles Scholarship
- McCraith Scholarship for Architecture
- McCraith Scholarship for Fine Arts
- NAB Financial Planning Scholarship
- Northcote Trust Scholarship
- Orcadia Foundation Scholarship
- Peoplebank Women in IT Scholarship
- Piers K Fowler Trust Scholarship
- Professor Robert and Josephine Shanks Undergraduate Scholarship
- RG Kayler-Thomson Memorial Scholarship
- RMIT Achievement Scholarship
- RMIT Cultural Visions Film Grant
- RMIT Equity Travel Grant
- RMIT Merit Equity Scholarship
- Rural Grant
- Sam and Nina Narodowski Undergraduate Scholarship
- Sarah's Dream Scholarship
- Sartori Memorial Scholarship
- Scholarship for Women in Aerospace, Mechanical and Manufacturing Engineering
- Science Industry Endowment Fund Undergraduate Scholarship
- St Vincent De Paul Grant for Assistive Technology
- UCI Projects Equity Scholarship
- Victor Greenhalgh Scholarship
- Victorian Department of Health Nuclear Medicine Scholarship
- Westpac Bicentennial Foundation Young Technologists Scholarship

If you are a recipient of any of these above scholarships you are required to provide your sponsor with an annual report regarding your scholarship, which includes

- the nature of the expenses met by your scholarship/grant
- your perception of the effect of the scholarship/grant in assisting you to achieve your academic objectives for the year.

You will be required to submit the annual report to the Coursework Scholarships Office during semester 2. The Coursework Scholarships Office will email you about the requirements and due date for the report.

Some donor scholarships do require the disclosure of student grades/GPA at the end of each semester and/or year to the scholarship donor/committee members.

Your name and program will be provided to any scholarship which has an active donor.

4.10 Surveys

Periodically, scholarship recipients may be requested to complete an online survey regarding your scholarship. Please complete the survey if the Coursework Scholarships Office requests.

4.11 Media conditions

If you are a scholarship recipient, you irrevocably:

a) Consent to the University, its employees or agents:

- photographing/videoing you and using any image of you in relation to the scholarship
- using any written material that you have produced on your experiences at the University in relation to the scholarship
- to be involved, if requested, in any scholarship related publicity

as the University thinks fit in its absolute discretion to promote the University, Sponsors of Scholarships or any of the University's activities.

b) Acknowledge that all right, title and interest in or relating to any scholarship written material you have produced or image of you taken by or on behalf of the University belongs to the University absolutely for its own use. This also includes passing photos onto donors.

c) Release the University from any claim by you or on your behalf, arising out of the University's use of any scholarship written material you produce, photograph/video of you.

d) If requested, will attend the annual scholarships ceremony, and you may be asked to participate in activities to promote your scholarship, including public speaking, open day, donor liaison, media interviews and photographs. Photos/video taken at these events may also be used as per this section and also passed onto donors.

5. Specific scholarship conditions

5.1. Access and Equity Business Creation Scholarship

If you are a recipient of this scholarship, you:

- are not able to change programs and keep this scholarship
- are not able to take leave or study part-time and keep this scholarship
- are not able to redeem any unused portion of the scholarship, including the mentoring hours as cash
- will not be eligible to receive any other scholarship from RMIT while in receipt of this scholarship.

5.2. AusNet Services Women in Engineering Scholarships

If you are a recipient of the AusNet Services Women in Engineering Scholarships, you:

- will undertake 12 weeks of paid vacation work at SP AusNet typically from November to March.
- must maintain a credit average for your results each semester in order to be paid this scholarship.
- are not able to take leave and keep this scholarship

Recipients are ineligible to receive this scholarship more than once.

5.3. Airmaster Scholarship

If you are a recipient of the Airmaster Scholarship, you:

- must maintain at least a grade point average of 2.8 at the end of your third year (the first year of receiving this scholarship) in order to be paid this scholarship in the following year (your fourth and final year).
- are not able to change programs and keep this scholarship
- are not able to take leave and keep this scholarship
- should be available to attend the award presentation hosted by the School of Electrical and Computer Engineering. The date will be advised to the awardee by the School
- will not be eligible to receive any other scholarship from RMIT while in receipt of this scholarship.

5.4. Boeing Scholarship

If you are a recipient of the Boeing Scholarship, you:

- must be enrolled full-time in semester 1 and 2. For higher education students (degree and postgraduate programs) a minimum enrolment of 36 credit points and for vocational education students at least 75% of your scheduled hours for each semester
- must maintain strong academic performance, which will be reviewed after semester one in the year you receive the scholarship. If you fail to maintain strong academic performance, your scholarship will be terminated. For more information about GPAs, visit www.rmit.edu.au/students/gradingbasis/gpa
- must make yourself available to attend an RMIT Award ceremony, the date of which will be advised. Failure to attend (without extreme extenuating circumstances) may result in cancellation of the scholarship
- will not be able to defer, suspend or take leave from this scholarship in any way.
- failure to meet any ongoing eligibility criteria (including non-Boeing specific criteria) will result in the cancellation of the scholarship.

Recipients are ineligible to receive this scholarship more than once.

5.5. BMD Group Scholarship

If you are a recipient of the BMD Group Scholarship, you:

- will not be eligible to receive any other scholarship from RMIT while in receipt of this scholarship
- are not able to take leave and keep this scholarship
- must maintain satisfactory academic performance, which will be reviewed at the completion of each semester. If you have made unsatisfactory academic performance for two semesters (which do not have to be consecutive), as per the unacceptable academic performance definitions and whether or not your school identifies you as being 'at risk', your scholarship may be terminated or placed on leave at the discretion of the Coursework Scholarships Office. For more information about academic progress including the definition of satisfactory academic progress, visit: www1.rmit.edu.au/students/acadprogress

Recipients are ineligible to receive this scholarship more than once.

5.6. Carey Lyon Scholarship

If you are a recipient of the Carey Lyon Scholarship, you:

- must maintain satisfactory academic performance, which will be viewed at the completion of each semester. If you have made unsatisfactory academic performance for two semesters (which do not have to be consecutive), as per the unacceptable academic performance definitions and whether or not your school identifies you as being 'at risk', your scholarship may be terminated or placed on leave at the discretion of the Coursework Scholarships Office. For more information about academic progress including the definition of satisfactory academic progress, visit: www1.rmit.edu.au/students/acadprogress
- are not able to change programs and keep this scholarship (excluding moving from the Bachelor of Architecture Design (BP250) into the Masters of Architecture (MC163))
- are not able to take a leave between completing the bachelor program and commencing the postgraduate program
- will not be eligible to receive any other scholarship from RMIT (except for any Indigenous Commonwealth Scholarships).

Recipients are ineligible to receive this scholarship more than once.

5.7. CitiPower and Powercor Women in Electrical Engineering Scholarship

If you are a recipient of the CitiPower and Powercor Women in Electrical Engineering Scholarship, you:

- must maintain a full-time study load of 96 credit points per year
- must maintain a credit average for your results each semester in order to be paid this scholarship
- be able to participate in a 12-week paid work placement opportunity at CitiPower and Powercor in your penultimate year (i.e. you must have working rights in Australia)
- will not be committed to another employer (except casual/part-time work) for the duration of the scholarship
- will not be able to be transfer your scholarship to any other program, discipline stream or university
- Recipients are ineligible to receive this scholarship more than once.

5.8. CPB Contractors Scholarship

If you are a recipient of the CPB Contractors Scholarship (formally known as Leightons Contractors Scholarship), you:

- will not be eligible to receive any other prize by Leighton Contractors in the year the scholarship was awarded
- are not able to change programs and keep this scholarship
- are not able to take leave and keep this scholarship
- must make yourself available to attend the Civil Environment and Chemical Engineering Award ceremony, the date of which will be advised. Failure to attend (without extreme extenuating circumstances) may result in cancelation of the scholarship
- must agree to acknowledge the CPB Contracts Scholarship in all consequential media and documentation relating to the scholarship
- understand that the work experience may not be available if there is an industry downturn.

5.9. Coles Property Scholarship

If you are a recipient of this scholarship, you:

- will undertake paid work experience at Coles Property for two days per week between February and June 2017
- in most instances, will not be able to change program and keep this scholarship
- are not able to take leave and keep this scholarship

- understand that the scholarship will be paid by Coles and not RMIT
- will not be eligible to receive any other scholarship from RMIT while in receipt of this scholarship.

5.10. Damien Rasmussen Scholarship

If you are the recipient of the Damien Rasmussen Scholarship the travel must be related to the information provided in your scholarship application, and you must be enrolled in a course/s relating to that travel. The scholarship cannot be transferred or held over to a following year. If you do not undertake your travel as indicated in your successful application, you must repay all monies paid to you in relation to this scholarship.

5.11. Donald Cant Watts Corke Scholarship

If you are a recipient of this scholarship you:

- are not able to take leave or study part-time without exceptional circumstances and keep this scholarship
- in most instances, will not be able to change program and keep this scholarship
- your contact details being forwarded to the Donald Cant Watts Corke
- are willing to participate in events hosted by Donald Cant Watts Corke, including making a video for the promotion of this scholarship
- will not be eligible to receive any other scholarship from RMIT while in receipt of this scholarship.

5.12. Electrical and Computer Engineering Undergraduate Academic Merit Scholarship

If you are a recipient of this scholarship (formerly known as the School of Electrical and Computer Engineering Undergraduate Academic Merit Scholarship) you:

- must maintain a Grade Point Average (GPA) of 2.5 (credit average) at the end of each semester in order for the scholarship to continue. For more information about GPAs, visit www1.rmit.edu.au/students/gradingbasis/gpa
- agree to not engage in any academic course of study leading to a qualification which is not an essential part of your degree
- agree that subject to approval by the Head of School or nominee, you may be permitted to undertake a limited amount of employment, provided that such employment does not interfere with your study program. Generally, the employment must not exceed eight (8) hours in any one week if you are to retain status as a full-time student.
- understand that this scholarship is only valid with a bachelor degree enrolment with RMIT's Electrical and Computer Engineering.
- understand that if you a cumulative GPA score of 3.5 and above for the 2 year period you may be eligible for additional scholarship funding (this funding is not guaranteed). For more information about GPAs, visit www1.rmit.edu.au/students/gradingbasis/gpa
- you will not be eligible to receive any other scholarship unless approved by the Head of School or nominee.

5.13. Emeritus Professor Brian Smith AO Scholarship

If you are a recipient of the Emeritus Professor Brian Smith AO Scholarship, you:

- must maintain satisfactory academic performance, which will be viewed at the completion of each semester. If you have made unsatisfactory academic performance for two semesters (which do not have to be consecutive), as per the unacceptable academic performance definitions and whether or not your school identifies you as being 'at risk', your scholarship may be terminated or placed on leave at the discretion of the Coursework Scholarships Office. For more information about academic

progress including the definition of satisfactory academic progress, visit:

www1.rmit.edu.au/students/acadprogress

- will not be eligible to receive any other scholarship from RMIT while in receipt of this scholarship.

Recipients are ineligible to receive this scholarship more than once.

5.14. Emeritus Professor David Beanland AO Scholarship

If you are a recipient of the Emeritus Professor David Beanland AO Scholarship, you:

- must maintain satisfactory academic performance, which will be viewed at the completion of each semester. If you have made unsatisfactory academic performance for two semesters (which do not have to be consecutive), as per the unacceptable academic performance definitions and whether or not your school identifies you as being 'at risk', your scholarship may be terminated or placed on leave at the discretion of the Coursework Scholarships Office. For more information about academic progress including the definition of satisfactory academic progress, visit: www1.rmit.edu.au/students/acadprogress
- will need to discuss with the Coursework Scholarships Office prior to any change of program as most program changes will be ineligible
- will not be eligible to receive any other scholarship from RMIT while in receipt of this scholarship.

Recipients are ineligible to receive this scholarship more than once.

5.15. Emeritus Professor John Jackson Scholarship

If you are a recipient of Emeritus Professor John Jackson Scholarship, you:

- must maintain satisfactory academic performance, which will be viewed at the completion of each semester. If you have made unsatisfactory academic performance for two semesters (which do not have to be consecutive), as per the unacceptable academic performance definitions and whether or not your school identifies you as being 'at risk', your scholarship may be terminated or placed on leave at the discretion of the Coursework Scholarships Office. For more information about academic progress including the definition of satisfactory academic progress, visit: www1.rmit.edu.au/students/acadprogress
- will not be eligible to receive any other scholarship from RMIT while in receipt of this scholarship.

Recipients are ineligible to receive this scholarship more than once.

5.16. Gavin Teague Memorial Scholarship

If you are a recipient of the Gavin Teague Memorial Scholarship, you agree to:

- acknowledge the Gavin Teague Memorial Scholarship in all consequential media and documentation relating to the outcomes from the scholarship
- have your folio of work submitted with your scholarship application being displayed in conjunction with this scholarship, such as on the RMIT website or at a scholarship ceremony.

5.17. Geomatic Technologies Women in Spatial Scholarship

If you are a recipient of this Scholarship, you agree to:

- must maintain satisfactory academic performance, which will be viewed at the completion of each semester. If you have made unsatisfactory academic performance for two semesters (which do not have to be consecutive), as per the unacceptable academic performance definitions and whether or not your school identifies you as being 'at risk', your scholarship may be terminated or placed on leave at the discretion of the Coursework Scholarships Office. For more information about academic progress including the definition of satisfactory academic progress, visit: www1.rmit.edu.au/students/acadprogress

- will need to discuss with the Coursework Scholarships Office prior to any change of program as most program changes will be ineligible
- are ineligible to take a leave of absence or study part-time
- will not be eligible to receive any other scholarship from RMIT while in receipt of this scholarship.

5.18. George Alexander Foundation Scholarship

If you are a recipient of the George Alexander Foundation Scholarship, you

- agree to:
 - volunteer for 15 hours per year
 - undertake 5 hours of leadership training per year
 - promote the value of the Scholarship both within and outside the University
 - participate in a network of George Alexander Foundation recipients, with a focus on academic opportunities and community service, as appropriate
 - only use the scholarship money for accommodation, living and study costs related to my program
 - your contact details being forwarded to the George Alexander Foundation.
- are required to have a GPA equal to or above 2, which will be reviewed at the completion of each semester. If you fail to maintain a GPA of equal to 2 or above for two semesters (which do not have to be consecutive), your scholarship will be terminated. For more information about GPAs, visit www1.rmit.edu.au/students/gradingbasis/gpa
- are ineligible to take a leave of absence or study part-time
- will not be eligible to receive any other scholarship while in receipt of this scholarship.

Recipients are ineligible to receive this scholarship more than once.

5.19. Grathelms Scholarship

If you are a recipient of the Grathelms Scholarship, you:

- must maintain satisfactory academic performance at the end of semester one for this scholarship to continue. For information about academic progress including the definition of satisfactory academic progress, visit: www1.rmit.edu.au/students/acadprogress
- are not able to change programs and keep this scholarship
- are ineligible to take a leave of absence or study part-time
- will not be eligible to receive any other scholarship while in receipt of this scholarship.

5.20. GPT Group Scholarship

If you are a recipient of the GPT Group Scholarship, you:

- must undertake an 11 month, 2 days per week, paid work experience fixed term contract with the GPT Group
- are required to have a GPA equal to or above 2, which will be reviewed at the completion of semester one. If you achieve a GPA of less than 2 at the completion of semester one, your scholarship may be terminated which is at the discretion of the GPT Group. For more information about GPAs, visit www1.rmit.edu.au/students/gradingbasis/gpa
- are not able to change programs and keep this scholarship
- are ineligible to take a leave of absence or study part-time
- will not be eligible to receive any other scholarship from RMIT while in receipt of this scholarship.

5.21. GS1 Australia Logistics and Supply Chain Management Scholarship

If you are a recipient of the GS1 Australia Logistics and Supply Chain Management Scholarship, you:

- must maintain satisfactory academic performance, which will be reviewed at the completion of each semester. If you have made unsatisfactory academic performance for two semesters (which do not have to be consecutive), as per the unacceptable academic performance definitions and whether or not your school identifies you as being 'at risk', your scholarship may be terminated or placed on leave at the discretion of the Coursework Scholarships Office. For more information about academic progress including the definition of satisfactory academic progress, visit: www1.rmit.edu.au/students/acadprogress
- are not able to change programs and keep this scholarship
- will not be eligible to receive any other scholarship while in receipt of this scholarship.

5.22. Inder Kaur Scholarship

If you are a recipient of the Inder Kaur Scholarship, you:

- must maintain satisfactory academic performance, which will be reviewed at the completion of each semester. If you have made unsatisfactory academic performance for two semesters (which do not have to be consecutive), as per the unacceptable academic performance definitions and whether or not your school identifies you as being 'at risk', your scholarship may be terminated or placed on leave at the discretion of the Coursework Scholarships Office. For more information about academic progress including the definition of satisfactory academic progress, visit: www1.rmit.edu.au/students/acadprogress
- will not be eligible to receive any other scholarship from RMIT while in receipt of this scholarship.

Recipients are ineligible to receive this scholarship more than once.

5.23. Inder Kaur Reconciliation Scholarship

If you are a recipient of this Scholarship, you:

- must maintain satisfactory academic performance at the end of each semester for this scholarship to continue. For more information about academic progress including the definition of satisfactory academic progress, visit: www1.rmit.edu.au/students/acadprogress
- will not be eligible to receive any other scholarship from RMIT (except for any Indigenous Commonwealth Scholarships).

Recipients are ineligible to receive this scholarship more than once.

5.24. Indigenous Business Creation Scholarship

If you are a recipient of this scholarship, you:

- are not able to change programs and keep this scholarship
- are not able to take leave or have unauthorised part-time study and keep this scholarship
- are not able to redeem any unused portion of the scholarship, including the mentoring hours as cash
- will not be eligible to receive any other scholarship from RMIT while in receipt of this scholarship.

5.25. Irana Turynska Scholarship

If you are a recipient of the Irana Turynska Scholarship, you

- must maintain satisfactory academic performance at the end of semester one for this scholarship to continue. For information about academic progress including the definition of satisfactory academic progress, visit: www1.rmit.edu.au/students/acadprogress
- are not able to change programs and keep this scholarship
- are not able to take leave or have unauthorised part-time study and keep this scholarship
- will not be eligible to receive any other scholarship from RMIT while in receipt of this scholarship.

5.26. Jack Ward Scholarship

If you are a recipient of the Jack Ward Scholarship, you:

- must maintain satisfactory academic performance, which will be viewed at the completion of each semester. If you have made unsatisfactory academic performance for two semesters (which do not have to be consecutive), as per the unacceptable academic performance definitions and whether or not your school identifies you as being 'at risk', your scholarship may be terminated or placed on leave at the discretion of the Coursework Scholarships Office. For more information about academic progress including the definition of satisfactory academic progress, visit: www1.rmit.edu.au/students/acadprogress
- will not be eligible to receive any other scholarship from RMIT while in receipt of this scholarship.

Recipients are ineligible to receive this scholarship more than once.

5.27. Jacob and Charlotte Kahane Scholarship

If you are a recipient of the Jacob and Charlotte Kahane Scholarship, you:

- must maintain satisfactory academic performance at the end of semester one for this scholarship to continue. For information about academic progress including the definition of satisfactory academic progress, visit: www1.rmit.edu.au/students/acadprogress
- are not able to change programs and keep this scholarship
- are ineligible to take a leave of absence or study part-time
- will not be eligible to receive any other scholarship from RMIT while in receipt of this scholarship.

5.28. Jacques Nasser Entrepreneurship Travel Grant

If you are a recipient of this scholarship, you

- understand that if you do not undertake the travel associated with this grant, you will have to return to RMIT all grant money paid to you
- will not be eligible to receive any other scholarship/grant from RMIT for your travel.

5.29. Jacques Nasser Regional and Rural Scholarship

If you are a recipient of this scholarship, you

- must pass all courses at the end of each semester for this scholarship to continue
- must reside in Melbourne throughout each semester of your studies
- cannot change programs outside of programs offered by the College of Business (programs must be for classes taught at the Melbourne city campus, online and overseas programs are ineligible)
- will not be eligible to receive any other scholarship from RMIT while in receipt of this scholarship.

5.30. Jayco Scholarship

If you are a recipient of the Jayco Scholarship, you

- should be available to attend the award presentation which will be part of the end of year 1, 2 and 3 year exhibition [HE Academic week 14]. The date will be advised to the awardee by the School.
- are not able to change programs and keep this scholarship
- are ineligible to take a leave of absence or study part-time
- will not be eligible to receive any other scholarship from RMIT while in receipt of this scholarship.

5.31. Mainfreight Scholarship

If you are a recipient of this scholarship, you:

- are not able to take leave or have unauthorised part-time study and keep this scholarship
- must pass all courses at the end of semester one for this scholarship to continue in semester two
- will need to discuss with the Coursework Scholarships Office prior to any change of program as most program changes will be ineligible
- will not be eligible to receive any other scholarship from RMIT whilst in receipt of this scholarship.

5.32. Marion Fletcher Fashion and Textiles Scholarship

If you are a recipient of the Marion Fletcher Fashion and Textiles Scholarship, you:

- must maintain satisfactory academic performance, which will be viewed at the completion of each semester. If you have made unsatisfactory academic performance for two semesters (which do not have to be consecutive), as per the unacceptable academic performance definitions and whether or not your school identifies you as being 'at risk', your scholarship may be terminated or placed on leave at the discretion of the Coursework Scholarships Office. For more information about academic progress including the definition of satisfactory academic progress, visit: www1.rmit.edu.au/students/acadprogress
- will need to discuss with the Coursework Scholarships Office prior to any change of program as most program changes will be ineligible
- will not be eligible to receive any other scholarship from RMIT whilst in receipt of this scholarship.

5.33. McCraith Scholarship for Architecture

If you are a recipient of the McCraith Scholarship for Architecture, you:

- must maintain satisfactory academic performance, which will be viewed at the completion of each semester. If you have made unsatisfactory academic performance for two semesters (which do not have to be consecutive), as per the unacceptable academic performance definitions and whether or not your school identifies you as being 'at risk', your scholarship may be terminated or placed on leave at the discretion of the Coursework Scholarships Office. For more information about academic progress including the definition of satisfactory academic progress, visit: www1.rmit.edu.au/students/acadprogress
- are not able to change programs and keep this scholarship (excluding moving from the Bachelor of Architecture Design (BP250) into the Masters of Architecture (MC163))
- are not able to take a leave between completing the bachelor program and commencing the postgraduate program
- will not be eligible to receive any other scholarship from RMIT (except for any Indigenous Commonwealth Scholarships).

Recipients are ineligible to receive this scholarship more than once.

5.34. McCraith Scholarship for Fine Arts

If you are a recipient of the McCraith Scholarship for Fine Arts, you:

- must maintain satisfactory academic performance, which will be viewed at the completion of each semester. If you have made unsatisfactory academic performance for two semesters (which do not have to be consecutive), as per the unacceptable academic performance definitions and whether or not your school identifies you as being 'at risk', your scholarship may be terminated or placed on leave at the discretion of the Coursework Scholarships Office. For more information about academic progress including the definition of satisfactory academic progress, visit: www1.rmit.edu.au/students/acadprogress
- are not able to change program and keep this scholarship
- will not be eligible to receive any other scholarship from RMIT (except for any Indigenous Commonwealth Scholarships).

Recipients are ineligible to receive this scholarship more than once.

5.35. NAB Financial Planning Scholarship

If you are a recipient of this scholarship, you:

- must maintain satisfactory academic performance at the end of semester one for this scholarship to continue. For information about academic progress including the definition of satisfactory academic progress, visit: www1.rmit.edu.au/students/acadprogress
- are ineligible to take a leave of absence or study part-time
- will need to discuss with the Coursework Scholarships Office prior to any change of program as most program changes will be ineligible
- will not be eligible to receive any other scholarship from RMIT while in receipt of this scholarship
- are bound also by the [NAB Financial Planning Future Planners Scholarship – Terms of Entry](#).

5.36. Ngarara Willim Postgraduate Coursework Scholarship

If you are a recipient of this scholarship, you:

- are not able to take leave or have unauthorised part-time study and keep this scholarship
- will not be eligible to receive any other scholarship from RMIT (except for any Indigenous Commonwealth Scholarships).

5.37. Northcote Trust Scholarship

If you are a recipient of the Northcote Trust Scholarship you:

- can only use the scholarship money for educational costs related to your program
- will not be eligible to receive any other scholarship from RMIT while in receipt of this scholarship
- should discuss with the Coursework Scholarships Office prior to any change of program as the change of program must be in the same or complimentary field of study to your vocational education program of study.
- if the duration of your scholarship is greater than one year, you:
 - must maintain satisfactory academic performance, which will be reviewed at the completion of each semester. If you have made unsatisfactory academic performance for two semesters (which do not have to be consecutive), as per the unacceptable academic performance definitions and whether or not your school identifies you as being 'at risk', your scholarship may be terminated or placed on leave at the discretion of the Coursework Scholarships Office. For more information about academic progress including the definition of satisfactory academic progress, visit: www1.rmit.edu.au/students/acadprogress

- if the duration of your scholarship is one year, you:
 - must maintain satisfactory academic performance at the end of semester one for this scholarship to continue. For information about academic progress including the definition of satisfactory academic progress, visit: www1.rmit.edu.au/students/acadprogress
 - are ineligible to take a leave of absence or study part-time

In additional to the above, if you received the Northcote Trust Scholarship as a vocational education student with a scholarship duration of two or more years, your scholarship is for the final year of your diploma/advanced diploma, followed by one or two years in a degree at RMIT (as per your offer communication). You scholarship will be terminated if:

- your degree program is not in the same or a complimentary field of study to your diploma/advanced diploma program
- you are not successful in gaining entry into a degree program place at RMIT in the semester immediately after your diploma/advanced diploma as per your offer communication. If you have to extend your diploma/advanced diploma into a further semester or do not gain entry into a degree program your scholarship will be terminated.

Example 1: (one semester of diploma/advanced diploma left) if you are completing your diploma/advanced diploma in semester 1, you must commence your degree in semester 2 of the same year.

Example 2: (one year of diploma/advanced diploma left) if you are studying your final year of diploma/advanced diploma in semester 1 and 2 of year 2016, you must commence your degree in semester 1 of 2017 (the first semester of the following year).

Recipients who have received this scholarship for two or more year's duration are ineligible to receive this scholarship again.

5.38. Orcadia Foundation Scholarship

If you are a recipient of the Orcadia Foundation Scholarship, you:

- will not be eligible to receive any other scholarship from RMIT whilst in receipt of this scholarship
- will need to discuss with the Coursework Scholarships Office prior to any change of program as most program changes will be ineligible

For one year duration recipients, you also:

- are not able to take leave or have unauthorised part-time study and keep this scholarship
- must maintain satisfactory academic performance at the end of semester one for this scholarship to continue. For information about academic progress including the definition of satisfactory academic progress, visit: www1.rmit.edu.au/students/acadprogress

For standard full-time duration of program recipients, you also:

- must maintain satisfactory academic performance, which will be reviewed at the completion of each semester. If you have made unsatisfactory academic performance for two semesters (which do not have to be consecutive), as per the unacceptable academic performance definitions and whether or not your school identifies you as being 'at risk', your scholarship may be terminated or placed on leave at the discretion of the Coursework Scholarships Office. For more information about academic progress including the definition of satisfactory academic progress, visit: www1.rmit.edu.au/students/acadprogress

5.39. Peoplebank Women in IT Scholarship

If you are a recipient of the Peoplebank Women in IT Scholarship, you:

- must maintain satisfactory academic performance at the end of semester one for this scholarship to continue. For information about academic progress including the definition of satisfactory academic progress, visit: www1.rmit.edu.au/students/acadprogress
- are not able to take leave or have unauthorised part-time study and keep this scholarship

- will need to discuss with the Coursework Scholarships Office prior to any change of program as most program changes will be ineligible
- will not be eligible to receive any other scholarship from RMIT while in receipt of this scholarship.

5.40. The Piers K Folwer Scholarship

If you are a recipient of the Piers K Folwer Scholarship, you:

- must maintain satisfactory academic performance at the end of semester one for this scholarship to continue. For information about academic progress including the definition of satisfactory academic progress, visit: www1.rmit.edu.au/students/acadprogress
- are ineligible to take a leave of absence or study part-time
- will not be able to change program and keep this scholarship
- will not be eligible to receive any other scholarship from RMIT while in receipt of this scholarship.

5.41. Professor Robert and Josephine Shanks Undergraduate Scholarship

If you are a recipient of the Professor Robert and Josephine Shanks Undergraduate Scholarship, you:

- must pass all courses at the end of semester one for this scholarship to continue in semester two
- are ineligible to take a leave of absence or study part-time
- in most instances, will not be able to change program and keep this scholarship
- will not be eligible to receive any other scholarship from RMIT while in receipt of this scholarship.

5.42. RG Kayler-Thomson Memorial Scholarship

If you are a recipient of the RG Kayler-Thomson Memorial Scholarship, you understand that:

- the continuation of your scholarship into its second year (your fourth year of your program) is dependent on you providing a satisfactory student report (satisfaction will be advised by the selection committee) and your enrolment in Applied Heat and Mass Transfer and a project in the thermo-fluids field in the fourth year of your program
- if you do not complete the third year of your program at RMIT, you are required to repay all scholarship monies paid in full at the time of cessation/withdrawal
- your contact details will be forwarded to the Australian Institute of Refrigeration, Air-conditioning and Heating (AIRAH) who were a part of the selection committee, and they may independently be in contact with you
- are not able to take leave and keep this scholarship
- will not be eligible to receive any other scholarship from RMIT while in receipt of this scholarship.

5.43. RMIT Accommodation Support Scholarship

If you are the recipient of the RMIT Accommodation Support Scholarship, you:

- will need to provide to the Coursework Scholarships Office evidence of your Melbourne address at the start of your first semester with RMIT University. Failure to do this will terminate your scholarship and require the return of monies paid. The Coursework Scholarships Office will email you details of the requirements and due date to your RMIT student email account.
- are ineligible to continue to receive this scholarship if you move outside of Melbourne during the academic semester/term (not including returning to your parents/other address during mid- year/end-of-year break)

- are ineligible to take any leave of absence from this scholarship or have unauthorised part-time study, where the scholarship is of one year duration.

5.44. RMIT Achievement Scholarship

If you are a recipient of the RMIT Achievement Scholarship, you:

- if you received this scholarship in years 2012 to 2014, you must maintain satisfactory academic performance, which will be reviewed at the completion of each semester. If you have made unsatisfactory academic performance for two semesters (which do not have to be consecutive), as per the unacceptable academic performance definitions and whether or not your school identifies you as being 'at risk', your scholarship may be terminated or placed on leave at the discretion of the Coursework Scholarships Office. For more information about academic progress including the definition of satisfactory academic progress, visit: www1.rmit.edu.au/students/acadprogress
- will not be eligible to receive any other scholarship from RMIT while in receipt of this scholarship.

5.45. RMIT Award for VET or HE scholarship

If you are the recipient of the RMIT Award for VET or HE scholarship, each semester for the duration of your scholarship, you will need to present your tuition invoice to your School's finance office staff. You are advised of your semester invoices via email to your RMIT student email account. Invoices are available through *Enrolment Online*.

If you receive the RMIT Award for HE scholarship and within three years of graduating from your bachelor degree (for which your RMIT Award was received) you do not enrol full-time in the next level of program, either a one year honours degree or a masters by coursework program at RMIT, your scholarship will lapse. The maximum duration of your scholarship for an honours degree is two semesters and a postgraduate by course is four semesters.

If you receive the RMIT Award for VET scholarship and within three years of graduating from your diploma (for which your RMIT Award was received) you do not enrol full-time in a bachelor degree program at RMIT, your scholarship opportunity will lapse. The maximum duration of your scholarship will be eight semesters.

5.46. RMIT Cultural Visions Film Grant

If you are a recipient of the RMIT Cultural Visions Film Grant, you agree to:

- complete and submit your documentary or short film project (as outlined in your successful application) by the 14 February in the year after receiving the grant
- provide updates and evidence of working towards your documentary/project throughout the year
- acknowledge the RMIT Cultural Visions Film Grant in all consequential media and documentation relating to the outcomes from the scholarship, including in the completed project
- immediately notify the Coursework Scholarships Office in writing if you:
 - wish to amend your project as outlined in your successful proposal
 - cannot complete your documentary or short film as outlined in your successful proposal (Note: if you cannot complete your documentary or short film by the deadline without exceptional circumstances for not being able to do so, you are required to repay all monies paid to you in relation to this grant).
- have your submitted documentary or short film project displayed/shown in conjunction with this scholarship, such as on the RMIT website, at an RMIT event, or by the donor.

5.47. RMIT Equity Laptop Grant / Notebook Scholarship / Notebook Grant

5.33.1 Notebook Grant – notebook voucher recipients

If you are a recipient of this grant, you understand that:

- a notebook voucher code will be emailed to you that allows you to redeem a notebook and Microsoft Office from a RMIT approved computer supplier. The voucher is only able to be used once and you are responsible for using this voucher and keeping the voucher code safe until you redeem it. You will not receive any additional vouchers if this voucher is redeemed by you or someone else. The voucher is not redeemable for cash, and nor can you return the notebook and receive a refund.
- the notebook voucher code has an expiry date and you need to redeem the notebook and Microsoft Office by this date. If you have not redeemed your notebook by that date, the voucher will no longer be valid and your grant is considered terminated
- if your enrolment is terminated or you drop to part-time enrolment (without exceptional circumstances and contacting the Coursework Scholarships Office) prior to your collection or the expiry date of the voucher, the grant is voided and you will not be able to redeem your voucher notebook
- you agree to your personal details (name, email, address, phone number) being passed onto our computer supplier and for that information to be used for the sole purpose of awarding the grant.
- upon redeeming your notebook computer and Microsoft Office, all warranty, software issues, servicing, etc. are your responsibilities. RMIT University cannot assist you with your notebook and has no responsibility towards your notebook.

5.33.2 HP/Dell notebook recipients

If you are a recipient of the RMIT Equity Notebook Scholarship, you understand that upon receiving the HP/Dell notebook, the ownership of the notebook is yours. You are responsible for the operation, warranty, or any other issue relating to the notebook. RMIT University cannot assist you with your notebook and has no responsibility towards your notebook.

5.33.3 MacBook Pro notebook recipients

If you are a recipient of the RMIT Equity Notebook Scholarship, you understand that upon receiving the MacBook Pro notebook, you will assume responsibility for the MacBook Pro notebook. If any transaction is required regarding its operation or warranty, you should deal directly with Computers Now. You are responsible for the operation, warranty, or any other issue relating to the notebook. RMIT University cannot assist you with your notebook and has no responsibility towards your notebook.

5.48. RMIT Equity Travel Grant

If you are the recipient of the RMIT Equity Travel Grant, you must provide the Coursework Scholarships Office with evidence that you have attained an approved place in the indicated mobility activity as detailed in your scholarship application. The travel must be related to the information provided in your scholarship application, and you must be enrolled in a course/s relating to that travel at RMIT University. The Grant cannot be transferred or held over to a following year. The offer of an RMIT Equity Travel Grant will be terminated if approval cannot be granted and provided to the Coursework Scholarships Office at least one month prior to start date of your overseas mobility activity as indicated in your application.

The value of your Equity Travel Grant is based on your mobility activity type and location. If these aspects of your activity change, your grant value may be affected. You must inform the Coursework Scholarship Office of any changes to your mobility activity prior to commencement of your activity.

If you receive your Equity Travel Grant and your mobility activity is subsequently cancelled/ you can no participate, you are required to repay the grant in full, please contact to the Coursework Scholarships Office to organise.

You cannot be awarded more than one scholarship/grant (of any type) to fund your mobility activity.

5.49. RMIT Merit Equity Scholarship

If you are the recipient of the RMIT Merit Equity Scholarships you:

- understand the following with regards to the travel contribution of your scholarship:
 - if you do not travel overseas for an educational experience as a part of your program, you will forfeit the travel contribution to your scholarship
 - you need to advise the Coursework Scholarships Office at least two months prior to the commencement of your overseas mobility activity. Letters to be provided:
 - an acceptance letter for your overseas mobility activity
 - a letter from your program coordinator that will need to verify any overseas educational experience to be a part of your program earning credit points towards the completion of your program
 - cannot typically be used in your first year of study, please check with the Coursework Scholarships Office to see if the funding is available early (note that the answer maybe no).
 - cannot be used for any other purpose than an overseas educational experience as a part of your program. Your enrolled course for the travel must be a semester in length, and not 24 credit points or less in worth (i.e. 12 credit points courses such as two week study tours are ineligible)
 - that an overseas holiday does not qualify as an educational experience.
- must maintain satisfactory academic performance, which will be viewed each semester. If you have made unsatisfactory academic performance for two semesters (which do not have to be consecutive), as per the unacceptable academic performance definitions and whether or not your school identifies you as being 'at risk', your scholarship may be terminated or placed on leave at the discretion of the Coursework Scholarships Office. For more information about academic progress including the definition of satisfactory academic progress, visit www1.rmit.edu.au/students/acadprogress.
- will not be eligible to receive any other scholarship from RMIT whilst in receipt of this scholarship

If you have reached the maximum amount payable for this scholarship, you will not be eligible to receive any other scholarship from RMIT whilst studying an undergraduate program.

5.50. RMIT Study Support Scholarship

If you are a recipient of the RMIT Study Support Scholarship who has received this scholarship for the duration of program, you are ineligible to receive this scholarship more than once for the same type of program. See section 4.4 for more information on duration of scholarship.

Example: If you have not passed some courses or been enrolled in fewer than a 100% full-time load and you have been paid the equivalent amount to the standard full-time duration of your program (e.g. 1 year standard full-time program = 2 semesters of payment), your scholarship cannot be extended nor can you be allocated a new scholarship for the same program or type of program.

If you are a recipient of a one year duration RMIT Study Support Scholarship offer, you:

- cannot take a leave of absence and keep a one year duration RMIT Study Support Scholarship. Funding is only provided in the year of receipt of the scholarship and cannot be transferred into a following year. You may reapply for the scholarship (if eligible) prior to applications close for the semester of your return.
- may receive this scholarship more than once for the same program. You are ineligible to receive it again if you have been enrolled/have credit transfers for the minimum number of credit points to graduate or have studied for the standard full-time duration for that program.

A past recipient may be eligible to apply for another RMIT Study Support Scholarship if you are enrolling in a program which is increasing in level e.g. from a diploma to an advanced diploma, from an advanced diploma to a bachelor degree, from a bachelor degree to a single year honours degree, from a bachelor degree to a postgraduate by coursework degree. A recipient who has already received their full allocation of a standard duration of program RMIT Study Support Scholarship and are applying for another one for the same program level are ineligible to apply.

If you change program level, you must reapply for a new RMIT Study Support Scholarship. e.g. if you have completed an Advanced Diploma, and are commencing a Bachelor Degree, a new RMIT Study Support Scholarship application must be submitted prior to applications close for your new program.

You cannot receive this scholarship more than once at any given time.

5.51. RMIT Village Accommodation Support Scholarship

If you are a recipient of this scholarship, you:

- are not able to take leave or have unauthorised part-time study and keep this scholarship.
- agree to pay:
 - a bond at the commencement of your tenancy
 - a departure cleaning fee
 - your tenancy agreement with the RMIT Village.

When you leave RMIT Village Old Melbourne you agree to:

- accept full responsibility for any damage by you to the apartment in which you have been residing
- pay the cost of any damages and additional cleaning required in the apartment once you have vacated the premises.

In accepting the scholarship, you certify that you will conduct your residency bound by the provisions of the Victorian Residential Tenancies Act 1997 and agree to act in a responsible and respectful manner, abiding by all and any additional in-house rules and regulations which govern the RMIT Village Old Melbourne complex. A signed tenancy agreement with RMIT Village is mandatory.

5.52. Rural Grant

If you are a recipient of the Rural Grant, you:

- are not able to take leave or have unauthorised part-time study and keep this scholarship.

5.53. Sam and Nina Narodowski Undergraduate Scholarship

If you are a recipient of the Orcadia Foundation Scholarship, you:

- will need to discuss with the Coursework Scholarships Office prior to any change of program as most program changes will be ineligible
- are not able to take leave or have unauthorised part-time study and keep this scholarship
- must maintain satisfactory academic performance at the end of semester one for this scholarship to continue. For information about academic progress including the definition of satisfactory academic progress, visit: www1.rmit.edu.au/students/acadprogress
- will not be eligible to receive any other scholarship from RMIT whilst in receipt of this scholarship

5.54. Sarah's Dream Scholarship

If you are a recipient of this Scholarship, you:

- are not able to change programs and keep this scholarship

- are not able to take leave or have unauthorised part-time study and keep this scholarship
- must maintain satisfactory academic performance at the end of semester one for this scholarship to continue. For information about academic progress including the definition of satisfactory academic progress, visit: www1.rmit.edu.au/students/acadprogress
- will not be eligible to receive any other scholarship from RMIT while in receipt of this scholarship.

5.55. Sartori Memorial Scholarship

If you are a recipient of the Sartori Memorial Scholarship, you:

- must maintain satisfactory academic performance at the end of each semester for this scholarship to continue. For information about academic progress including the definition of satisfactory academic progress, visit: www1.rmit.edu.au/students/acadprogress
- will need to discuss with the Coursework Scholarships Office prior to any change of program as most program changes will be ineligible
- are not able to take leave or have unauthorised part-time study and keep this scholarship
- will not be eligible to receive any other scholarship from RMIT while in receipt of this scholarship.

Recipients are ineligible to receive this scholarship more than once.

5.56. Scholarship for Women in Aerospace, Mechanical and Manufacturing Engineering

If you are a recipient of this scholarship (formerly known as the School of Aerospace, Mechanical and Manufacturing Engineering Women in Engineering Scholarship) you must maintain satisfactory academic progress, which will be reviewed at the completion of semester one in order for the scholarship to continue.

For more information about academic progress including the definition of satisfactory academic progress, visit: www1.rmit.edu.au/students/acadprogress

5.57. School of Art Honours Travelling Grant

If you are a recipient of the School of Art Honours Travelling Grant, you agree to your folio of work submitted with your scholarship application and for the Honours Endowment Exhibition being displayed in conjunction with this scholarship for promotion and publicity purposes, such as a news item, on the RMIT website or at a scholarship ceremony. You will hold the copyright to your work and RMIT will acknowledge you in all media publications.

5.58. Science Industry Endowment Fund Undergraduate Scholarship

If you are a recipient of the Science Endowment Fund Undergraduate Scholarship, you understand that you:

- must maintain a minimum pass grade for all your results each semester in order for the scholarship to continue
- will need to discuss with the Coursework Scholarships Office prior to any change of program as most program changes will be ineligible
- will not be able to take leave of absence or have unauthorised part-time study and keep this scholarship
- will not be eligible to receive any other scholarship from RMIT while in receipt of this scholarship
- agree to the Science Industry Endowment Fund using your name and photo in publicising this scholarship.

5.59. SEH Women in Engineering Scholarship

If you are a recipient of this scholarship, you

- must maintain a minimum 2.5 grade point average (GPA) <http://www1.rmit.edu.au/students/gradingbasis/gpa> in your program results each semester for your scholarship to continue
- will need to discuss with the Coursework Scholarships Office prior to any change of program as most program changes will be ineligible
- will not be eligible to receive any other scholarship from RMIT while in receipt of this scholarship (some engineering scholarships that includes a work integrated learning placement that contributes to your program maybe excepted, please discuss with the Coursework Scholarships Office).

5.60. SEW-EURODRIVE Scholarship

SEW-EURODRIVE reserves the right to withhold or cease the scholarship at any time with no discussion entertained.

If you are a recipient of the SEW-EURODRIVE Scholarship you:

- will undertake 12 weeks of paid vacation work at SEW-EURODRIVE from November to March
- must maintain a credit average for your results each semester in order to be paid this scholarship.

Recipients are ineligible to receive this scholarship more than once.

5.61. UCI Projects Equity Scholarship

If you are a recipient of this scholarship, you

- are not able to change programs and keep this scholarship
- are not able to take leave or have unauthorised part-time study and keep this scholarship
- will not be eligible to receive any other scholarship from RMIT while in receipt of this scholarship
- must maintain satisfactory academic performance at the end of semester one for this scholarship to continue. For information about academic progress including the definition of satisfactory academic progress, visit: www1.rmit.edu.au/students/acadprogress.

5.62. UniLodge @ RMIT Bundoora Accommodation Scholarship

If you are a recipient of this scholarship, you:

- are not able to take leave or have unauthorised part-time study and keep this scholarship
- agree to pay:
 - a security deposit at the commencement of your tenancy
 - a departure cleaning fee

When you leave RMIT Bundoora accommodation complex you agree to:

- accept full responsibility for any damage by you to the apartment in which you have been residing
- pay the cost of any damages and additional cleaning required in the apartment once you have vacated the premises.

A signed residency agreement with Unilodge @ RMIT Bundoora is mandatory.

5.63. United Energy Scholarship

If you are a recipient of the United Energy and Multinet Gas Scholarship, you:

- will be available for 12 weeks of paid vacation work at United Energy and/or Multinet Gas typically from November to March.
- must maintain a credit average of 2.5 each semester in order to be paid this scholarship.

Recipients are ineligible to receive this scholarship more than once.

5.64. Victor Greenhalgh Scholarship

If you are a recipient of the Victor Greenhalgh Scholarship, you:

- must pass all courses at the end of semester one for this scholarship to continue
- are not able to take leave and keep this scholarship
- will need to discuss with the Coursework Scholarships Office prior to any change of program as most program changes will be ineligible
- will not be eligible to receive any other scholarship from RMIT while in receipt of this scholarship.

5.65. Victorian Department of Health and Health Services Nuclear Medicine Scholarship

If you are a recipient of the Victorian Department of Health Nuclear Medicine Scholarship, you:

- must maintain a minimum pass grade for all your results each semester and carry out your study with competence and diligence or the scholarship will be terminated. Your results will be passed onto the donor
- will not be allowed to take a leave of absence unless in extenuating circumstances. Applications for a leave of absence from your program must be discussed with the Nuclear Medicine Stream Leader, School of Medical Sciences. If leave of absence is approved, the scholarship may be suspended for a maximum of twelve months (two semesters).
- will not be allowed to enrol part-time or cease your enrolment and keep your scholarship – your scholarship will be terminated
- will not be able to be transfer your scholarship to any other program, discipline stream or university
- agree to your details, including bank account, being passed onto the Victorian Society of Nuclear Medicine Technologists (VSNMT) from RMIT. VSNMT directly pay recipients
- agree to the Victorian Department of Health and/or the VSNMT using your name, photo and written material by you regarding this scholarship in publicising this scholarship
- will not be eligible to receive any other scholarship from RMIT while in receipt of this scholarship.
- will need to advise in writing to the Coursework Scholarships within seven days if you:
 - leave Australia for reasons other than for approved overseas study, approved leave of absence or approved recreation leave*
 - discontinue full-time studies in the program

*Approved recreation leave are official breaks from study as per the RMIT important dates calendar e.g. semester break, public holidays www1.rmit.edu.au/students/importantdates.

5.66. Westpac Bicentennial Foundation Young Technologists Scholarship

If you are a recipient of the Westpac Bicentennial Foundation Young Technologists Scholarship, you:

- must maintain a Grade Point Average (GPA) of 2.5 (credit average) each semester in order for the scholarship to continue. For more information about GPAs, visit www1.rmit.edu.au/students/gradingbasis/gpa
- must remain enrolled as a full time student at RMIT in an undergraduate degree for the duration of this scholarship

- will need to discuss with the Coursework Scholarships Office prior to any change of program as most program changes will be ineligible, including changing your program to a double degree
- will not be allowed to take a leave of absence and keep this scholarship
- understand that you may be asked by the Westpac Bicentennial Foundation (the donor) to engage in their activities such as promoting the scholarship, providing feedback on the scholarship program and assisting in the further development of the scholarship program or provide the donor with any other reasonable request for information
- understand that your details (address, email, phone) will be passed onto the Westpac Bicentennial Foundation (the donor) and that they may contact you directly
- must provide your LinkedIn Account name and other information reasonably requested by the Foundation from time to time
- will not be eligible to receive any other scholarship from RMIT while in receipt of this scholarship or the Westpac Bicentennial Foundation
- will be a good and exemplary “ambassador” of the University and the Westpac Bicentennial Foundation actively engage as an alumni member of the scholarship program, including a series of commitments for at least the first 12 months after the conclusion of the scholarship
- must complete a report of your scholarship experience.

6. Scholarship value and payments

6.1 Value

The value of your scholarship is outlined in your provisional scholarship offer communication.

6.2 Scholarship payments

Your provisional scholarship offer communication will detail information about payment of your scholarship.

To be eligible to receive payment you must:

- accept your provisional scholarship offer
- maintain ongoing eligibility for your scholarship
- comply with any requests for information by the due date as instructed in your provisional scholarship offer communication.

If you are asked to provide your bank details by a required date and you fail to do so the scholarship may be terminated or placed on leave for a semester, dependant on the scholarship.

It is your responsibility to inform the Coursework Scholarships Office if there is a change in address or banking details throughout the semester.

Payment schedules provided by the Coursework Scholarships Office may be subject to change without notice. You cannot request a change to the payment schedule.

For scholarships paid by stipend, your scholarship will be paid providing that your enrolment details (load and program) do not change after the following dates for:

first semester

- after 29 January 2016 for semester 1, 2016 commencing students
- after 18 December 2015 for continuing/returning students in semester 1, 2016

second semester

- after 8 July 2016 for semester 2, 2016 commencing students
- after 17 June 2016 for continuing/returning students in semester 2, 2016

This is subject to maintaining ongoing eligibility and appropriate enrolment load (see 4.3 Enrolment load).

For Commonwealth Scholarships (excepting first instalment of Indigenous Access Scholarship), payments are made at the end of:

- April for Semester 1
- September for Semester 2.

This is subject to maintaining ongoing eligibility and appropriate enrolment load (see 4.3 Enrolment load).

Commonwealth Scholarship payments cannot be brought forward.

Ineligibility and repayment

If RMIT has made an instalment payment towards your scholarship and you subsequently (in the same semester) change your enrolment, which makes you ineligible to receive payment, you will be required to repay the instalment/s.

Payment method

Payments for most scholarships are made via direct deposit.

The following scholarships do not involve direct payment:

- **RMIT Village Accommodation Scholarship**—recipients receive discounted rent
- **UniLodge@RMIT Bundoora Scholarship** – recipients receive rent paid on their behalf
- **St Vincent De Paul Grant for Students for Assistive Technology**—recipients receive assistance technology. Recipients of this scholarship own the equipment this grant purchases and RMIT University takes no further responsibility for the equipment, including the operation, warranty or any other issues
- **Emeritus Professor John Jackson Scholarship** – some recipients for part of their scholarship receive their tuition fees paid up to the amount specified in their scholarship offer communication.

If you receive the RMIT Award for Higher Education or VET, you will only receive payment after you enrol and the semester starts.

Tuition fee payment scholarships

While RMIT will endeavour to make your tuition fee payments on time each semester, it is your responsibility to make sure that the funds to cover your tuition fees are paid into your student account prior to the due date for each charge, otherwise your fees will become overdue and the penalties, such as cancellation of enrolment, will apply (see the Overdue Fees and Penalties website:

www1.rmit.edu.au/browse;ID=312sth4zcgwrz). Do not ignore your invoice, and ensure you follow up any unpaid tuition fee prior to invoice due date. Invoices are emailed to your RMIT Student email account and are available online through Enrolment Online (visit this website for instruction on how to access your invoice www1.rmit.edu.au/students/taxinvoice). Note: tuition fee payments do not cover payment of any the Student Services and Amenities Fee or any other fees and charges.

6.3 Taxation and Centrelink

Please seek your own independent advice from the relevant authorities on the effect, if any, that the scholarship may have on eligibility for Austudy, Abstudy, Youth Allowance or any taxation implications.

You are advised to report your scholarship payments to Centrelink if you are in receipt of ongoing Centrelink payments. Your provisional scholarship offer communication must be retained for this purpose.

7. Retaining your scholarship

To retain your scholarship, you must:

- advise the Coursework Scholarships Office of any change to your enrolment such as (but not limited to) decrease in enrolment load to part-time, leave of absence, cancellation of enrolment, change of citizenship, change of program
- provide confirmation of your circumstances during the term of the scholarship, as requested
- write annual reports during the term of the scholarship, as requested
- attend any scholarship event as requested
- maintain enrolment in a program at a RMIT campus in Australia
- adhere to the University's academic and administrative policies
- adhere to the terms and conditions within this document.

You must also meet any additional criteria as:

- outlined in your provisional scholarship offer communication
- listed under individual scholarship entries in section 5 above
- listed under individual scholarship entries on the scholarships website www.rmit.edu.au/scholarships

7.1 Academic performance

As a recipient of a scholarship, you must diligently and to the best of your ability, apply yourself to the successful completion of your program of study.

Some scholarships require your academic performance to be reviewed at the end of each semester/year to ensure the continuation of your scholarship. See individual scholarships in section 5 - if your scholarship has no entry or mention of academic performance/grade requirement, there is no specific academic performance requirement (except if your program is discontinued due to your academic progress, in which case your scholarship will be terminated).

For more information about academic progress including the definition of satisfactory academic progress, visit: www1.rmit.edu.au/students/acadprogress

For more information about GPAs, visit www1.rmit.edu.au/students/gradingbasis/gpa

7.2 Termination of a scholarship

7.2.1 Grounds for termination

Your scholarship will be terminated in any of the following circumstances:

- you have been paid the full amount of your scholarship
- you have been enrolled in the minimum number of credit points required to graduate (this minimum number includes any credit transfers you have been granted for your program)
- you have been enrolled in the equivalent of standard full-time duration of your program (e.g. a 3 year degree has 6 semesters of enrolment)
- you have completed the program that you were studying (with the exception of vocational education students who have been awarded the Northcote Trust Scholarship and are transferring into a degree program at RMIT University).

The Coursework Scholarships Office may terminate your scholarship if you have:

- discontinued your program or are not enrolled in a program
- failed to meet the eligibility criteria and the terms and conditions of your scholarship

- provided false or misleading information when you apply for a scholarship or once you receive a scholarship
- been suspended or excluded for misconduct from RMIT University
- breached RMIT policies and procedures, rules and/or regulations or State or Commonwealth laws.

In addition to the above, some scholarships have specific termination clauses. See section 5 for individual scholarships and their termination clauses.

7.2.2 Consequences of termination

Your scholarship will be cancelled and you will not receive any further payments. In most cases, RMIT will request the repayment of scholarship monies.

7.2.3 Provision of false or misleading information

The offer and tenure of your scholarship is based on the information that you provide to the University. Your scholarship may be withdrawn at any stage if you provide incorrect information or withhold relevant information.

If you provide false or misleading information in an application or supporting documentation or once you have received a scholarship, this is grounds for disciplinary and/or legal action. Altering official documentation is also grounds for disciplinary and/or legal action.

8. Privacy and confidentiality

The information supplied to the RMIT University by applicants is collected for the primary purpose of assessing your eligibility to receive a scholarship. Other purposes of collection include dealing with administrative matters relating to your application and ongoing scholarship, corresponding with you and/or the donor (including the Commonwealth Government for scholarships funded by them), and the compilation of statistics. Your confidentiality will be respected at all stages of the process.